Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at http://www.nd.gov/ndic/outdoor-infopage.htm ) to your computer and provide the information as requested. You are not limited to the spacing provided. After completing the report, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov AND print it and mail it to: North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505. If you are unable to scan attachments, mail them with your paper copy of the report. You will be sent a confirmation by e-mail of receipt of your report and attachments. The project reports shall be provided to the Commission in both electronic and hard-copy formats with permission for unrestricted distribution. The electronic versions shall be in a suitable format for posting on the Outdoor Heritage Fund/Commission website.

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### Outdoor Heritage Fund

**Status and Final Report Form/Guidelines**

This report is used to show progress of grant projects funded through the Outdoor Heritage Fund. Status Reports and the Final Report must be submitted as required in Contract.

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Report Date</th>
<th>Period Covered by Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>015-159</td>
<td>6/21/2021</td>
<td>(xx/xx/xx to xx/xx/xx)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10/30/2018 to 6/4/21</td>
</tr>
</tbody>
</table>

**Project Name**

Cavlandic Trail Redevelopment

**Project Sponsor Name**

City of Cavalier

**Responsible Official (Last, First Middle)**

Truver, Kelli

**Responsible Official's Title**

City Administrator/Auditor

**Project Sponsor Address**

301 Division Ave N

**City**

Cavalier

**State**

ND

**Zip Code**

58220

**Telephone Number**

701-265-8800

Financial Update

Please provide the following information regarding the funding for your project based on the contract award:

<table>
<thead>
<tr>
<th>Funds Spent THIS Reporting Period*</th>
<th>Total Funds Spent to Date</th>
<th>Balance of Remaining Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Match Funding</td>
<td>$82,809.48</td>
<td>$572,725.61</td>
</tr>
<tr>
<td>In-kind Funding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OHF Funding</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Do you anticipate needing to request a grant extension?  /_/ Yes  /x/ No

If yes, please explain:

---

*As appropriate please provide copies of receipts for purchases.*
Work Completed during Period Covered by Report:
(This information will be posted on the Outdoor Heritage Fund/Industrial Commission website)

The 6.5-mile redevelopment of the Cavlandic Trails is nearly complete with the majority of the work finished. The trail starts at the Cavalier Country Club, passes by Icelandic State Park, leads into the City of Cavalier, and links to an outer city neighborhood. While the majority of the construction is complete, the engineer is following up with the contractor regarding a few remaining punch list items. The bike repair stations and the mile marker signage have been ordered, but have not yet arrived and are not installed. The traffic signage has been installed. While a formal study has not been completed to provide usage metrics, anecdotally we have seen heavy usage. The trail is being utilized by runners, joggers, walkers, and cyclists. The city has acknowledged a portion of the funding being provided by OHF in the local newspaper, on the Chamber website, on social media, and at publicly attended council meetings. The mayor recognized the OHF as a large donor to the project in her monthly update to the public published in the local newspaper.

Photos of work completed are welcome (If appropriate, please submit photos of key elements of the project completed or in progress during reporting period) Do not exceed five photos per project report.

This report was prepared pursuant to an agreement with the Industrial Commission of North Dakota, which partially funded the project through the Outdoor Heritage Fund. Project participants, its subcontractors, and the Industrial Commission of North Dakota, or any person acting on its behalf, do not:

(A) Make any warranty or representation, express or implied, with respect to the accuracy, completeness, or usefulness of the information contained in this report, or that the use of any information, apparatus, method, or process disclosed in this report may not infringe privately-owned rights; or

(B) Assume any liabilities with respect to the use of, or for damages resulting from the use of, any information, apparatus, method or process disclosed in this report.

Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise, does not necessarily constitute or imply its endorsement, recommendation, or favoring by the Industrial Commission of North Dakota. The views and opinions of authors expressed herein do not necessarily state or reflect those of the Industrial Commission of North Dakota.

