
AGENCY OVERVIEW**239 Dickinson State University****Date:** 12/23/2014**Time:** 12:21:41

Statutory Authority

North Dakota Century Code 15-13-01.

Agency Description

Dickinson State University is a comprehensive state institution, one of 11 colleges and universities that make up the North Dakota University System. The university employs approximately 250 faculty and staff with an enrollment of approximately 1,500 students. More than 50 programs are offered at the undergraduate level. The institution is comprised of two colleges, the College of Arts and Sciences, and the College of Education, Business, and Applied Sciences. The majority of students come from North Dakota, Montana, and other Midwestern states. A strong contingent of international students are also an important component of the student body.

Agency Mission Statement

Dickinson State University is a regional four-year institution within the North Dakota University System, whose primary role is to contribute to intellectual, social, economic, and cultural development, especially to Southwestern North Dakota. The University's mission is to provide high-quality, accessible programs; to promote excellence in teaching and learning; to support scholarly and creative activities; and to provide service relevant to the economy, health, and quality of life for the citizens of North Dakota.

Agency Performance Measures

NDUS has published annual accountability measures reports, in response to the "flexibility with accountability" expectations of SB 2003 passed by the 2001 Legislative Assembly. Organized according to the five cornerstones of the Roundtable Report, which served as the basis for the Board's previous strategic plan, the report has evolved from a written annual report to an online report. A wrap-up report is being compiled in anticipation of the launch of the Board's 2015-2020 strategic plan. Future reporting on the new strategic plan and accountability is expected to not only be online but also in a contemporary, interactive format. The information may include information on graduation and retention rates, enrollment, peer comparisons, financial aid and tuition, degrees awarded and composite financial index information for the 11 campuses, although final measures have not yet been determined.

Major Accomplishments

1. Proposed Theodore Roosevelt Presidential Library, a project facilitated by Dickinson State University (DSU) continues to advance with a total of up to \$8.0 million in new funding committed by the city of Dickinson. The Dickinson City Commission voted unanimously in June to match a \$3.0 million challenge from the North Dakota State Legislature, which laid the groundwork for the presidential library and museum. In addition, the city resolution provides for another \$5.0 million if the state increases its support beyond the current appropriation of \$12.0 million. DSU's Theodore Roosevelt Center is coordinating the project.
2. Commended for transparency and engagement by the High Learning Commission (HLC). The team recommended the HLC Board remove the "on notice" status, noting the institution had effectively handled each of the issues raised. The HLC Board of Trustees removed DSU from "on notice" on October 31, 2013.
3. Employed 74 percent of graduates in oil-related industries in North Dakota. Of those, 94 percent are employed in oil-impacted areas, according to a DSU graduate exit survey from consecutive academic years from 2011 through the fall of 2013.
4. Ranked high by 2013 NSSE. The NSSE survey asks first-year and senior students about a wide range of educationally purposeful experiences and activities. Among the responses, 92 percent of first-year students and 90 percent of seniors rated their DSU experience as "excellent" or "good." Additionally, 90 percent of first-year students and 84 percent of seniors indicated they would "definitely" or "probably" attend DSU again.
5. Received maximum accreditation for BSN program. The Accreditation Commission for Education in Nursing (ACEN) granted DSU's Department of Nursing's baccalaureate program with a maximum eight-year continuing accreditation.
6. Surpassed 21,00 digitized items by Theodore Roosevelt Center in only six years.
7. Offered enhanced website resources for North Dakota childcare providers. Aspiring childcare providers can jumpstart their businesses through a new website scheduled for roll-out the end of August. The www.childcarend.com will link licensed and unlicensed daycare centers with easy step-by-step access to start-up resources.
8. Launched the "CPA Experience," one of the first programs of its kind in the nation, in the fall of 2013.

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9. Received two Higher Education Impact grants to enhance security and housing, totaling \$981,492. The university is implementing a comprehensive campus access control system, including card readers on exterior doors and hand-held card readers at DSU-sponsored events. Another \$800,000 in funding is reserved for upgrading campus housing.
10. Renamed Badlands Activities Center to Biesiot Activities Center in recognition of Henry "Hank" Biesiot's longstanding service to the community and DSU.
11. Renewed 34-year old agreement with the Ukrainian Cultural Institute in July. The original agreement provided inspiration for more than three decades as the organization grew. More than 70 youth grades pre-K – 12 immerse themselves in the Ukrainian culture while attending classes and rehearsals.

