



**NORTH DAKOTA  
CLASS DESCRIPTION**

ND Human Resource Management Services  
Phone: (701) 328-3290

Class Code(s): 1095

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**SCHOOL PSYCHOLOGIST**

GRADE M

**SCOPE OF WORK:**

Work activities are associated with assessing students and assisting in the measurement and interpretation of their intellectual, social, emotional, and educational development.

**DUTIES PERFORMED:**

- Select, administer or coordinate administration of, score, interpret, and analyze results of psycho/educational assessment instruments and special exams.
- Complete assessment reports using data gathered from assessment instruments, interviews, review of records and student work samples, and observation of students in relevant environments; provide interpretation of report for parents, school administrators, teachers, and students, as appropriate.
- Participate as active member on Individual Education Plan teams.
- Collaborate with staff members, parents, and/or community resources in planning programs and delivering services to children that meet their needs as indicated by psychoeducational tests and behavioral evaluations.
- Serve as consultant to staff members and parents regarding behavior prevention and intervention.
- Conduct counseling sessions for students and their families on an individual or group basis; provide crisis intervention services as needed.
- Participate in the referral and eligibility process for students with special needs.
- Provide ongoing in-service development for staff relating to prevention and intervention programs.

**NOTE:** The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

**MINIMUM QUALIFICATIONS:**

Requires a Master's Degree or Education Specialist Degree in school psychology, which included an approved internship program, and a North Dakota Educator's Professional Certificate in school psychology.

Eff. Date: 2/00

Rev: 7/12 – Conversion to Hay System