Signature of Responsible Official

*As appropriate please provide copies of receipts for purchases.
Invoice

Invoice Number: 10107612
Invoice Date: 10/30/2018
Invoice Terms: NET 30
Page 1 of 1

To:
CAVLANDIC TRAIL ASSOCIATION
301 DIVISION AVE N
CAVILIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: MARKUSEN, JON E
Professional Services for the Period Ending 10/13/2018

Prelim Design

Task: 2

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
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<td>$17,500.00</td>
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<tr>
<td>Previous Billing</td>
<td>$0.00</td>
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<td>Current Billing</td>
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<td>Contract Amount Remaining</td>
<td>$15,750.00</td>
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<td>Billing Total</td>
<td>$1,750.00</td>
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***Current Invoice Amount*** $1,750.00

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00. Visit us at www.kljeng.com
Invoice Number: 10109225
Invoice Date: 11/29/2018
Invoice Terms: NET 30
Page 1 of 1

To:
CAVLANDIC TRAIL ASSOCIATION
301 DIVISION AVE N
CAVILIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: DALEY, JEFFREY
Professional Services for the Period Ending 11/17/2018

Task: 2 Prelim Design

<table>
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<tr>
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<th>Amount</th>
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<td>Contract Amount</td>
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<td>Previous Billing</td>
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<td>Current Billing</td>
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<td>Billing Total</td>
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***Current Invoice Amount*** $1,750.00

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00. Visit us at www.kljeng.com
Invoice

Invoice Number: 10110804
Invoice Date: 12/21/2018
Invoice Terms: NET 30

To:
CAVLANDIC TRAIL ASSOCIATION
301 DIVISION AVE N
CAVILIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: DALEY, JEFFREY
Professional Services for the Period Ending 12/08/2018

Task: 2 Prelim Design

Contract Amount: $17,500.00
Previous Billing: $3,500.00
Current Billing: $5,000.00
Contract Amount Remaining: $9,000.00

Billing Total: $5,000.00

***Current Invoice Amount*** $5,000.00

Requested check 12/21/18

---

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.
Visit us at www.klijang.com
To: CAVLANDIC TRAIL ASSOCIATION  
301 DIVISION AVE N  
CAVILIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: DALEY, JEFFREY
Professional Services for the Period Ending 01/19/2019

<table>
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<tr>
<th>Task</th>
<th>Prelim Design</th>
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</thead>
<tbody>
<tr>
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<td></td>
</tr>
</tbody>
</table>

| Contract Amount: | $17,500.00 |
| Previous Billing: | $8,500.00 |
| Current Billing: | $9,000.00 |
| Contract Amount Remaining: | $0.00 |

Billing Total: $9,000.00

***Current Invoice Amount*** $9,000.00

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00. Visit us at www.kljeng.com
### Invoice

**Invoice Number:** 10124767  
**Invoice Date:** 09/20/2019  
**Invoice Terms:** NET 30  
**Page 1 of 1**

---

**To:**  
CAVLANDIC TRAIL ASSOCIATION  
301 DIVISION AVE N  
CAVILIER, ND US 58220

**Attention:** Rachel Morris

**Project:** 1804-01916  
**Manager:** DALEY, JEFF

Professional Services for the Period Ending 09/14/2019

---

**Task:** 2  
**Prelim Design**

- **Contract Amount:** $33,750.00
- **Previous Billing:** $29,750.00
- **Current Billing:** $2,547.77
- **Contract Amount Remaining:** $1,452.23

---

**Fees:** $2,547.77  
**Billing Total:** $2,547.77

---

**Current Invoice Amount**  
$2,547.77

---

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.  
Visit us at [www.kljeng.com](http://www.kljeng.com)
Invoice

Invoice Number: 10128650
Invoice Date: 11/25/2019
Invoice Terms: NET 30

To:
CAVLANDIC TRAIL ASSOCIATION
301 DIVISION AVE N
CAVILIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: DALEY, JEFF
Professional Services for the Period Ending 11/16/2019

Task: 2 Prelim Design

Contract Amount: $33,750.00
Previous Billing: $32,297.77
Current Billing: $406.84
Contract Amount Remaining: $1,045.39

Fees: $406.84
Billing Total: $406.84

***Current Invoice Amount*** $406.84

Please Remit To
Kadmas, Lee & Jackson, Inc
PO Box 4130
Bismarck, ND 58502
Phone: 701.355.8400

Cavlandic Trail Repair in Cavalier, ND

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00. Visit us at www.kljeng.com
To: CAVLANDIC TRAIL ASSOCIATION
PO BOX 182
CAVALIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: DALEY, JEFF

Professional Services for the Period Ending 12/14/2019

Task: 2 Prelim Design

Invoice Number: 10130357
Invoice Date: 12/20/2019
Invoice Terms: NET 30

Please Remit To
KLJ Engineering LLC
PO Box 4130
Bismarck, ND 58502
Phone: 701.355.8400