Future Critical Issues

Dickinson State University's most critical need is adequate funding for faculty/staff salaries and fringe benefits. DSU has aggressively pursued the challenge of providing competitive salaries as outlined within the North Dakota University System's strategic plan. For fiscal year 2012-13, DSU provided market salary increases in addition to the 3 percent average merit increase funded through legislative appropriations to employees based upon their FY 2012 base salary. Employees earning less than \$40,000 were given an additional 3 percent market increase, employees earning between \$40,000 and \$60,000 an additional 2 percent, and employees earning in excess of \$60,000 an additional 1 percent. The overall cost of the market increase including fringe benefits amounted to approximately \$230,000. In preparation of the 2013-2014 annual budget, DSU once again implemented an additional market increase above and beyond the 4 percent appropriated through the legislative process in the same manner as in FY 2012-13. Even after investing an additional \$473,000 in market increases to employees, DSU continued to have a high turnover and difficulty in attracting prospective employees to apply for vacancies. To respond, in September of 2013, DSU increased all maintenance and custodial staff salaries by \$1/hr at a biennial cost of \$126,214. In December 2013, maintenance and custodial staff received an additional \$2/hr. at a biennial cost of \$252,428. Also in December of 2013, secretarial and administrative assistants received additional compensation to reduce turnover at a biennial cost of \$86,000. Since July 2012, DSU has added additional compensation to employees above and beyond that funded through the legislative process at a biennial cost of \$1,411,906. Without additional general fund appropriations, the market increases will have to be funded through reductions/reallocation within the existing operating budget. This was done in an effort to retain current personnel in a highly competitive, energy driven market. Per Job Service ND data for the 4th quarter of 2011, the average wage in Stark County was \$54,860, an increase of approximately 30 percent since the 1st quarter of 2011. The average wage in Stark County during the 4th quarter of 2013 was \$67,132, an increase of 22 percent from the 4th quarter of 2011. Job Service reports that Stark County has approximately 1900 jobs currently available. The employee turnover rate at DSU has been approximately 18 percent annually. Without the additional market salary increases to maintenance and custodial employees, DSU would still be experiencing significant vacancies within those employee bands. Housing costs in the Dickinson market area have increased markedly, significantly impacting DSU's ability to attract qualified employees from outside this region. Prospective employees seem very interested in positions until they are given a city tour and speak with local Realtors. The average rent for a two bedroom apartment ranges from \$1750/mo. to \$3,500/mo. depending on location and age of the facility.

Expanded facilities, greater utilization of facilities, technological changes, and the importance of providing hands-on training on equipment utilized by today's work force necessitate the need for additional funds in support of equipment if quality of service and efficiency are to be addressed appropriately. The institution's infrastructure needs to be addressed if we are to provide for a safe and conducive learning environment. Plant improvement funds are not adequate to address the long and ever growing list of deferred maintenance projects while technological changes and changes to various building codes place additional burdens on the same limited pool of resources. The current facility space for the Visual Arts Program is in need of replacement. Ceramics, drawing, painting, and three dimensional design are all located within the same building and room. DSU is also in need of individual and group study space for students and space for students to prepare for presentations. Currently, 66 percent of the institution's operating budget is funded with state "general funds" revenue while student tuition revenues address the balance or 34 percent of our operating budget. Affordability and student indebtedness continue to be a concern. Growing the institution's enrollment is of major importance. Not only has DSU experienced a significant loss in tuition revenue over the past two years, the current funding formula results in an additional \$1,068,332 loss in general fund for the 2015-2017 biennium. DSU has responded to the shortfall in revenue by reducing operating expenses by 12 percent across the institution and eliminating approximately 30 positions over the past two years through retirements, attrition, and reorganization. Finding additional cuts to respond to the loss of additional general funds will be very challenging.

