



Facility Management

PAGE NUMBER 1 OF 1

DATE 05-01-96

POLICY NUMBER 01-91

SUBJECT: GUIDELINES FOR PLANT MATERIALS COMING ON THE CAPITOL GRNDS.

POLICY STATEMENT

Because of the numerous requests being received by Facility Management for plantings on the Capitol Grounds, the following policies and procedures have been implemented.

1. No planting can take place on the State Capitol Grounds without the approval of Facility Management as to both plant material to be used, plant size and location for the planting.
2. In order to maintain uniformity on the type of materials that are being planted on the Capitol Grounds our policy is that all new species of trees shall be at least six feet in height with two inch caliper and the root system is to be balled and burlaped or in a planter base to support the root system.
3. All plant materials must carry at least a one year warranty so that material which does not survive the first winter will be replaced at no cost to Facility Management.
4. All plant species coming on the Capitol Grounds must be hardy species with straight trunks and full crowns to provide a positive addition to the trees and shrubs already on the Capitol Grounds. Facility Management reserves the right to reject any plant material that does not meet the minimum requirements that have been set out in the above paragraphs.
5. All materials planted on the Capitol Grounds will be done with the assistance of Facility Management and with our approval as to the appropriate placement for the plant material on the Capitol Grounds.

Signature

Date

