



**NORTH DAKOTA
CLASS DESCRIPTION**

ND Human Resource Management Services
Phone: (701) 328-3290

Class Code(s): 6006

CHIEF, FISHERIES DIVISION
GRADE P

SCOPE OF WORK:

Directs the activities of the Fisheries Division of the North Dakota Game and Fish Department. This division manages the state fish conservation program for the benefit of sport and commercial fishing interests, consistent with state policy and accepted principles of fishery management.

DUTIES PERFORMED:

- Direct activities of personnel engaged in conducting fish surveys, stocking lakes and streams, destroying undesirable fish, and monitoring restrictions governing sport and commercial fishing.
- Make recommendations to modify regulations on size and species of fish, length of fishing season, acceptable fishing practices, and other considerations according to fluctuations in fish populations.
- Coordinate programs to correct unfavorable conditions, such as water pollution; silting of streams, lakes, and rivers; excessive mortality of a given species of fish; and diversion of waterways.
- Deliver speeches, write articles, and prepare other informational material to explain conservation principles and acquaint public with fishing regulations.
- Recommend changes in legislation and administrative procedures to maintain conservation activities consistent with contemporary needs and to best serve the fishery resource and the public of North Dakota.
- Administer fisheries research to ensure compilation of accurate, reliable data necessary for input into the decision making process.
- Provide for fisheries development projects that enhance the State's fisheries resource and provide public access to fishing waters.
- Oversee the planning, preparation, and expenditure of the Fisheries Division budget.
- Communicate with other Division Chiefs as needed to share information, and coordinate work activities that require cooperative effort for the accomplishment of goals.
- Provide supervision, direction and leadership to staff through meetings, job descriptions, and evaluations and provide for training that supports employee and department goals.
- Represent the Department to state and federal agencies, political subdivisions, private organizations, and the public regarding policies, procedures, rules and regulations.
- Participate in committees, commissions or like groups developing and negotiating fishery policy. Fishery policy development includes dealing with fishery groups, landowners, interested parties, and other state governments, the federal government, and Canada (international interests).

NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

MINIMUM QUALIFICATIONS:

Requires a bachelor's degree with a major in fish and wildlife management, biology, natural or earth science, or a natural resource discipline, and eight years of related experience, four of which must have been in a supervisory capacity. Or a master's degree in one of the fields indicated and six years of related experience, three of which must have been in a supervisory capacity.

Eff. Date: 01/98

Rev: 07/12 – Conversion to Hay System