A Note From the Commissioner:

The North Dakota Office of State Tax Commissioner is pleased to announce expanded online functionality for taxpayers through Taxpayer Access Point (TAP). This electronic system is used by taxpayers to access and update information about their accounts, file original and amended returns, make payments on amounts due, and much more.

Using technology effectively is just one way our office is committed to providing you with the best customer service possible. I encourage you to visit **www.nd.gov/tax/tap** to learn more about the system and to sign up for access.

If you have any questions, please feel free to call or email us. We would enjoy letting you know how this program can reduce paperwork as well as save you time and money.

Sincerely,

Ryan Rauschenberger

Ryan Rauschenberger,
Tax Commissioner

ND TAP
TAXPAYER ACCESS POINT

EFFECTIVE
ELECTRONIC
EFFICIENT
EASY
ACCESSIBLE
SECURE
ONLINE

ND Tax
NORTH DAKOTA
Office of State Tax Commissioner

WWW.ND.GOV/TAX

TAPHELP@ND.GOV
701.328.1257

26416
June 2016

ND TAP
TAXPAYER ACCESS POINT

Online Tax Filing & Account Access

Access your business tax accounts from anywhere with TAP!

ND Tax
NORTH DAKOTA
Office of State Tax Commissioner

ND TAP

TAXPAYER ACCESS POINT

What is TAP?

Taxpayer Access Point (TAP) is a free web-based system that allows you to electronically file your tax returns for your business. It also provides enhanced features that allow you to access your tax accounts to obtain information and perform a wide variety of tasks.

TAP also allows you to grant access to your accounts to others such as an employee, payroll provider or tax preparer.

TAP provides this access on a secure basis from anywhere and at any time, 24 hours a day, seven days a week, through a computer or mobile device with internet access.

What can I do on TAP?

- Apply for a new permit or account
- Electronically file original and amended returns
- Make and view payments
- Access account information
- Edit address information
- View previously filed returns
- View correspondence
- Retrieve account balances
- Make free Automated Clearing House (ACH) Debit payments
- Grant or remove access to accounts

...And much more!

Where do I begin?

Go to **www.nd.gov/tax/tap**

When you "Sign Up For Access" you can choose from three levels of access.

- **Owner** (Business Owner, CEO, etc.)
  Choose this type of access if you are the business owner or the head of a company.

- **Employee** (Bookkeeper, Staff Accountant, etc.)
  Choose this type of access if you will be filing returns for the business with which you are employed.

- **Third Party** (CPA, Payroll Provider, etc.)
  Choose this type of access if you file returns on behalf of your clients.

ND Tax
NORTH DAKOTA
WWW.ND.GOV/TAX