Cavlandic Trail Repair in Cavalier, ND

Contract Amount: $37,750.00
Previous Billing: $32,704.61
Current Billing: $526.93
Contract Amount Remaining: $4,518.46

Fees: $526.93
Billing Total: $526.93

***Current Invoice Amount*** $526.93

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.
Visit us at www.kljen.com
Invoice

Invoice Number: 10132619
Invoice Date: 02/07/2020
Invoice Terms: NET 30

Cavlandic Trail Repair in Cavalier, ND

To:
CAVLANDIC TRAIL ASSOCIATION
301 DIVISION AVE N
CAVILIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: DALEY, JEFF
Professional Services for the Period Ending 02/01/2020

<table>
<thead>
<tr>
<th>Task</th>
<th>Prelim Design</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

| Contract Amount | $37,750.00 |
| Previous Billing | $33,231.54 |
| Current Billing  | $1,159.39  |
| Contract Amount Remaining | $3,359.07 |

Fees: $1,159.39
Billing Total: $1,159.39

***Current Invoice Amount*** $1,159.39

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.
Visit us at www.kljeng.com

Requested check on 08.10.2020
# Invoice

**Invoice Number:** 10134023  
**Invoice Date:** 03/06/2020  
**Invoice Terms:** NET 30  

---

**To:**  
CAVLANDIC TRAIL ASSOCIATION  
301 DIVISION AVE N  
CAVILIER, ND US 58220

**Attention:** Rachel Morris  
**Project:** 1804-01916  
**Manager:** DALEY, JEFF  
**Professional Services for the Period Ending 02/29/2020**

<table>
<thead>
<tr>
<th>Task</th>
<th>2</th>
<th><strong>Prelim Design</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>Contract Amount:</strong></td>
<td>$37,750.00</td>
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<tr>
<td><strong>Previous Billing:</strong></td>
<td>$34,390.93</td>
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<tr>
<td><strong>Current Billing:</strong></td>
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</tr>
<tr>
<td><strong>Contract Amount Remaining:</strong></td>
<td>$2,759.96</td>
<td></td>
</tr>
</tbody>
</table>

**Fees:** $599.11  
**Billing Total:** $599.11

---

**Please Remit To**  
Kadrmas, Lee & Jackson, Inc  
PO Box 4130  
Bismarck, ND 58502  
Phone: 701.355.8400

---

Cavlandic Trail Repair in Cavalier, ND

---

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.  
Visit us at [www.kjeng.com](http://www.kjeng.com)

---

*Requested check on 03/11/20*

---

*pd*
**Invoice**

Invoice Number: 10137013  
Invoice Date: 05/08/2020  
Invoice Terms: NET 30  
Page 1 of 1

**To:**  
CAVLANDIC TRAIL ASSOCIATION  
301 DIVISION AVE N  
CAVILIER, ND US 58220

Attention: Rachel Morris  
Project: 1804-01916  
Manager: DALEY, JEFF  
Professional Services for the Period Ending 05/02/2020

<table>
<thead>
<tr>
<th>Task:</th>
<th>3</th>
<th>Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Amount:</td>
<td>$69,900.00</td>
<td></td>
</tr>
<tr>
<td>Previous Billing:</td>
<td>$0.00</td>
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<tr>
<td>Current Billing:</td>
<td>$2,741.25</td>
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<tr>
<td>Contract Amount Remaining:</td>
<td>$67,158.75</td>
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</tr>
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</table>

Billing Total: $2,741.25

***Current Invoice Amount*** $2,741.25

---

*A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00. Visit us at [www.kljeng.com](http://www.kljeng.com)*

---

*Request check on 05/12/20, sent to KLJ on 05/18/20*
Invoice

Invoice Number: 10138317
Invoice Date: 06/04/2020
Invoice Terms: NET 30
Page 1 of 1

To: CAVLANDIC TRAIL ASSOCIATION
    301 DIVISION AVE N
    CAVILIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: DALEY, JEFF
Professional Services for the Period Ending 05/30/2020

Please Remit To
KLJ Engineering LLC
PO Box 4130
Bismarck, ND 58502
Phone: 701.355.8400

Cavlandic Trail Repair in Cavalier, ND

Task: 3

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Construction</td>
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</tr>
<tr>
<td>Contract Amount</td>
<td>$69,900.00</td>
</tr>
<tr>
<td>Previous Billing</td>
<td>$2,741.25</td>
</tr>
<tr>
<td>Current Billing</td>
<td>$6,530.07</td>
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<tr>
<td>Contract Amount Remaining</td>
<td>$60,628.68</td>
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<tr>
<td>Billing Total</td>
<td>$6,530.07</td>
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A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.
Visit us at www.kljeng.com
**Invoice**

