
AGENCY OVERVIEW**Date:** 12/23/2014**270 Career and Technical Education****Time:** 12:34:27

Statutory Authority

North Dakota Century Code Chapter 15-20.1-3 and Carl D Perkins Career and Technical Act of 2006.

Agency Description

The Department of Career and Technical Education (CTE) provides leadership, technical assistance and fiscal support of Career Technical Education to public school districts, Area Career and Technology Centers, state colleges and universities, state institutions and tribal colleges. CTE is responsible for administering federal and state legislation and funding. The Department believes the effort will be enhanced through the establishment of quality instructional programs that derive standards from industry and use industry certifications to validate both program instruction and student performance. The Department also establishes standards for teacher certification, curriculum development, access for special populations, and focuses on equity in programs, activities, and services at all levels of education. The CTE governing board recognizes that a qualified, skilled workforce is essential to the economic well-being of North Dakota's business, industry and public sector.

Agency Mission Statement

The mission of the Department of Career and Technical Education is to work with others to provide all North Dakota citizens with the technical skills, knowledge, and attitude necessary for successful performance in a globally competitive workplace.

Agency Performance Measures

The Department of Career & Technical Education has developed performance measures that are required by the Carl D Perkins Act through the US Department of Education. We must perform within 90% of the base. These measures are for the 2012-13 school year, the last year reported:

- Academic Attainment in Language Arts; the base=65%, actual results=84%
- Academic Attainment in Math; the base=51%, actual results=66%
- Technical Skills Attainment; the base=67%, actual results=90%
- School Completion; the base=91%, actual results=99%
- Graduation Rate; the base=85%, actual results=96%
- Placement; the base=71%, actual results=60%
- Nontraditional Participation; base=22%, actual results=22%
- Nontraditional Completion; base=15%, actual results=17%

Major Accomplishments

1. Integrated its student/school data collection into the STARS system, which is the Department of Public Instruction data collection system. This will effectively eliminate duplicate data reporting requirements from local schools.
2. Developed a partnership with the Information Technology Council of North Dakota to promote IT Programs of Study and IT Career Awareness.
3. Developed, revised and consolidated many of the Coordinated Plans of Study to simplify the career planning process and qualifying for the CTE scholarship.
4. Continued to monitor and assisted three additional, pilot "virtual" Area Career Technology Centers established by the 2007-09 legislature. The total number of virtual Area Centers is 6, in addition to 5 traditional Area Centers, which bring increased access to CTE programming to 93 schools.
5. Established and administered a number of STEM Grants to schools and has incorporated STEM programming into many existing programs.

Future Critical Issues

The most critical issue facing the Department of Career and Technical Education is securing the resources to increase the access to CTE programming. A broader base of CTE offerings and a wider distribution of CTE programming needs to be made available to address workforce needs of North Dakota and better position students for the CTE scholarship which requires four credits in CTE to qualify. Part of that accessibility needs to continue to be addressed by piloting alternative distance delivery methods.

As a state we need to promote and incentivize STEM based education. We need to secure resources that would enable us to increase the number and availability of STEM based technical programming.

REQUEST SUMMARY270 Career and Technical Education
Biennium: 2015-2017

Bill#: HB1019

Date: 12/23/2014

Time: 12:34:27

Description	Expenditures 2011-2013 Biennium	Present Budget 2013-2015	Budget Request Change	Requested Budget 2015-2017 Biennium	Optional Budget Request
By Major Program					
Administration	3,120,540	4,012,236	(137,959)	3,874,277	0
Technical Assistance	33,544,042	38,668,475	(919,333)	37,749,142	14,770,000
Total Major Program	36,664,582	42,680,711	(1,057,292)	41,623,419	14,770,000
By Line Item					
Salaries and Wages	3,890,444	4,669,943	149,621	4,819,564	0
Accrued Leave Payments	0	96,477	(96,477)	0	0
Operating Expenses	800,356	1,253,339	0	1,253,339	0
Grants	27,916,528	31,063,698	79,564	31,143,262	12,770,000
Postsecondary Grants	357,452	847,452	(140,000)	707,452	0
Adult Farm Management	699,802	749,802	(50,000)	699,802	0
Workforce Training	3,000,000	4,000,000	(1,000,000)	3,000,000	2,000,000
Total Line Items	36,664,582	42,680,711	(1,057,292)	41,623,419	14,770,000
By Funding Source					
General Fund	27,981,679	32,392,916	(467,383)	31,925,533	14,770,000
Federal Funds	8,673,143	9,832,821	(289,909)	9,542,912	0
Special Funds	9,760	454,974	(300,000)	154,974	0
Total Funding Source	36,664,582	42,680,711	(1,057,292)	41,623,419	14,770,000
Total FTE	27.50	27.00	0.00	27.00	0.00

