

Project Startup Report

Presented to the IT Committee January 11, 2012

Project Name: eTranscript

Agency: DPI

Business Unit/Program Area: SLDS

Project Sponsor: G. David Massey

Project Manager: Jennifer Kunz

Project Description

One of the goals established by the K-12 Domain of ND SLDS is to establish an electronic system that will enable school districts to transfer student transcript information to post-secondary institutions or ND school districts. Adding electronic transcript capabilities will enable school districts to exchange student information among each other as students transfer, facilitating higher data quality and continuation of key student services, especially for mobile student populations.

Business Needs and Problems

Implementation of an electronic transcript system is needed to improve communication between K-12 and post-secondary to better serve the students. In addition, the electronic transcript system is envisioned to include state scholarship application and determination functionality, which would further benefit schools, students, and state agencies.

Key Metrics

Project Start Date	Project End Date	Original Baseline Budget
09/19/2011	06/28/2013	\$502,000

Objectives

Project Objectives	Measurement Description
Enable participating local school districts to electronically transfer student transcript information to other participating ND school districts or colleges.	System implemented, yes or no
All participating school districts will utilize one, standard print format.	Single print format achieved, yes or no
Establish and maintain a continued growth trend.	Baseline will be taken in the first fall quarter after the "go live" date to determine the number of school districts using the system initially A second measurement will be taken the next year, also during fall quarter, to verify an increase in use

Cost/Benefit Analysis

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Key Constraints or Risks

<ul style="list-style-type: none"> a. eTranscripts will consume data from the K-12 domain of the SLDS and will be dependent upon the existence of the SLDS b. Data will not be available for all public schools through PowerSchool until 2013 at which time they are mandated to be on PowerSchool. As a result, if non-PowerSchool schools wish to use the eTranscripts system they will be required to upload transcript data into

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the eTranscript application

- c. Local school districts are responsible for the validity of transcript data
- d. The project must be completed by 6/30/2013 in accordance with the federal grant award guidelines that fund the project
- e. The availability of an ITD .Net developer(s) may constrain execution of the project
- f. This project must comply with Large Project Oversight and EA Standard STD009-05
- g. Cost, schedule, scope, and quality are often in conflict during projects. The sponsor elected to prioritize as follows:
 - 1. Quality
 - 2. Cost
 - 3. Schedule
 - 4. Scope