



**NORTH DAKOTA  
CLASS DESCRIPTION**

ND Human Resource Management Services  
Phone: (701) 328-3290

Class Code(s): 3240

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**AUTOPSY TECHNICIAN**

GRADE H

**SCOPE OF WORK:**

Work involves assisting in postmortem examinations and/or autopsies and conducting death investigations.

**DUTIES PERFORMED:**

- Assist medical examiner during an autopsy or postmortem examination.
- Responds to and examines death scenes as needed: gathers information and data; documents evidence; compiles written reports needed in determining cause and manner of death in medicolegal death investigations.
- Collect and prepare specimens for various tests, and document and photograph bodies and specimens.
- Direct the activities of autopsy assistants during an autopsy.
- Completes and maintains all forms and documentation required by the institution, agency, and law.
- Provide instruction, and information to law enforcement agencies, hospital personnel, physicians, coroners, and other people and agencies during death investigations and autopsies.
- Coordinate the maintenance of building and medical equipment as well as ensuring cleanliness of facility and an adequate stock of supplies.
- Assist medical examiner in special projects as assigned.

**NOTE:** The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

**MINIMUM QUALIFICATIONS:**

Requires a high school diploma or GED and three years of work experience in a medical field. Death investigation certification may substitute for one year of work experience requirement. College level coursework in forensic, biological, or laboratory science may substitute for the experience requirement on a year-for-year basis.

Eff. Date: 7/09

Rev: 7/12 – Conversion to Hay System