REQUEST DETAIL270 Career and Technical Education
Biennium: 2015-2017

Bill#: HB1019

Date: 12/23/2014

Time: 12:34:27

Description	Expenditures 2011-2013 Biennium	Present Budget 2013-2015	Budget Request Change	Requested Budget 2015-2017 Biennium	Optional Budget Request
Salaries and Wages					
Salaries - Permanent	2,905,145	3,453,749	(40,061)	3,413,688	0
Temporary Salaries	375	24,000	0	24,000	0
Fringe Benefits	984,924	1,192,194	189,682	1,381,876	0
Total	3,890,444	4,669,943	149,621	4,819,564	0
Salaries and Wages					
General Fund	3,458,059	3,682,126	438,619	4,120,745	0
Federal Funds	432,385	987,817	(288,998)	698,819	0
Special Funds	0	0	0	0	0
Total	3,890,444	4,669,943	149,621	4,819,564	0
Accrued Leave Payments					
Salaries - Permanent	0	96,265	(96,265)	0	0
Fringe Benefits	0	212	(212)	0	0
Total	0	96,477	(96,477)	0	0
Accrued Leave Payments					
General Fund	0	95,566	(95,566)	0	0
Federal Funds	0	911	(911)	0	0
Special Funds	0	0	0	0	0
Total	0	96,477	(96,477)	0	0
Operating Expenses					
Travel	246,928	309,569	0	309,569	0
Supplies - IT Software	35,706	27,954	0	27,954	0
Supply/Material-Professional	14,325	26,771	0	26,771	0
Bldg, Ground, Maintenance	419	0	0	0	0
Miscellaneous Supplies	1,327	4,250	0	4,250	0
Office Supplies	11,312	23,493	0	23,493	0
Postage	15,270	23,898	0	23,898	0
Printing	76,001	88,416	0	88,416	0
IT Equip Under \$5,000	19,451	20,945	0	20,945	0
Office Equip & Furn Supplies	7,281	36,620	0	36,620	0
Insurance	3,129	6,529	0	6,529	0
Rentals/Leases-Equip & Other	6,938	5,932	0	5,932	0
Rentals/Leases - Bldg/Land	21,534	31,226	0	31,226	0
Repairs	2,322	3,958	0	3,958	0
IT - Data Processing	172,510	152,760	0	152,760	0

REQUEST DETAIL270 Career and Technical Education
Biennium: 2015-2017

Bill#: HB1019

Date: 12/23/2014

Time: 12:34:27

Description	Expenditures 2011-2013 Biennium	Present Budget 2013-2015	Budget Request Change	Requested Budget 2015-2017 Biennium	Optional Budget Request
IT - Communications	27,906	33,365	0	33,365	0
IT Contractual Srvcs and Rprs	40,495	70,149	0	70,149	0
Professional Development	71,080	105,264	0	105,264	0
Operating Fees and Services	5,803	13,349	0	13,349	0
Fees - Professional Services	20,619	268,891	0	268,891	0
Total	800,356	1,253,339	0	1,253,339	0
Operating Expenses					
General Fund	487,270	561,109	0	561,109	0
Federal Funds	303,326	661,744	0	661,744	0
Special Funds	9,760	30,486	0	30,486	0
Total	800,356	1,253,339	0	1,253,339	0
Grants					
Grants, Benefits & Claims	27,916,528	31,063,698	79,564	31,143,262	12,770,000
Total	27,916,528	31,063,698	79,564	31,143,262	12,770,000
Grants					
General Fund	19,979,096	22,506,861	329,564	22,836,425	12,770,000
Federal Funds	7,937,432	8,182,349	0	8,182,349	0
Special Funds	0	374,488	(250,000)	124,488	0
Total	27,916,528	31,063,698	79,564	31,143,262	12,770,000
Postsecondary Grants					
Travel	5,703	0	0	0	0
Supply/Material-Professional	219	0	0	0	0
Office Supplies	349	0	0	0	0
Postage	29	0	0	0	0
Printing	481	0	0	0	0
Professional Development	24,700	0	0	0	0
Grants, Benefits & Claims	325,971	847,452	(140,000)	707,452	0
Total	357,452	847,452	(140,000)	707,452	0
Postsecondary Grants					
General Fund	357,452	847,452	(140,000)	707,452	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
Total	357,452	847,452	(140,000)	707,452	0

