



**NORTH DAKOTA
CLASS DESCRIPTION**

ND Human Resource Management Services

Class Code(s): 6325

Phone: (701) 328-3290

RANGE AND SOILS MANAGEMENT SPECIALIST

GRADE L

SCOPE OF WORK:

Individuals in positions assigned this classification ensure maximum benefits and proper use of state owned land by developing and implementing range improvement plans and projects for the Land Department.

DUTIES PERFORMED:

- Develop, implement, and maintain a comprehensive statewide range land improvement program by reviewing and analyzing data, scientific literature, and comments from lessees.
- Develop, implement, and maintain a comprehensive statewide “fair-market value” surface leasing system that integrates market conditions, local economic conditions, biological capabilities of the land, and the need for land improvement.
- Conduct technical analysis of the condition and the conservation needs of the land based on soil, vegetation, and land use information.
- Create policies for the management, inspection, negotiation, leasing, and sale of acquired property.
- Develop, implement, and maintain reclamation programs and procedures to ensure proper reclamation of surface disturbances, oil and saltwater spills, coal mining, etc.
- Create standards for the collection of land productivity data to ensure that production inventory and analysis of state owned grassland, crop land, hay land, etc, is maintained and updated.
- Develop guidelines for processing easement and permit requests to ensure that permit applications are evaluated, negotiated, and issued.
- Coordinate construction aggregate leasing and reclamation programs for state lands.
- Develop, implement, and maintain programs for managing the grazing and agricultural lands owned by the State.
- Create policies permitting permanent improvements such as dams, wells, and the seeding of grass on state lands.
- Assign field men to collect field data and to monitor and inspect various improvement projects and reclamation plans.

NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

MINIMUM QUALIFICATIONS:

Requires a master's degree with a major in soil science, range management, botany, animal science, agronomy, or a related field.

Eff. Date: 10/74 – Land Analyst

Rev: 07/79 – Title change

Rev: 01/93 – Administrative review

Rev: 03/98 – Rewritten in current format

Rev: 07/12 – Conversion to Hay System