



Memorandum

To: Honorable Doug Burgum, Governor
Honorable Thomas Beadle, State Treasurer
Honorable Joshua Gallion, State Auditor
Honorable Doug Goehring, Commissioner of Agriculture
Honorable Ryan Rauschenberger, Tax Commissioner

From: Jackie Landis, Administrative Assistant, Office of State Tax Commissioner

Date: July 19, 2021

Subject: Meeting of the State Board of Equalization

The State Board of Equalization will meet in the Brynhild Haugland Room, North Dakota State Capitol, ground floor, Tuesday, August 10, 2021, at 8:30 a.m.

You may attend the meeting remotely using one of the following methods:

1. [Video Conference](#) via Teams Meeting
2. **Phone** - 701-328-0950. Enter Conference ID: 158 558 590#

The following items are on the agenda:

1. Approval of minutes from the July 13, 2021 meeting
2. Hearing for telecommunications carriers on the 2020 telecommunications gross receipts tax
3. Welcome and introductory remarks, Chairman of the State Board of Equalization
4. Meeting overview and instructions, Tax Commissioner and Secretary of the State Board of Equalization
5. Discussion of tolerance levels and other considerations
6. Review of 2021 locally assessed property
 - a. Agricultural
 - b. Commercial
 - c. Residential

7. Appeals, Public Comments, and Comments from County Tax Directors and City Assessors.
(This will be the time for appeals to be presented to the board, any other public comment, and the opportunity for County Tax Directors and City Assessors to address any tolerance issues within their county or city. Appeals will be heard in alphabetical order, beginning with Pembina County.
8. Discussion and direction to property tax staff regarding appeals
 - a. October 4, 2021 at 10:00AM – Review mention
 - b. October 7, 2021 – Regular Meeting
9. Other business

cc: Sandy McMerty, Deputy Tax Commissioner