



# Risk Alert . . . .

## Continuity of Operations Plan (COOP)

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Risk Management has been working with the Department of Emergency Services on preparing for a pandemic. In preparation, it has been outlined what **all agencies** should ensure its COOP specifically addresses for the additional challenges of a pandemic :

- Identify essential services as defined in planning assumptions.
- Identify critical tasks, as defined in planning assumptions, and classify those critical tasks by those that would be self supporting and those that would be tasked to a supporting agency during a pandemic.

### Alert

Continue to update your Continuity of Operations Plan (COOP) in LDRPS.

[More Details](#)

## Employee Attributes in LDRPS

Influenza pandemic planning is unlike planning for natural disasters or other business disruptions. The major issue State agencies will have to deal with in an influenza pandemic is unavailability of key personnel.

To assist agencies to augment the current workforce capability, state workforce may be needed to be redirected to support the delivery of essential services and emergency operations.

To do so, the State may find it necessary to utilize the employee attributes entered by agency administrators in the Living Disaster Recovery Planning System (LDRPS). As a result, in cooperation with both the employee's current agency and the agency requiring assistance, an employee may be requested to assist another State agency based on their listed attributes. This would be accomplished in compliance with established Human Resource guidelines.

[More Details](#)

## Out of State Workers Compensation Coverage

As an employer, the state of North Dakota is required to procure workers compensation for employees working outside of the state of North Dakota for more than 30 days. This coverage must be in place at the time the employee begins his or her duties. The Risk Management Workers Compensation Program coordinates the purchase of this required coverage for all state agencies through its broker. We currently have workers compensation coverage in place for the following states: Alaska, Arkansas, Colorado, Georgia, Hawaii, Idaho, Indiana, Maine, Minnesota, North Carolina, New Hampshire, New York, Tennessee, Virginia, Arizona, Florida, Iowa, Illinois, Maryland, Michigan, Montana, Nebraska, New Mexico, South Dakota, Texas, and Wisconsin.

[More Details](#)