



**NORTH DAKOTA  
CLASS DESCRIPTION**

ND Human Resource Management Services  
Phone: (701) 328-3290

Class Code(s): 3276

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**CHIEF RADIOLOGICAL TECHNOLOGIST**

GRADE I\*

**SCOPE OF WORK:**

Perform duties associated with planning and directing the activities of a radiology department; provide diagnostic radiology services, electroencephalograms and electrocardiograms as required in the examination, care and treatment of patients.

**DUTIES PERFORMED:**

- Plan radiological programs in a state institution under the general direction of a physician; direct the modification and adoption of new radiological techniques to ensure the safety of its recipients.
- Conduct, process, and examine radiograms, electrocardiograms, and electroencephalograms, ensure results are properly and correctly interpreted.
- Supervise and direct the work of radiological technologist assistant; instruct subordinates in the techniques, standards, objectives, and procedures used in radiological laboratory work; inspect work to ensure acceptability and accuracy of radiological processing and reporting.
- Direct the maintenance of radiological film and report files for all patients and employees.
- Develop and monitor radiation safety policies and work procedures.
- Maintains inventory control of supplies and equipment and requisition replacements as necessary.
- Prepare required reports and perform related administrative activity.

<p>NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.</p>
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**MINIMUM QUALIFICATIONS:**

Requires high school diploma or GED supplemented by the successful completion of an AMA approved school of Radiology Technology and three years experience in radiological technology.

Eff. Date: 11/74

Rev: 10/93 - Rewritten; administrative factoring project

Reviewed: 2/97 - Rewritten in current format

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ND Class Specification  
Chief Radiological Technologist

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Rev: 7/12 – Conversion to Hay System; \*Pay Grade Exception assigned 7/12; NDAC 4-07-04-11 & 4-07-04-12