Invoice Number: 10139851  
Invoice Date: 07/13/2020  
Invoice Terms: NET 30  

---

To:  
CAVLANDIC TRAIL ASSOCIATION  
301 DIVISION AVE N  
CAVILIER, ND US 58220  

Attention: Rachel Morris  
Project: 1804-01916  
Manager: DALEY, JEFF  
Professional Services for the Period Ending 07/04/2020  

Please Remit To  
KLJ Engineering LLC  
PO Box 4130  
Bismarck, ND 58502  
Phone: 701.355.8400  

---

Cavlandic Trail Repair in Cavalier, ND

<table>
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<tr>
<th>Task</th>
<th>Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td></td>
</tr>
</tbody>
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Contract Amount: $69,900.00  
Previous Billing: $9,271.32  
Current Billing: $5,942.69  
Contract Amount Remaining: $54,685.99  

Billing Total: $5,942.69

---

***Current Invoice Amount***  
$5,942.69

---

*A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.*  
Visit us at [www.kljeng.com](http://www.kljeng.com)
To: CAVLANDIC TRAIL ASSOCIATION
301 DIVISION AVE N
CAVILIER, ND US 58220

Attention: Rachel Morris
Project: 1804-01916
Manager: DALEY, JEFF
Professional Services for the Period Ending 08/01/2020

Task: 3

**Construction**

Contract Amount: $69,900.00
Previous Billing: $15,214.01
Current Billing: $26,372.52
Contract Amount Remaining: $28,313.47

Billing Total: $26,372.52

***Current Invoice Amount*** $26,372.52

---

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.
Visit us at www.klijeng.com
**Invoice**

Invoice Number: 10147598  
Invoice Date: 01/11/2021  
Invoice Terms: NET 30

---

**To:**  
CAVLANDIC TRAIL ASSOCIATION  
PO BOX 182  
CAVALIER, ND US 58220

Attention: Rachel Morris  
Project: 1804-01916  
Manager: DALEY, JEFF  
Professional Services for the Period Ending 01/02/2021

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<table>
<thead>
<tr>
<th>Task</th>
<th>3</th>
<th>Construction</th>
</tr>
</thead>
</table>

- Contract Amount: $69,900.00  
- Previous Billing: $67,731.80  
- Current Billing: $1,161.58  
- Contract Amount Remaining: $1,006.62

- Billing Total: $1,161.58

---

**Current Invoice Amount**  
$1,161.58

---

*A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00. Visit us at www.kljen.com*
To: CAVLANDIC TRAIL ASSOCIATION  
PO BOX 182  
CAVALIER, ND US 58220  

Attention: Rachel Morris  
Project: 1804-01916  
Manager: DALEY, JEFF  
Professional Services for the Period Ending 01/30/2021  

Invoice  
Invoice Number: 10148691  
Invoice Date: 02/05/2021  
Invoice Terms: NET 30  

Please Remit To  
KLJ Engineering LLC  
PO Box 4130  
Bismarck, ND 58502  
Phone: 701.355.9400  

Cavlandic Trail Repair in Cavalier, ND  

Task: 3  
Construction  

Contract Amount: $69,900.00  
Previous Billing: $68,893.38  
Current Billing: $973.96  
Contract Amount Remaining: $32.66  

Billing Total: $973.96  

***Current Invoice Amount***  
$973.96  

A late charge will be added to any unpaid invoice balance according to contract terms, with a minimum charge of $10.00.  
Visit us at www.klje ng.com
JUNE 4, 2021

KELLI TRUVER
CITY OF CAVALIER
PO BOX 750
CAVALIER ND  58220-0750

PROJECT: TAC-RTP-NH-6005(043)307 PCN 22274 – CAVLANDIC TRAIL REPAIR

Pursuant to the agreement entered into between the City of Cavalier, and the ND Department of Transportation on February 27, 2019, we are submitting a progress billing in the amount of $46,941.65.

The above amount was calculated as follows:

Construction – Subproject 1 & 5 – TAC $487,893.03 x 100% = $487,893.03
Federal Limit for TAC (200,000.00)          
City Share for TAC                        287,893.03
Construction – Subproject 2 – RTP        184,558.31 x 20% = 36,911.66
Construction – Subproject 7 – RTP        45,575.12 x 20% =  9,115.02
Total                                    333,919.71
Less Previous Billings (286,978.06)       
Total Due to NDDOT                      $ 46,941.65

A copy of the contractor’s progressive payment estimate #5 is enclosed.

