



**NORTH DAKOTA  
CLASS DESCRIPTION**

ND Human Resource Management Services  
Phone: (701) 328-3290

Class Code: 6060

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**NATURAL RESOURCE ECONOMIST**

GRADE M

**SCOPE OF WORK:**

Work involves planning and developing the methodology and executing economic assessments for natural resource management purposes and activities associated with management of an agency's natural resource-related grants and special programs.

**DUTIES PERFORMED AT ALL LEVELS:**

- Design and coordinate the development and maintenance of the State's sovereign/public lands management plan.
- Develop project plans, research techniques and criteria, and reporting procedures for the study of natural resources.
- Analyze and evaluate the potential impact of proposed natural resource development projects or programs on people, the environment, the agency, and the State; analyze data, develop conclusions, and formulate recommendations to aid in prioritization of projects that benefit the State.
- Develop and coordinate public involvement and review programs.
- Administer natural resource related grants, performing such tasks as developing goals and objectives to be accomplished with grant funding, developing requests for proposals, evaluating grant proposals for consistency and compliance with grant goals and agency natural resource objectives, preparing the agency's grant applications packages, developing contracts, and monitoring the status and quality of work for approval of payments.
- Coordinate and manage the development of special studies to improve management of water resources, support decision-making, and litigation.
- Represent the agency at public meetings and interagency committee meetings dealing with natural resource management; work with planning boards, natural resource boards, advisory committees, and other groups and agencies involved in natural resource planning at local, state, regional, and federal levels.
- Compile natural resource, economic, and demographic data; develop and maintain pertinent databases.
- Provide consultative advice and guidance to agency staff; consultants; and local, state, and federal agencies, balancing and addressing conflicting perspectives.
- Develop contracts or agreements with organizations and individuals conducting projects for the agency.
- Organize information and prepare technical reports, letters, news releases, and other documents.
- Coordinate and facilitate the development of the agency strategic plan.

- Develop and present budget narrative and testimony regarding water development to the commission and legislature.
- Serve as editor for State Water Commission Section of North Dakota Water Magazine

NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

MINIMUM QUALIFICATIONS:

Requires a bachelor's degree in natural resource management, economics, or natural sciences and two years of work experience that included water and land management activities and the application of survey, evaluation, and economic analysis methodologies and techniques. A master's degree in natural resource management, economics or natural sciences may substitute for the work experience requirement on a year-for-year basis.

Eff. Date: 09/00

Rev: 03/06-revised duties, class evaluation, and grade

Rev: 07/12 – Conversion to Hay System