INDUSTRIAL HEMP PILOT PROJECT PROPOSAL

NORTH DAKOTA DEPARTMENT OF AGRICULTURE
PLANT INDUSTRIES DIVISION
SFN 60963 (10-2016)

Industrial hemp may be grown in North Dakota only by the North Dakota Department of Agriculture (NDDA) through its Industrial Hemp Pilot Program or by institutions of higher education in North Dakota for agricultural or academic research.

Applicants wishing to participate in the Department's pilot program must submit the following by 5 pm CST January 2, 2017.

- Industrial hemp pilot project proposal;
- Signed Memorandum of Understanding (MOU); and
- Request for seed (if applicable)

Proposals will be ranked by a committee appointed by the agriculture commissioner.

Applicants submitting proposals that are chosen will be required to submit the following upon selection notification.

- Notarized North Dakota industrial hemp license application;
- Two sets of fingerprints; and
- Associated fees

Institutions of higher education must complete the North Dakota industrial hemp application and submit applicable fingerprints and fees. Institutions of higher education requesting the Department's assistance obtaining seed will be required to enter into an MOU with the Department.

At the end of the licensure period, program participants will be required to submit an agricultural/agronomic report regarding their industrial hemp crop. The Department will collect license fees and other regulatory expenses from the program participants directly.

Applicants must agree to comply with N.D.C.C. Chapter 4-41 and N.D. A.C. Article 7-14. An industrial hemp license issued by the state is required prior to planting hemp seeds in North Dakota. All applicants receiving hemp seed through the Department must enter into an MOU with the Department prior to receiving the seed. An industrial hemp license issued by the state provides state authorization for the production of industrial hemp at particular growing areas by a particular individual or entity.

Industrial hemp is classified as a controlled substance by the federal government. **Unless participating in either an institution of higher education research project or Department sponsored pilot program, the individual or entity is subject to federal prosecution unless the individual or entity has Drug Enforcement Agency (DEA) registration or other federal authorization.** Please print or type the information requested in the spaces where indicated and attach additional pages as necessary.

APPLICANT

Applicant (If other than an individual, partnership or institution of higher education, attach a Certificate of Existence from the Secretary of State's office)				
This business is licensed with the Secretary of State and operates as a ☐ Corporation ☐ S-Corp ☐ LLC ☐ Partnership ☐ Individual				
☐ This business is an institution of higher education				
If a person or business is not registered with the Secretary of State ☐ Sole proprietorship (Citizen Immigration Verification Form must be completed)				
Contact Person (if applicant is an entity other than an individual)			DEA Registration Number	
Address (must be a physical address in North Dakota and not a post office box)				
City			State	ZIP Code
Telephone Number	Alternative Telephone Number	Email Address		
Website				

REQUEST FOR SEED

Complete this section if the Applicant intends to receive hemp seed through the Department.

Purchase Requested

Company/Individual Name (from where you request the Department to purchase seed)				
Contact Name			Country	
Address		City	State	ZIP Code
Telephone Number	Fax Number	Email Address		
Website				

Seed Variety Name	Quantity	Cost
		Estimated Shipping Cost

Have you confirmed the availability of seed? ☐ Yes ☐ No	Total Number of Acres to be Sown Under this Project
Indicate Growing Location Where Seed is to be Planted (attach maps if needed)	

I understand that any seed received from NDDA may be utilized only for research purposes in accordance with section 7606 of the 2014 Farm Bill.

Signature	Date
Printed Name	

RESEARCH PROPOSAL

Production Focus

☐ Grain ☐ Fiber ☐ Processor ☐ CBD

Detailed Focus

☐ Animal Bedding	☐ Biofuel	☐ CBD Extraction	☐ DNA Sequencing/Genetics
☐ Cosmetic/Beauty	☐ Cultivars	☐ Dietary Supplement	☐ Insulation
☐ Fiber	☐ Food/Drink Additive	☐ Hempcrete	☐ Processor
☐ Phytoremediation	☐ Feed Stock	☐ Compost	☐ Pest Management

☐ Other (specify): _____

Explain the industrial hemp research you are interested in conducting on behalf of the Department. Include an estimate of production acreage and your plans for site selection, planting, maintenance, harvesting and post-harvest utilization of industrial hemp.

GROWING AREA #1

Provide the following information for each growing area. A growing area is a contiguous land area on which industrial hemp is grown. Attach additional pages for any additional growing areas.

Address *	City	State	ZIP Code
GPS Coordinates of the Growing Area **	Total Number of Acres in Growing Area		

* Applicant must attach to application an aerial map or photograph (Google, Bing, etc.) of the growing area address. The map or photograph must be submitted on 8 ½ by 11 inch paper.