REQUEST SUMMARY

239 Dickinson State University
Biennium: 2015-2017

Bill#: HB1003

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Description	Expenditures 2011-2013 Biennium	Present Budget 2013-2015	Budget Request Change	Requested Budget 2015-2017 Biennium	Optional Budget Request
By Major Program					
Dickinson State University	24,523,092	43,334,155	(8,006,646)	35,327,509	1,097,200
Total Major Program	24,523,092	43,334,155	(8,006,646)	35,327,509	1,097,200
By Line Item					
Operating Expenses	23,283,539	27,099,227	(1,296,071)	25,803,156	1,097,200
Capital Assets	20,755	846,605	1,177,748	2,024,353	0
Capital Assets Carryover	1,218,798	388,323	(388,323)	0	0
Capital Projects Non-State Funded	0	0	7,500,000	7,500,000	0
TR Presidential Library	0	15,000,000	(15,000,000)	0	0
Total Line Items	24,523,092	43,334,155	(8,006,646)	35,327,509	1,097,200
By Funding Source					
General Fund	24,523,092	40,334,155	(12,506,646)	27,827,509	1,097,200
Federal Funds					
Special Funds	0	3,000,000	4,500,000	7,500,000	0
Total Funding Source	24,523,092	43,334,155	(8,006,646)	35,327,509	1,097,200
Total FTE	100.32	120.26	0.00	120.26	2.00

REQUEST DETAIL239 Dickinson State University
Biennium: 2015-2017

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Description	Expenditures 2011-2013 Biennium	Present Budget 2013-2015	Budget Request Change	Requested Budget 2015-2017 Biennium	Optional Budget Request
Operating Expenses					
Operating Fees and Services	23,283,539	27,099,227	(1,296,071)	25,803,156	1,097,200
Total	23,283,539	27,099,227	(1,296,071)	25,803,156	1,097,200
Operating Expenses					
General Fund	23,283,539	27,099,227	(1,296,071)	25,803,156	1,097,200
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
Total	23,283,539	27,099,227	(1,296,071)	25,803,156	1,097,200
Capital Assets					
Extraordinary Repairs	20,755	846,605	1,177,748	2,024,353	0
Total	20,755	846,605	1,177,748	2,024,353	0
Capital Assets					
General Fund	20,755	846,605	1,177,748	2,024,353	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
Total	20,755	846,605	1,177,748	2,024,353	0
Capital Assets Carryover					
Extraordinary Repairs	1,218,798	388,323	(388,323)	0	0
Total	1,218,798	388,323	(388,323)	0	0
Capital Assets Carryover					
General Fund	1,218,798	388,323	(388,323)	0	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
Total	1,218,798	388,323	(388,323)	0	0
Capital Projects Non-State Funded					
Land and Buildings	0	0	7,500,000	7,500,000	0
Total	0	0	7,500,000	7,500,000	0
Capital Projects Non-State Funded					
General Fund	0	0	0	0	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	7,500,000	7,500,000	0

REQUEST DETAIL

239 Dickinson State University
Biennium: 2015-2017

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Description	Expenditures 2011-2013 Biennium	Present Budget 2013-2015	Budget Request Change	Requested Budget 2015-2017 Biennium	Optional Budget Request
Total	0	0	7,500,000	7,500,000	0
TR Presidential Library					
Land and Buildings	0	15,000,000	(15,000,000)	0	0
Total	0	15,000,000	(15,000,000)	0	0
TR Presidential Library					
General Fund	0	12,000,000	(12,000,000)	0	0
Federal Funds	0	0	0	0	0
Special Funds	0	3,000,000	(3,000,000)	0	0
Total	0	15,000,000	(15,000,000)	0	0
Funding Sources					
General Fund	24,523,092	40,334,155	(12,506,646)	27,827,509	1,097,200
Federal Funds	0	0	0	0	0
Special Funds	0	3,000,000	4,500,000	7,500,000	0
Total Funding Sources	24,523,092	43,334,155	(8,006,646)	35,327,509	1,097,200