REQUEST DETAIL270 Career and Technical Education
Biennium: 2015-2017

Bill#: HB1019

Date: 12/23/2014

Time: 12:34:27

Description	Expenditures 2011-2013 Biennium	Present Budget 2013-2015	Budget Request Change	Requested Budget 2015-2017 Biennium	Optional Budget Request
Adult Farm Management					
Travel	2,536	0	0	0	0
Operating Fees and Services	8,500	0	0	0	0
Grants, Benefits & Claims	688,766	749,802	(50,000)	699,802	0
Total	699,802	749,802	(50,000)	699,802	0
Adult Farm Management					
General Fund	699,802	699,802	0	699,802	0
Federal Funds	0	0	0	0	0
Special Funds	0	50,000	(50,000)	0	0
Total	699,802	749,802	(50,000)	699,802	0
Workforce Training					
Grants, Benefits & Claims	3,000,000	4,000,000	(1,000,000)	3,000,000	2,000,000
Total	3,000,000	4,000,000	(1,000,000)	3,000,000	2,000,000
Workforce Training					
General Fund	3,000,000	4,000,000	(1,000,000)	3,000,000	2,000,000
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
Total	3,000,000	4,000,000	(1,000,000)	3,000,000	2,000,000
Funding Sources					
General Fund	27,981,679	32,392,916	(467,383)	31,925,533	14,770,000
Federal Funds	8,673,143	9,832,821	(289,909)	9,542,912	0
Special Funds	9,760	454,974	(300,000)	154,974	0
Total Funding Sources	36,664,582	42,680,711	(1,057,292)	41,623,419	14,770,000

CHANGE PACKAGE SUMMARY

270 Career and Technical Education
Biennium: 2015-2017

Bill#: HB1019

Date: 12/23/2014

Time: 12:34:27

Description	Priority	FTE	General Fund	Federal Funds	Special Funds	Total Funds
Base Budget Changes						
One Time Budget Changes						
A-E 1 Remove One-time grants		0.00	(1,300,000)	0	(250,000)	(1,550,000)
Total One Time Budget Changes		0.00	(1,300,000)	0	(250,000)	(1,550,000)
Ongoing Budget Changes						
A-A 2 Funding source change to meet budget request lim		0.00	489,564	0	(50,000)	439,564
Base Payroll Change		0.00	343,053	(289,909)	0	53,144
Total Ongoing Budget Changes		0.00	832,617	(289,909)	(50,000)	492,708
Total Base Budget Changes		0.00	(467,383)	(289,909)	(300,000)	(1,057,292)
Optional Budget Changes						
Ongoing Optional Changes						
A-C 4 Re-establish States share of CTE funding	1	0.00	8,570,000	0	0	8,570,000
A-C 5 New & expanded programs	2	0.00	700,000	0	0	700,000
A-C 6 Update CTE equipment	3	0.00	3,500,000	0	0	3,500,000
A-C 3 Workforce Training	4	0.00	2,000,000	0	0	2,000,000
Total Ongoing Optional Changes		0.00	14,770,000	0	0	14,770,000
Total Optional Budget Changes		0.00	14,770,000	0	0	14,770,000

BUDGET CHANGES NARRATIVE

270 Career and Technical Education

Bill#: HB1019

Date: 12/23/2014

Time: 12:34:27

Change Group: A	Change Type: A	Change No: 2	Priority: 1
------------------------	-----------------------	---------------------	--------------------

