



**NORTH DAKOTA
CLASS DESCRIPTION**

ND Human Resource Management Services
Phone: (701) 328-3290

Class Code: 5262

RAILROAD SAFETY INSPECTOR
GRADE M*

SCOPE OF WORK:

Work involves conducting inspections of railroad track, structures, and equipment to promote public safety by enforcing federal safety standards in the Public Service Commission (PSC).

DUTIES PERFORMED:

- Interpret and apply federal safety regulations and technical standards.
- Conduct inspections of track structures or equipment including railroad track, roadway, and roadway facilities such as bridges, culverts, and other track-supporting structures or rail car mechanical and safety appliances and locomotives.
- Monitor railway functions to ensure compliance with federal safety standards.
- Prepare required reporting of inspections and recommend enforcement actions to ensure compliance and public safety.
- Investigate and respond to complaints from various stakeholders involving unsafe conditions; interview complainants, railroad officials, and other parties.
- Initiate and maintain contact with employees in federal, state, and local government agencies, as well as railroad officials and rail labor organizations.
- Represent the PSC at public meetings, hearings, and conferences for the purpose of providing awareness and understanding of state and federal laws, and PSC policies and operating procedures regarding rail safety.

NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

MINIMUM QUALIFICATIONS:

Requires a bachelor's degree in engineering, construction management, or related technical field and two years of work experience conducting railroad safety inspections. Additional work experience as described may substitute for the degree requirement on a year-for-year basis.

Eff. Date: 09/15

Rev: 3/16 – *pay grade exception assigned by JEC

Rev: 7/17 – Revised title, scope, duties, and minimum qualifications