CHANGE PACKAGE SUMMARY

239 Dickinson State University
Biennium: 2015-2017

Bill#: HB1003

Date: 12/23/2014

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Description	Priority	FTE	General Fund	Federal Funds	Special Funds	Total Funds
Base Budget Changes						
One Time Budget Changes						
A-B 1 Major Capital Projects		0.00	0	0	7,500,000	7,500,000
A-E 1 Remove 2013-15 Capital Projects		0.00	(12,000,000)	0	(3,000,000)	(15,000,000)
A-E 3 Remove Deferred Maintenance Pool		0.00	(437,527)	0	0	(437,527)
A-E 4 Remove Other One-time Funding		0.00	(800,000)	0	0	(800,000)
Total One Time Budget Changes		0.00	(13,237,527)	0	4,500,000	(8,737,527)
Ongoing Budget Changes						
A-A 1 CTC, Operating Inflation and Utilities Increases		0.00	572,261	0	0	572,261
A-A 2 Governor's Funding Model Increase		0.00	(1,068,332)	0	0	(1,068,332)
A-A 20 2013-15 Adjusted FTE		120.26	0	0	0	0
A-A 6 Base Plus Incr for Extraordinary Repairs		0.00	2,024,353	0	0	2,024,353
A-F 1 Remove 2011-13 Capital Assets Carryover		0.00	(388,323)	0	0	(388,323)
A-F 2 Remove Base Funding Extraordinary Repairs		0.00	(409,078)	0	0	(409,078)
Base Payroll Change		(120.26)	0	0	0	0
Total Ongoing Budget Changes		0.00	730,881	0	0	730,881
Total Base Budget Changes		0.00	(12,506,646)	0	4,500,000	(8,006,646)
Optional Budget Changes						
Ongoing Optional Changes						
A-C 2 Student Mental Health Support	1	1.00	141,700	0	0	141,700
A-C 1 Security and Emergency Preparedness	2	1.00	205,500	0	0	205,500
A-C 3 TR Center Operations	3	0.00	750,000	0	0	750,000
Total Ongoing Optional Changes		2.00	1,097,200	0	0	1,097,200
Total Optional Budget Changes		2.00	1,097,200	0	0	1,097,200

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Change Group: A	Change Type: A	Change No: 6	Priority:
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Base Plus Incr for Extraordinary Repairs

Currently, the campuses and Forest Service receive \$11,162,008 in base funding for extraordinary repairs, which is equivalent to an overall average of 12.7% of the OMB building and infrastructure formulas. In the IBARS process, we are required to remove base funding for extraordinary repairs (see change code AF2). The 2015-17 NDUS budget request includes a total increase of \$32,860,444 to provide increased base funding for facilities and infrastructure repairs and maintenance, equivalent to 50% of OMB building and infrastructure formulas. The AA6 budget change code includes restoring the base amount removed in change code AF2, as well as the requested increase to reach 50% of OMB formula. Dickinson State University's portion of the request is \$2,024,353. Base funding currently received in 2013-15 is \$409,078, and the requested increase in base funding for extraordinary repairs for 2015-17 is \$1,615,275.

A prioritized listing of extraordinary repair projects is included in the extraordinary repairs subschedule (because of IBAR's requirement to do so), however these priorities can very easily change, due to unforeseen circumstances and emergencies. The priority listing is only a best estimate at this time. The actual use of these dollars will be left to the discretion of the institutions (with appropriate approvals by the SBHE where required). All NDUS entities will be given the authority to allocate dollars to repair and replacement priorities for regular repair and replacement projects as determined by each entity electrical upgrades, etc. Your narrative can include more specific examples, (e.g. "Building exterior projects may include roofing repairs, tuck pointing, etc")]

Change Group: A	Change Type: A	Change No: 20	Priority:
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2013-15 Adjusted FTE

Per SB2003 (Section 36), "the state board of higher education may adjust full-time equivalent positions as needed, subject to the availability of funds, for institutions and entities under its control during the biennium beginning July 1, 2013, and ending June 30, 2015. The North Dakota university system shall report any adjustments to the office of management and budget before the submission of the 2015-17 biennium budget request." A report was run as of 4-30-2014 to determine the total estimated "appropriated fte" as of that date. Consistent with the methodology used in previous biennia, the current year's annual budgets were used to estimate the amount supported by general fund only, based on the percentage of budgeted general fund revenue to total appropriated revenue. Dickinson State is showing a 19.94 increase in GF supported FTE. The reason for the increase is the significant decrease in tuition income from the 11-13 biennium to the 13-15 biennium. Gross tuition revenue has decreased from \$12.4M in fiscal year 2012 to \$8.3M in fiscal year 2014. The 2011-13 adjusted (general fund supported) FTE of 100.32 were based on FY13 annual budgets, where 47.83% of appropriated budgets were supported by general funds and about 52% by tuition. The 2013-15 adjusted (general fund supported) FTE of 120.26 were based on FY15 annual budgets, where 61.5% of appropriated budgets were supported by general funds and 38.5% by tuition. The actual number of total employees has actually decreased significantly over the past two fiscal years.