Julie Fleck

JULIE FLECK
FEDERAL AID ACCOUNTANT

50/ft/cpm
Enclosures
## DEPARTMENT OF TRANSPORTATION
### INVOICE

Please Remit Payment To:
Department of Transportation
Financial Management Division
608 East Boulevard Avenue
Bismarck, ND 58505 - 0700

For Any Questions
Please Contact:
701-328-2835

**Customer:** CAVALIER

<table>
<thead>
<tr>
<th>Invoice#</th>
<th>Invoice Date</th>
<th>Project Description</th>
<th>Project</th>
<th>Amount</th>
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<td>06/02/2021</td>
<td>PROJ: TAC-RTP-NH-6005(043)307 CAVLANDIC TRAIL REPAIR PROGRESS BILLING</td>
<td>RTP6005043307</td>
<td>3,843.24</td>
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<tr>
<td>0002169918</td>
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<td>PROJ: TAC-RTP-NH-6005(043)307 CAVLANDIC TRAIL REPAIR PROGRESS BILLING</td>
<td>TAC6005043307</td>
<td>43,098.41</td>
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**TOTAL** $46,941.65

Please include Invoice # along with Payment.
### North Dakota Department of Transportation

**Claim for Payment - Semi-Final Progressive Estimate Number 5**

**Project:** TAC-RTP-NH-6-005(043)307  
**Type:** SHARED USE PATH, HMA OVERLAY, ADA IMPROVEMENTS, SIGNING AND INCIDENTALS

**Contractor**  
R J ZAVORAL & SONS INC  
PO BOX 435  
EAST GRAND FORKS MN 56721-0435

**Assignment**

**PCN:** 22274  
**Covering Period From:** 10/21/2020 To 02/11/2021  
**Length:** 6.05  
**Contract Cost:** $494,085.90  
**Change Orders Estimated:** $250,574.50  
**County:** Pembina  
**Vendor Number:** 128385  
**Funding Doc No:** P600504C 1261

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<th>RTP FEDERAL FUNDS</th>
<th>RTP TAC FEDERAL FUNDS</th>
<th>TAC FEDERAL FUNDS</th>
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<tbody>
<tr>
<td>Total Work Done to Date</td>
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<td>186,422.54</td>
<td>46,035.47</td>
<td>492,821.25</td>
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<td>1,864.23</td>
<td>460.35</td>
<td>4,328.22</td>
<td>7,374.97</td>
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<td>-551.13</td>
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North Dakota Department of Transportation
Claim for Payment - Semi-Final Progressive Estimate Number 5

Project: TAC-RTP-NIH-6-005(043)307

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Engineer: Jeff D. Daley, KADRIA & DICK JENSEN - CROFTON
District Engineer: Edward Pavlack
Construction Engineer: Phillip Muroff

Pay: Quarterly Date Range From 09/08/2020 To 09/30/2021

DEPARTMENT APPROVAL AND ESTIMATE CERTIFICATE (SEC 24-02-13 NDCC)
I hereby certify that the within estimate or claim is just and true, that the contractor herein named has rendered the services and furnished the materials herein charged, that they are of the value claimed, that no part thereof has been paid, and that this foregoing estimate or claim is supported by a proper contract and bond on file in the department; and that the purpose of the payment to a club of district court is pursuant to law and for the taxing of property by condemnation.

Approved for payment by Muroff, Phillip on 02/12/2021

Director, Department of Transportation
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Progressive Estimate Details

PCN: 22274  
Date Submitted For Payment: 02/12/2021  
Letting Date: 11/08/2019

Project: TAC-RTP-NH-6-005(043)307  
SubProject: 3  
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North Dakota Department of Transportation  
Progressive Estimate Details

Project: TAC-RTP-NH-8-005(043)307  
SubProject: 5  
PCN: 22274  
Date Submitted For Payment: 02/12/2021  
Letting Date: 11/08/2019

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Total: $44,258.24  

Total: $45,588.08  

Page 4 of 5
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| Total:               | $44,225.44 |
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| Total Project Bid Amount | $494,055.90 |
| Total Project Change Orders | $250,574.50 |
| Total Project:       | $744,040.40 |
|                       | $757,496.56 |