



**NORTH DAKOTA  
CLASS DESCRIPTION**

ND Human Resource Management Services  
Phone: (701) 328-3290

Class Code(s): 4170

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**CHAPLAIN INTERN**

GRADE J

**SCOPE OF WORK:**

Work activities involve assisting senior chaplains in providing counseling and implementing religious education.

**DUTIES PERFORMED:**

- Provide supervised pastoral care and counseling.
- Provide supervised step work counseling for chemically dependent residents at their request.
- Conduct worship services for clients and patients as required.
- Assist with planning, coordinating, and evaluating department programs.

**NOTE:** The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

**MINIMUM QUALIFICATIONS:**

Requires a bachelor's degree and enrollment in a program leading to ordination, licensing, commissioning, or endorsement by a recognized faith community.

Eff. Date: 10/74

Rev: 12/95 – Revised format; reviewed pay grade; revised duties performed; reviewed and verified minimum qualifications

Rev: 4/02 – updated duties

Rev: 7/12 – Conversion to Hay System