Change Group: A	Change Type: B	Change No: 1	Priority:
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Major Capital Projects

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The capital project request for Dickinson State University includes the following:

Project description – Woods Hall Renovation

Requested funds - \$7,500,000 OF

Project justification narrative is included in the Capital Assets subschedule.

Change Group: A	Change Type: C	Change No: 1	Priority: 2
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Security and Emergency Preparedness

Campus security (24x7 coverage) - Included in the 2013-15 biennial budget request were amounts to fund three eight-hour shifts to achieve 24x7 coverage at all campuses except UND and NDSU, who indicated they provided limited 24x7 coverage at the time. Three campuses (WSC, DSU and MiSU) received most of the funding that was requested for 24x7 coverage in 2013-15, but the remaining 6 campuses each received \$100,000 (substantially less than what was requested). The 2015-17 budget request includes \$2,411,750 to achieve 24x7 coverage at the remaining campuses: [BSC (3Fte) - \$505,500; LRSC (3Fte) - \$405,500; NDSCS (1.5Fte) - \$252,750; MaSU (3Fte) - \$405,500; VCSU (3Fte) - \$505,500 and DCB (2Fte) - \$337,000].

Several factors influence number of security staff: 1.) Student population; 2.) Age and gender profile; 3.) Location of institution; 4.) Number of buildings both on and off campus; 5.) Extent of on-campus housing; 6.) Days/times of classes; 7.) Campus size; 8.) Institutional and public expectations.

Emergency management – Item 8 of SBHE Policy 906 (Emergency Preparedness and Management; Continuity of Operations; Security) states, “The chancellor and institution presidents shall, subject to funding and staffing constraints, develop and implement plans under which the system and institutions substantially shall comply with these Policy 906 requirements by July 1, 2014.” The 2015-17 budget request includes a total of \$2,157,750 for a full-time emergency manager at all campuses (\$205,500 each), except DCB whose request is for a one-half time emergency manager (\$102,750).

These positions are needed to develop and implement the plan required under Policy 906 to facilitate appropriate emergency preparedness planning on each campus, which must be tailored to each individual campus and local and regional law enforcement and emergency services. These plans are intended to provide the framework to address the immediate requirements for a major disaster or emergency in which normal operations are interrupted and special measures must be taken to: 1.) protect the lives of students, employees and the public; 2.) provide essential services and operations; 3.) manage immediate communications and information regarding emergency operations; 4.) manage university resources effectively in emergency operations; 5.) provide and analyze information to support decision-making. Emergency response is based on the Incident Command System (ICS), the management structure adopted throughout the United States and internationally, and a requirement of the State of ND and various US Department of Homeland Security Presidential Decision Directives and National Incident Management System (NIMS) guidance. The State of ND

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Division of Emergency Management (DEM) has indicated their interest in having a single point of contact and coordination within the NDUS for emergency response; however, no resources exist for this purpose.

Total security and emergency preparedness request for Dickinson State University is \$205,500.

Change Group: A	Change Type: C	Change No: 2	Priority: 1
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Student Mental Health Support

Across the nation, mental health issues for college students have become a growing concern. Late adolescence and early adulthood is a time of transition with stressors including: academic failures, financial pressures, roommate disputes, relationship break-ups and worries about post-college futures. Most of these challenges are intense and difficult when occurring, but generally cause no lasting harm and little disruption in college success. For other students, more serious mental health problems can cause great disruption to the student and all those around them. Students that fall into this category may experience issues with: alcohol and drug abuse, depression, anxiety, personality disorders, self-injury (such as cutting), eating disorders, suicide or violence. According to the American Psychological Association in 2013, "An increasing number of college students are arriving on campus with psychological issues or developing problems once they're in school."

It is with increasing urgency that campus communities are dealing with these mental health issues. According the Higher Education Mental Health Alliance (HEMHA), two states have laws that mandate public campuses convene formal teams to assess and respond to potentially violent threats. North Dakota University System currently has a draft policy which will require all institutions to have a behavioral intervention team. University of Minnesota research (2008) suggests that mental health concerns negatively affect the academic success of students and that counseling can lead to improved academic success and retention of students.