** GPS coordinates provided must be in decimal degrees for the central most point of the growing area.

Property Owner's Affirmation of Consent for Use of the Growing Area

Property Owner

I am the lawful owner of real property located at the above-referenced address and GPS coordinates, and I hereby consent to the use of such property for the purpose of growing and/or cultivating industrial hemp consistent with and for all purposes allowed under federal law, North Dakota law, and the rules and regulations of the North Dakota Department of Agriculture ("NDDA"). I further acknowledge and agree to the following terms and conditions for applicant(s) license from NDDA to produce industrial hemp on said property.

1. Any information obtained by NDDA with respect to this application and/or the growing or cultivation of industrial hemp on my property may be disclosed to the public and/or provided to law enforcement agencies without further notice to me or my representative(s).
2. I agree to allow any inspection or sampling on my property at the above-referenced address that NDDA deems necessary relative to this application for an industrial hemp license or its resulting hemp crop.
3. I warrant that I have not been convicted of a felony in any country, relative to the possession, production, sale, or distribution of a controlled substance.

Signature	Date

Variety of Industrial Hemp to be Grown	Quantity of Seed to be Sown

Reason Industrial hemp in this Growing Area is Being Cultivated (check one)

☐ Seed/Viable Grain ☐ Fiber/Products

Source of Certified Seed to be Sown at this Growing Area (check one) ***

☐ North Dakota Department of Agriculture

☐ Institution of Higher Education (specify): _____

☐ Other (specify): _____

*** If seed is not received through the Department, Applicant must attach documentation of seed certification.

Address Where Records will be Kept Related to Hemp Production at that Growing Area		
City	State	ZIP Code

CROP

Provide the following information for the industrial hemp crop to be grown at each of the growing areas identified above (e.g. Growing Area #1 Crop, Growing Area #2 Crop, etc.). Attach additional pages as necessary.

CROP GROWING AREA #1

Expected Date of Harvest	Intended Disposition of Crop		
Address Where Crop is to be Stored	City	State	ZIP Code
Physical Form in Which the Crop is to be Stored			

TERMS AND CONDITIONS

Affirm applicant's agreement to the following terms and conditions for an industrial hemp license.

Name of Applicant

I, the above-named applicant, having legal authority to bind Applicant to the terms and conditions of this application for an industrial hemp license, hereby acknowledge those regulations governing the cultivation of industrial hemp under federal law, North Dakota law, and the rules and regulations of the North Dakota Department of Agriculture (NDDA). In exchange for consideration of this application, I further acknowledge, understand, and agree to each of the following terms and conditions of a license from the NDDA to produce or process industrial hemp.

1. Any information obtained by NDDA may be disclosed to the public and/or to law enforcement agencies without further notice to me, the Applicant, the owner of the property licensed for cultivation of industrial hemp, or any of our representatives.
2. I agree to allow any inspection or sampling that NDDA deems necessary relative to this application for an industrial hemp license or its resulting hemp crop.
3. I agree to pay all costs incurred at the discretion of the NDDA for sampling and analysis relative to this application for an industrial hemp license or its resulting hemp crop.
4. I agree to submit all reports or statements requested by the NDDA relative to this application for an industrial hemp license or its resulting hemp crop, including the crops harvest, processing, disposition and transport.
5. I warrant that I have not been convicted of a felony in any country, relative to the possession, production, sale, or distribution of a controlled substance.
6. I warrant that, to the best of my knowledge and belief, no partner, director, or member otherwise associated with the Applicant entity named above, if applicable, has been convicted of a felony in any country, relative to the possession, production, sale, or distribution of a controlled substance.
7. I warrant that all documents and information submitted in support of this application for an industrial hemp license are authentic, correct, and complete to the best of my information and belief.
8. I warrant that I have read and understand North Dakota law, NDCC 4-41, and the rules of the NDDA, Chapter 7-14-02, relative to regulation of industrial hemp.
9. I acknowledge and understand that licensure to grow or cultivate or process industrial hemp is conditioned upon my participation with the North Dakota Department of Agriculture's Industrial Hemp Pilot Program and that my actions with respect to the growth, cultivation, harvest, processing, or transportation of industrial hemp otherwise subject me to obligations and regulations imposed under United States law, North Dakota law, and potentially the laws of other states.

Applicant Signature	Date

SEND COMPLETED APPLICATION TO:

North Dakota Department of Agriculture
Plant Industries Division
600 E Boulevard Ave, Dept 602
Bismarck, ND 58505-0020