



**NORTH DAKOTA
CLASS DESCRIPTION**

ND Human Resource Management Services
Phone: (701) 328-3290

Class Code(s): 3125

DIRECTOR OF PHYSICAL THERAPY

GRADE O

SCOPE OF WORK:

Work involves the management of a physical therapy department or a unit in a hospital or institutional setting providing acute and chronic physical therapy treatment to individuals with identified neurologic or musculoskeletal conditions living in the facility.

DUTIES PERFORMED:

- Perform overall planning, organization, and coordination of physical therapy services to individuals.
- Develop unit policies and procedures in accordance with institutional policies and federal guidelines.
- Direct, supervise, and actively participate in physical therapy evaluation and treatment programs.
- Evaluate on-going services being provided.
- Hire, supervise, direct, and develop and maintain standards for performance of work by subordinates.
- Project immediate, intermediate, and long-term goals and objectives of the Physical Therapy Unit based on legislation, federal guidelines, economic trends, and institutional goals.
- Plan and prepare the biennial budget.
- Direct acquisition and maintenance of equipment.
- Plan and conduct lectures and training programs on physical therapy.
- Supervise outreach programs as required.

NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

MINIMUM QUALIFICATIONS:

Requires licensure as a Physical Therapist in the State of North Dakota and two years of experience in physical therapy practice.

Eff. Date: 08/84

*1/97 – Pay grade exception

Rev: 11/98 – Updated class specification format

Rev: 12/08 – Updated scope and reviewed pay grade exception - grade reduced from 16 to 15.

Rev: 07/12 – Conversion to Hay System; Removed Pay Grade Exception