



**NORTH DAKOTA
CLASS DESCRIPTION**

ND Human Resource Management Services
Phone: (701) 328-3290

Class Code(s): 4151
4152

PSYCHOMETRIST

SCOPE OF WORK:

Work involves administering, scoring, and interpreting standard and specialized psychological tests.

DUTIES PERFORMED AT ALL LEVELS:

- Administer and score a variety of standardized and special individual or group tests used in the psychological and neuropsychological evaluation of intelligence, learning, personality, interests, personal motor skills, etc.
- Observe behavior and reactions of individuals being tested.
- Prepare written reports of client participation in test activities, test results, and related behavioral aspects.
- Encourage client cooperation and motivation to perform successfully on tests.
- Prepare and maintain files of testing materials and related documentation.
- Participate in collecting and maintaining data and special information in research projects.
- Utilize computerized scoring software and prepare reports.
- May be involved in the interpretation of results of standardized or specially designed tests.
- May instruct and/or monitor others in administering tests involving non-specialized testing procedures.

<p>NOTE: The duties listed are not intended to be all inclusive. Duties assigned to any individual employee are at the discretion of the appointing authority.</p>
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PSYCHOMETRIST I
GRADE J

4151

LEVEL DEFINITION:

Position at this level administer and score aptitude, achievement, psychological and neuropsychological tests.

ADDITIONAL DUTIES PERFORMED AT THIS LEVEL:

- None.

MINIMUM QUALIFICATIONS:

Requires a bachelor's degree in a behavioral science.

PSYCHOMETRIST II
GRADE K

4152

LEVEL DEFINITION:

Positions at this level administer and interpret individual tests of intelligence and learning aptitude, group tests for achievement prediction, and interest tests; prepare reports of recommendation and appropriate diagnostic impression, including completing limited interpretive reports.

ADDITIONAL DUTIES PERFORMED AT THIS LEVEL:

- Interpret tests and psychological interview results for diagnostic use.
- Interview patients and submit recommendations regarding changes in the patient's status.
- Participate in psychological research projects, individual and group psychotherapy, and inservice training programs.
- Provide specific limited therapy under the direction of a licensed psychologist.

MINIMUM QUALIFICATIONS:

Requires a master's degree in Psychology.

Eff. Date: 5/92 – Replaced class codes 4155 and 4156

Rev: 4/97 – Rewritten to proper format

Rev: 7/12 – Conversion to Hay System

Rev: 9/15 – Added second level (4152)