



**NORTH DAKOTA
CLASS DESCRIPTION**

ND Human Resource Management Services
Phone: (701) 328-3290

Class Code(s): 1251

ARCHAEOLOGICAL TECHNICIAN

GRADE J

SCOPE OF WORK:

Work involves assisting with activities and tasks related to the discovery, identification, documentation, evaluation, excavation, registration, and protection of cultural resources within the state of North Dakota. Archaeological technicians perform this work under the direct supervision of a professional archaeologist.

DUTIES PERFORMED:

- Perform archaeological investigations at controlled excavation sites, including identifying, recording, analyzing, evaluating, and preserving archaeological resources.
- Assist the public with informational programs and technical services such as mapping and recording site locations.
- Assist with registration and protection of archaeological resources; assemble research data, and work with artifact collections.
- May perform duties related to protecting, preserving, investigating, and interpreting archaeological sites when construction, highways and land use projects are being planned.
- Monitor compliance with Section 106 of the National Historic Preservation Act.

NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

MINIMUM QUALIFICATIONS:

Requires a bachelor's degree in anthropology or archeology and one year of archaeological field experience.

Eff. Date: 6/85

Rev: 5/01 – Separated from archaeologist series (1251-3) to form a technician class;
updated duties

Rev: 7/12 – Conversion to Hay System