



Risk Quick Tips

Out of Country Injuries

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Effective April 1, 2008, Workforce Safety and Insurance (WSI) has extended workers compensation coverage to employees of North Dakota employers hired in North Dakota and working outside the United States for a time period of less than one year. Risk Management has provided the necessary documentation to WSI regarding the State's foreign exposure and inability to obtain workers compensation coverage in the private insurance market for state employees working out of the country. WSI has agreed to extend this coverage to the Risk Management Workers Compensation Program without

any additional premium charge. State entities that will have employees working out of the country for more than thirty days but less than one year must notify Risk Management in advance and provide the following information: **Name of employee, country in which employee will be working, length of time working outside the United States, annual gross wages, and employee's current rate class.**

[92-01-02-22.1. Out of Country Injuries](#)

Designated Medical Provider (Reminder)

The Risk Management Workers Compensation Program (RMWCP) has selected state-wide occupational health specialists to serve as the **Program's DMPs**. The occupational health specialists are located in medical facilities (including satellite care centers) across North Dakota. State entities that use one of the Program's DMPs can expect to see reduced costs associated with their workers compensation claims by the elimination of the \$250 deductible. All state entities participating in the DMP program are required to notify its employees of its DMP choice. Employees have the option of selecting a different provider but must make the selection known to the employer before they seek treatment for a workplace injury. The \$250 deductible will only be waived if the employer and the employee has adopted the DMP program. Documentation that the state entity has adopted the DMP program and has informed all employees of its DMP selection must be filed with the Risk Management Division by July 15 of each year.



State entities no longer have to submit a list of employees who selected a different DMP.

If the requested documentation is not received by Risk Management by July 15 of each year, it will be assumed, that the state entity is not participating in the DMP program and will be assessed the \$250 deductible cost associated with each workers compensation claim filed.

On-Line Incident Reporting Made Easier . . .

It can be a frustrating process if you have never reported or infrequently report an incident or accident to Risk Management through the **On-Line Incident Reporting system**. Everyone can relate and probably has a story (and maybe even a complaint) about using a new computer program. Risk Management understands this and would like to eliminate any frustration before it begins. To address this situation, Risk Management has enhanced the **On-Line Incident Reporting System Instructions** that have been available since the on-line reporting system was implemented. The new Instructions have been developed for all levels of users, whether a novice or computer savvy. The Instructions should be reviewed before on-line reporting is started. The Instructions will provide the entry user with essential information that he or she will need to enter a report successfully. In addition, the Instructions now have an image of every screen that the entry user will see as he or she goes through the on-line reporting system, along with step-by-step directions. Please make sure that all employees are aware of this resource so their incident reporting process is made **easier** if they need to use it!

Note that these Instructions were developed based upon the Incident Report (SFN 50508). However, the functions of reporting system are the same for the Motor Vehicle Accident Report (SFN 51301).