



Facility Management

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Bismarck, ND 58505

Page Number: 1 of 1
Effective Date: 02/01/18
Policy Number: 02-18

SUBJECT: Guidelines for the use of Drones/Unmanned Aerial Vehicle at the Capitol Complex

Drone operators may desire to film and photograph the Capitol using a drone or unmanned aerial vehicle (UAV). Functions of state government have priority for use of the Capitol, and drone/UAV operation cannot interfere with functions of state government or present a possible threat to public safety.

1. The use of a drone/UAV inside the Capitol Complex is prohibited.
2. The Capitol Complex is within the five (5) mile zone circumscribing the Bismarck Municipal Airport and all drone operators must fulfill all Federal Aviation Administration (FAA) regulations required for operating aircraft within the defined five (5) mile zone.
3. Drone/UAV operators may request permission, in advance, to fly a drone/UAV within the defined Capitol Complex by submitting a [Capitol Use Request Form](#) from Facility Management describing the purpose of the drone/UAV request. The request shall include the name/agency/organization and all contact information, the date, time and duration of the flight, and the type of drone/UAV and equipment to be used.
4. The Capitol Use Request form must be submitted to Facility Management at least fifteen (15) days prior to the intended use date.
5. A written response to the applicant will be provided by Facility Management.

A handwritten signature in blue ink that reads "John Boyle".

John Boyle
Director of Facility Management

A handwritten date in blue ink that reads "2-13-2018".

Date