



**NORTH DAKOTA
CLASS DESCRIPTION**

ND Human Resource Management Services
Phone: (701) 328-3290

Class Code(s): 1042

SUPERINTENDENT, SCHOOL FOR THE DEAF

GRADE Q

SCOPE OF WORK:

Work activities are associated with responsibility for overall administration of the School for the Deaf, under the direction of the Superintendent of Public Instruction.

DUTIES PERFORMED:

- Plan, direct, administer, and coordinate all educational and residential programs and activities for hearing impaired students at the School.
- Develop, implement, and interpret policies and procedures.
- Develop short and long range goals for the provision of services.
- Evaluate activities and services to ensure compliance with mission, goals, objectives, and accreditation standards.
- Direct and evaluate staff in the development and implementation of educational, vocational, and recreational programs that meet the needs of the hearing impaired.
- Represent the school in promoting hearing services to the legislature, school administrators, special interest groups, professionals associated with programs for the deaf, and the general public.

NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.

MINIMUM QUALIFICATIONS:

Requires a master's degree in an education or related field and five years of administrative work experience. Eligibility for a North Dakota Administrative Credential or ND Special Education Director's Credential is required.

Eff. Date: 9/75

Rev: 7/89 - Changed to allow for one superintendent of the Schools for the Blind and Deaf

Rev: 10/91 - Changed to allow for a superintendent for each school

Rev: 5/95 - Modify language in the class spec to remove references to School for the Blind and vision

Rev: 5/98 - Update minimum qualifications to meet school accreditation requirements

Rev: 6/06 - Changed minimum qualifications

Rev: 7/12 – Conversion to Hay System

Rev: 2/14 – Changed minimum qualifications