Dickinson State University currently has no counseling services. In January 2010, the NDUS Student Mental Health Task Force made the official recommendation that "Each campus should have a minimum of one full-time, licensed mental health counselor on staff". This recommendation was listed again as the first "Current Need" in the updated submission in 2012. Dickinson, North Dakota has seen a large population increase. This has put a strain on local providers. The high wages in the oil field has driven up housing costs, putting increased stress on the community. Badlands Human Service Center, our regional mental health facility, has lost providers at the same time that they have had had increased requests for services. This has caused delays in getting appointments with counselors for our students. Research shows that the majority of students who kill themselves never receive counseling services; approximately 81% of completed college student suicides were never seen by the mental health provider. When students do receive counseling, they are six times less likely to kill themselves. Dickinson State University had two students commit suicide during the last two years, four others were placed on suicide watch. According to the Dickinson State University Wellness Program Director, there have been many instances of students, faculty and staff suffering from addictive behaviors, alcohol or drug abuse, eating disorders, depression, and/or acute anxiety. Studies indicate that, in any campus community, approximately 10% of the members suffer at any given time from a defined emotional disturbance. As a community, Dickinson State University would benefit from the presence of a full-time Professional Counselor who would, through education and personal and group counseling, work to prevent situations from becoming overwhelming.

Dickinson State is requesting one full-time mental health counselor position.

Change Group: A	Change Type: C	Change No: 3	Priority: 3
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TR Center Operations

DSU's request includes \$750,000 for ongoing funding needs for the digitization project at the Theodore Roosevelt Center.

The Theodore Roosevelt Center at Dickinson State University is creating a comprehensive archive of Theodore Roosevelt documents and artifacts in digital form – the online equivalent of a presidential library. These materials are freely available to scholars, citizens, and students at all levels of the educational spectrum. New scholarship

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on Roosevelt is being generated, as professors and students with limited research and travel resources now have access to a deep trove of primary source documents for original research.

With nearly 23,000 items available online to date, nearly 140,000 more documents await processing and publication. The continued cataloging and presentation of these materials requires staff and technology resources. The Center employees 4.5 FTE professional staff, and contracts for website development and storage of the digital archive.

Change Group: A	Change Type: D	Change No: 1	Priority: 4
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Campus Security One-time

Change Group: A	Change Type: E	Change No: 1	Priority:
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Remove 2013-15 Capital Projects

To remove \$15,000,000 funding authorized for capital projects for the 2013-15 biennium per SB2003-Section 2, and SB2018-Sec 4 - \$15 million (\$12 million GF, \$3 million OF) Campuses will report on the status of the individual projects to the appropriations committees of the sixty-third legislative assembly, as required. The funding authority received by Dickinson State University was for the construction of the Theodore Roosevelt Presidential Library. \$6M of the \$12M state general fund appropriation for the TR Presidential Library was contingent upon state revenues exceeding estimates, however it appears that is a certainty and therefore the amount is included in this appropriation removal change package.

Change Group: A	Change Type: E	Change No: 3	Priority:
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Remove Deferred Maintenance Pool

To remove \$10 million for the deferred maintenance pool, per SB2003-Section 2. SB2003-Section 21 provided the following legislative intent: "The deferred maintenance funding pool line item includes funding that must be used to address deferred maintenance and other infrastructure needs at institutions based on the university system master plan and space utilization study. However, the state board of higher education may distribute up to one-half of the funds in the pool to institutions prior to the completion of the master plan and space utilization study."

The SBHE approved allocation of \$5 of the \$10 million on September 25, 2013. Given the facility master plan was not completed at the time, the initial \$5 million was distributed based on the following:

- statewide OMB extraordinary repairs formula, which addresses both buildings and infrastructure to bring campuses to a common (or close to common) percent position of the formula ;
- Each campus/entity should receive some minimum amount of funding—recommended \$75,000 minimum, except for the Forest Service a minimum of \$30,000;
- Make adjustments to recognize that some campuses have to use a portion of their extraordinary repair formula funding for the payment of city special assessments, on infrastructure not owned by the campus.

With the near completion of the System facility master plan, the SBHE approved the allocation of the remaining \$5 million on June 26, 2014, so the campuses could begin much needed projects. The allocation was based on the following:

- First allocate \$275,000 to VCSU to address a recently identified safety issue at VCSU in the recently retired Science Building. The \$275,000 includes costs for engineering services, relocation and demolition. It does not include other costs related to build a barrier for the hill or to replace asphalt. In April 2014, the SE wall on the main floor of the VCSU Science Building began to buckle, significantly reducing the structural integrity of that portion and the upper two levels of the building. Additionally, the roof on the SW corner has been significantly compromised and the ceiling in that area has failed. VCSU engaged a structural engineer to analyze the building. The engineer indicated that VCSU should transition remaining operations to another site immediately due to safety concerns. VCSU has and

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continues to move forward with the transition in a practicable and safe manner. The cost of \$275,000 does not include cost to build a retaining wall or a barrier for the hill and replace asphalt.

