



Department of Emergency Services
Division of State Radio
 Computer Aided Dispatch Project

Meeting Agenda

Meeting Title	CAD Weekly Progress Meeting	Time	2:30 – 3:30
Date	19 May 2008	Place	Fraine Barracks, DES Conference Room
Facilitator	Christy Smith	Call-In #	N/A

Accept/Reject:		Date:	
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Invitee List:

1. Russ Timmreck
2. Mike Dannenfelzer
3. State Radio Supervisors
4. Larry Ruebel
5. Bob Nutsch
6. Carrie Oswald
7. Sarah Keney
8. James Boehm
9. Jim Crow
10. Pam Schafer
11. Gordon Christensen
12. Justin Data
13. Christy Smith

In Attendance:

1. Russ Timmreck
2. Mike Dannenfelzer
3. Brian Sauter
4. Bill Haas
5. Larry Ruebel
6. Bob Nutsch
7. Carrie Oswald
8. James Boehm
9. Gordon Christensen
10. Pam Schafer
11. Christy Smith

#	Agenda Item	Time Allotted	Presenter or Moderator
1	RFI Responses & Analysis Discussion	45 min	Christy Smith / Larry Ruebel

Discussion:

- Discussion of RFI responses
- Have our business requirements changed?
 - The technical group confirmed that centralized (as opposed to decentralized) administration of access control is preferred.
 - Refer to Global Justice xml instead of “xml” (GJXDM).
 - Possibly ask about the product’s ability to operate within the State’s (or ITD’s, depending on who hosts) clustered environment, as opposed to the vendor’s clustered environment.
 - Rather than listing the specifications of all agencies, the RFP should ask for specs and costs to interface with multiple agencies (as described in the short- and long-term plans / Phases I and II?).
- Questions that we don’t want to include in the RFP?
 - Remove reference to shared server environment / clustered environment from general questions.
- New questions that we want to ask in the RFP, based on the RFI responses?
 - Larry thought visual and audio are the two ADA compliance issues that pertain to CAD, which we will want to reference specifically in the general questions.
 - Bob suggested we include “Level 2” description from the ITD website regarding Section 508 compliance.
 - Include Mike Dannenfelzer and Wayne Stoppler from Bismarck/Burleigh in meeting with ITD to discuss system requirements and hosting. Also invite Gordon Christensen to represent CJIS.
 - Discuss question related to the web application server, and Oracle vs. SQL server, with ITD.
 - Discuss State Radio vs. ITD hosting of the CAD, and any potential impact on coordination with other agencies’ CAD systems.
 - Ask about the product's ability to transfer calls to another dispatch center, in the even of a failure.

- Ask if the product is certified to work with other products / CAD systems (also AVLs? MDTs? Other products that would need certification for interoperability?)
- Mapping:
 - Utilize two systems until all counties come online, then upgrade data to the CAD map as it becomes available.
 - State our existing data sets for mapping, and ask how the vendor will work with that data.
- Look to other states for example RFPs
 - Nebraska
 - Missouri
 - Idaho

2	New Issues or Risks	15 min	Christy Smith
Discussion: <ul style="list-style-type: none"> ▪ AVL ▪ Polling Rate ▪ Next week's CAD progress meeting will be moved to Tuesday (5/27), in observance of the Memorial Day holiday. 			

#	Action Item	Assigned To	Due Date
1	Schedule meeting with Mike Dannenfelzer, Wayne Stoppler, State Radio, ITD to discuss system requirements and hosting	Christy	5/23/08
2	Continue reviewing RFI responses, and compile the final analysis	Team	5/30/08