Funding source change to meet budget request limit

Funding source change

Change Group: A	Change Type: C	Change No: 3	Priority: 4
------------------------	-----------------------	---------------------	--------------------

Workforce Training

To provide TrainND an increase to meet the inflationary "cost to continue". The current \$3,000,000 level of funding was provided in 2007 with no increases since that time. It also would provide \$250,000 to each of the regions to increase awareness of services, create new training programs and purchase needed software and equipment. Costs cover the infrastructure/administration of TrainND. The cost of actual training is covered through training fees.

Change Group: A	Change Type: C	Change No: 4	Priority: 1
------------------------	-----------------------	---------------------	--------------------

Re-establish States share of CTE funding

Increase the State's share of support for CTE to 1984 levels - 40% for comprehensive schools and 50% for Area Centers. Current state support is 27% and 40% respectively. Through budget reductions of the 1980's, 1990's and 2000's, the rate of reimbursement to schools for approved CTE programs declined to a low of 24% in 2004, rebounding to the current level of 27%. This will provide schools additional funding to recover more of the costs associated with traditionally higher cost CTE programs. It will solidify demand in schools to offer CTE programs that match student interest and state workforce needs. Additionally it will level the funding between all programs and courses.

Change Group: A	Change Type: C	Change No: 5	Priority: 2
------------------------	-----------------------	---------------------	--------------------

New & expanded programs

To meet the demand for new and expanding programs which build access to CTE programming in more schools and for more students.

Change Group: A	Change Type: C	Change No: 6	Priority: 3
------------------------	-----------------------	---------------------	--------------------

Update CTE equipment

Make available one-time funding to update CTE equipment in approved CTE programs across the state. CTE would propose a 25% match of funds from sources other than Perkins or CTE State Funds. A portion of the funds will be used to provide "CTE Access Grants" for the delivery of traditionally hard to deliver Auto Tech, Construction or Welding, modeled after a successful pilot of distance delivered Welding. Funding would not be used for computer labs. CTE has received equipment "wish lists" from both secondary and two-year campuses that are reflected in this amount.

Change Group: A	Change Type: E	Change No: 1	Priority: 0
------------------------	-----------------------	---------------------	--------------------

Remove One-time grants

Remove one-time grants

BUDGET CHANGES NARRATIVE

270 Career and Technical Education

Bill#: HB1019

Date: 12/23/2014

Time: 12:34:27

Change Group: R	Change Type: A	Change No: 1	Priority:
------------------------	-----------------------	---------------------	------------------

CTE Program Reimbursement Rates

Provides an additional \$2.0 million from the general fund to increase reimbursement rates for secondary and post-secondary CTE programs. Total biennial funding is now \$22.96 million, of which \$22.8 million is from the general fund.

Change Group: R	Change Type: A	Change No: 2	Priority:
------------------------	-----------------------	---------------------	------------------

New and Expanded Programs

Provides \$700,000 from the general fund to increase CTE course offerings.

Change Group: R	Change Type: A	Change No: 3	Priority:
------------------------	-----------------------	---------------------	------------------

Workforce Training Increase

Increases base funding for TrainND programs to \$4.0 million, an increase of \$1.0 million. Base funding has not increased since 2007. \$500,000 of the increase will be distributed proportionately to the four regions as an inflationary adjustment. \$500,000 will be divided equally to the four regions for new program development.

Change Group: R	Change Type: A	Change No: 4	Priority:
------------------------	-----------------------	---------------------	------------------

Targeted market equity

Salary adjustments for targeted market equity

Change Group: R	Change Type: A	Change No: 100	Priority:
------------------------	-----------------------	-----------------------	------------------

Executive Compensation Package Adjustment

This budget change provides funding for recommended 2015-17 compensation adjustments.

Change Group: R	Change Type: B	Change No: 1	Priority:
------------------------	-----------------------	---------------------	------------------

Equipment Grants

Provides \$1.5 million for equipment grants to secondary (65%) and post-secondary (35%) CTE programs. A 25% match from non-Perkins, non-State funds is required.