- Allocate remaining \$4,725,000 to the 11 institutions based on the average of: the actual deferred maintenance for facilities examined by consultants during the master plan visits (represents about 24% of the overall state appropriated GSF for Type I and II buildings)= +\$200 million; extrapolated deferred maintenance when applied to all appropriated buildings, based on above “sample” condition (“If the condition of these buildings represents similar condition in the rest of the buildings and identified needs to the heating plants and site infrastructure are added in..”)

The following allocations, totaling \$10 million, were provided to the campuses and Forest Service, and are being removed in this budget change code: BSC-\$759,580; LRSC-\$256,259; WSC-\$271,181; UND-\$2,667,599; NDSU-\$2,480,703; NDSCS-\$639,328; DSU-\$437,527; MaSU-\$408,233; MiSU-\$830,318; VCSU-\$937,339; DCB-\$281,933; Forest Service-\$30,000.

The status of this funding to-date is DSU anticipates expending \$145,603 on misc. small projects and the balance of \$291,924 on interior finishes. These amounts are estimates, the actual expenditures by category may change as the projects are planned and implemented.

Change Group: A	Change Type: E	Change No: 4	Priority:
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Remove Other One-time Funding

To remove \$800,000 one-time funding for Theodore Roosevelt Center Presidential Library (SB2003-Section 2 & 29). DSU utilized the one-time funds to support the digitization project at the Theodore Roosevelt Center. \$402,918 was budgeted in the first year of the 2013-2015 Biennium, the balance will be expended in FY 2015.

Change Group: A	Change Type: F	Change No: 1	Priority:
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Remove 2011-13 Capital Assets Carryover

To remove \$388,323 capital assets carryover from 2011-13. Dickinson State University has utilized the 2011-2013 carryover as follows:

Building Exterior/Mechanical	\$25,700
Electrical upgrades	\$65,000
Interior Finishes	\$297,623

Change Group: A	Change Type: F	Change No: 2	Priority:
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Remove Base Funding Extraordinary Repairs

To remove \$409,078 base funding for extraordinary repairs. This base amount, plus an increase to the base, is being requested for 2015-17, and is reflected in change code AA6. DSU will be expending the \$409,078 for a variety of projects as follows:

Building Exterior	\$180,000
Interior Finishes	\$80,000

BUDGET CHANGES NARRATIVE

239 Dickinson State University

Bill#: HB1003

Date: 12/23/2014

Time: 12:21:41

Structural Repairs \$50,000

Misc. Small Projects \$99,078

The amounts by category are estimates and may change when the actual projects to be completed are determined.

Change Group: R	Change Type: A	Change No: 1	Priority:
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SCH Production Adjustment

Adjusts statutory operations funding to reflect changes in adjusted student credit hour (ASCH) production to the 2011-13 levels.

Change Group: R	Change Type: A	Change No: 2	Priority:
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Inflationary Adjustment

Provides an inflation adjustment to cover the State's share of the following cost increases:

- Costs to continue FY15 3% salary increases - \$290,308
- 2015-17 annual salary increases of 4% FY16 and 4% FY17 - \$1,389,109
- Health insurance premiums @ \$1,161.59 per month - \$555,331
- 1% Retirement contribution increase on 1/1/2016 - \$119,246

Change Group: R	Change Type: A	Change No: 3	Priority:
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Extraordinary Repairs

Provides \$809,741 for base extraordinary repairs, including \$400,663 to increase funding to 20% of the OMB formula.

Change Group: R	Change Type: A	Change No: 4	Priority:
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Eliminate Internal Audit and IT Assessments

Reduces base funding by \$10,269 for the State's share of costs related to the centralized document imaging system being transferred to the Core Technology Services division in the NDUS System Office budget.

Reduces base funding by \$17,334 due to elimination of the State's share of campus assessments for the Internal Audit department. Full funding for the department has been provided in the NDUS System Office budget.