

## LIGNITE RESEARCH COUNCIL ELIGIBILITY CRITERIA

### Completeness Review

**Person, Corporation, Partnership, Cooperative, or Association, or Consortium** of such parties?

**Site Specific Feasibility Study** - If yes answer the following questions:

**Owner** of facility?

**Sponsor** of Project?

**Operator** with effective control of facility or project?

**Does the application propose research, development, marketing or demonstration of lignite** or products derived from lignite or land reclamation research?

Does the application provide for 50% or more **matching funds** ?

Does the application generate **matching private industry** investment?

Were **35 copies** of the application received by the Industrial Commission?

Was the \$100 (one-hundred dollar) **application fee** received?

**Transmittal Letter** - setting forth a binding commitment on behalf of the applicant to complete the project as described in the application if the Industrial Commission makes the grant requested. Someone authorized to contract on behalf of the applicant must sign the letter.

**Title Page** - setting forth the project title, applicant, principal investigator, date of application, and amount of the request.

**Table of Contents?**

**Abstract** - one-page abstract of the project stating it's objective, expected results, duration, total project cost, and participants.

**Project Summary** - an overview of the project that includes an explanation of its objectives. The overview must include enough information to allow members of the technical review committee to determine if they are qualified to review the application.

**Project Description** - a detailed description of the project, including its objectives; its methodology; its anticipated results; the facilities, resources, and techniques to be used and their availability and capability; the environmental and economic impacts of the project while it is underway; its ultimate technological and economic impacts; and why the project is needed.

**Standards of Success** - the standards by which the success of the project is to be measured.

**Background** - a summary of prior work related to the projects conducted by the applicant and other participants as well as by other organizations.

**Qualifications** - a summary of the experience and qualifications pertinent to the project of the applicant, principal investigator, and other participants in the project.

**Value to North Dakota** - an explanation of what parts of the public and private sector will likely make use of the project's results, and when and in what way; of the potential that commercial use will be made of the project's results; how the project will enhance the use of North Dakota lignite and lignite products; how it will preserve existing jobs and create new ones; and how it will otherwise satisfy the priorities established in North Dakota Century Code section 54-17.5-03.

**Management** - a description of how the applicant will manage and oversee the project to ensure it is being carried out on schedule and in a manner that best ensures its objectives will be met, and a description of the evaluation points to be used during the course of the project.

**Timetable** - a project schedule setting forth the starting and completion dates, dates for completing major project activities, and proposed dates upon which the interim reports required by section 43-03-05-8 will be submitted.

**Budget** - an itemized list of the project's capital costs; direct operating costs, including salaries; and indirect costs; and an explanation of which of these costs will be supported by the grant and in what amount. An explanation why the funding requested is necessary to achieve the project's objectives and, if less funding is available than the amount requested, whether the project's objectives will be unattainable or delayed.

**Matching funds** - an identification of all other committed and prospective funding sources and the amount of funding from each source and documentation of commitment to matching funds.

Are indirect costs used for the required funding match or contribution?

**Indirect Costs**

**Matching Costs**

**Tax Liability** - an affidavit stating that the applicant does not have an outstanding tax liability owed to the State of North Dakota or any of its political subdivisions.

**Confidential Information** - any information in the application that is entitled to confidentiality and which the applicant wants to be kept confidential should, if possible, be placed in an appendix to allow for administrative ease in protecting the information from public disclosure while allowing public access to the rest of the application. Such information must be clearly labeled as confidential and the applicant must explain why the information is entitled to confidentiality.

**Statement of No Confidential Information**

Confidential information **claimed and identified**

Confidential information **claimed and not identified**

**No Statement** of Confidential Information