



Sales Tax Newsletter

News and developments

A publication of the Tax Administration Division

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Tax Commissioner

NEW OR AMENDED LOCAL TAXES EFFECTIVE OCTOBER 1

The city of **Enderlin** has increased its local sales, use and gross receipts tax from 1 to 2 percent. No additional changes were made to the ordinance.

The city of **Fort Ransom** has increased its local sales, use and gross receipts tax from 1 to 2 percent. No additional changes were made to the ordinance.

The city of **Wyndmere** has imposed a city sales, use and gross receipts tax of 2 percent. The local tax will be reported as local code 228 on the local option schedule of the sales tax return. The city ordinance does not provide a maximum tax amount (refund cap) and does not provide for permit holder compensation.

For a complete listing of all local taxes imposed in North Dakota, see our *Local Option Taxes by Location* guideline available on our web site. 

Inside this issue:

- New or Amended Local Taxes Effective October 1 1
- New Compensation Available to All Permit Holders 1
- Changes to PDF Forms 2
- File Your Sales Tax Return Electronically 2
- Subscription Newsletters 2
- Taxpayer Assistance 2

NEW COMPENSATION AVAILABLE TO ALL PERMIT HOLDERS

During the 2011 legislative session, the North Dakota legislature approved compensation for all registered sales tax permit holders for reporting periods beginning January 1, 2012 and later. The compensation will be 1½ percent of the North Dakota tax remitted with each sales tax return up to a maximum amount of \$93.75 per return. The compensation rate and maximum amount apply to every timely filed monthly, quarterly, semi-annual or annual sales tax return. Compensation is calculated on the combined state sales and gross receipts taxes remitted with the return.

Returns filed after the due date or not paid in full do not qualify for compensation. In addition, Certified Service Providers and permit holders using a certified automated system and entitled to compensation under the Streamlined Sales Tax Agreement are not eligible for the compensation approved during the 2011 legislative session.

Compensation is calculated and reported on line 7 of Form ST, Sales, Use, and Gross Receipts Tax. Form ST and the taxpayer copy with instructions will be updated beginning with the January 2012 monthly returns. If you file electronically by WebFile, compensation will be calculated automatically.

Prior to January 1, 2012, compensation has been available only to larger retailers that are required to file monthly returns and that have reported at least \$333,000 of taxable sales and purchases in the previous calendar year. All sales tax permit holders that report \$333,000 of taxable sales and purchases in the previous calendar year will continue to be required to file monthly sales tax returns. Local compensation, which is currently offered by some of the cities and counties that impose a local sales tax, remains unchanged. 



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Newsletters regarding sales tax and other tax types administered by the Office of State Tax Commissioner are available through a subscription service on the Commissioner's web site.

CHANGES TO PDF FORMS

If you have been using fillable forms from the Office of State Tax Commissioner web site, please be aware that the Tax Commissioner's Office no longer provides fillable PDF (Portable Document Format) forms that are savable with Adobe Reader. As an alternative, the Tax Commissioner has identified Foxit Reader and Nitro Reader as PDF Readers that will allow you to fill and save the form with your data. A new "PDF Reader" icon will be on our web site directing you to a PDF informational page that provides links to the Adobe, Foxit, and Nitro Reader sites along with additional information. 

FILE YOUR SALES TAX RETURN ELECTRONICALLY

If you haven't registered to file your sales tax returns electronically, please check out our WebFile. WebFile is our free, secure, on-line service that allows you to file your returns over the Internet. There are many advantages to WebFile, but here are just a few:

- View all returns filed for the past three years on-line, including the returns you filed on paper. Returns may be viewed or printed at any time.
- Pay your returns electronically by ACH debit, ACH credit, or credit card. If you pay by ACH debit or credit, you may submit your return early and delay the payment until the return due date.
- File returns twenty-four hours a day, seven days a week.
- Calculate your return with ease. All calculations are completed automatically by WebFile.
- Save time, paper, and postage.
- Upload your return into WebFile from an XML file to avoid keying the data.
- Receive an e-mail reminder notice and a link to our sales tax newsletter approximately one month before each return due date.

For more information or to register for WebFile, go to our web site, select **Sales and Use > Electronic Filing**. If you have questions regarding the use of this safe and secure method of filing your sales tax returns, please call our office at 701.328.1246. 

SUBSCRIPTION NEWSLETTERS

Newsletters regarding sales tax and other tax types administered by the Office of State Tax Commissioner are available through a subscription service on the Commissioner's web site. Available newsletters include income tax, motor fuels tax, motor vehicle tax, oil and gas tax, property tax, sales tax, alcohol wholesale tax, and research and statistics. To register, go to our web site, select Newsletter Subscription near the top of the page on the blue bar. Then, just provide your e-mail address and select which newsletters you would like to receive. You will receive an e-mail to announce each time a new edition is available for review. 

TAXPAYER ASSISTANCE

If you have questions regarding sales tax or about correspondence received from our office, the following information will be helpful in ensuring that your call or visit to our office is completed in a speedy and efficient manner:

- For the most current information regarding new and amended local taxes and city boundary changes see our web site www.nd.gov/tax, click on Sales and Use, then click on Streamlined Sales and Use. Changes to local taxes and city boundary changes are posted at least sixty days before the change becomes effective.
- If you have general sales tax questions, please call our Sales and Special Taxes Compliance Section at 701.328.1246. Please note the name of the person assisting with your question in the event you have follow-up questions later.
- If calling our office about correspondence you have received, please call the number that is listed on the correspondence, and have a copy of the correspondence available when you call. 



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