



# Information Technology Department

600 E Boulevard Ave., Dept 112 • Bismarck, ND 58505-0100 • (701) 328-3190

February 27, 2008

TO: Members of the Legislative IT Committee  
 Legislative Council  
 RE: Large Project Summary Report

Greetings,

Attached to this cover letter is the Large Project Summary Report for the period ending December 31, 2007.

7 projects were reported in the planning stage this quarter.

- Secretary of State – Knowledge Base/Licensing and Registrations
- Department of Human Services – Children and Family Services (CFS) Front End
- Department of Human Services – Master Client Index (MCI)
- Department of Human Services – Electronic Benefits Transfer (EBT) Re-procurement
- Department of Public Instruction – Special Education Individualized Education Program (IEP)
- Department of Public Instruction – Foundation Aid (FA)
- North Dakota Public Employees Retirement System - PERSLink

3 projects moved into the execution phase this quarter.

- Workforce Safety and Insurance – Information Technology Transformation Project (ITTP) – Phase II
- State Treasurer – Tax Distribution Rewrite
- Justice – Unified Court Information System Replacement (UCIS)

3 projects were reported complete.

Agency	Project	Budget	Schedule
Department of Human Services	National Provider Index (NPI)	Under	Within Variance*
*The technical portion of the project was completed well within schedule. The federal government extended the deadline requiring providers to submit NPI numbers. All of the variation to the project relates to DHS extending their deadline in accordance with the feds.			
Department of Public Instruction	On-line Reporting System (ORS) also known as (STARS)	Under	Within Variance
Department of Transportation	Time and Labor	On	On



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The following 7 project(s) reported budget or schedule variances and/or are being monitored closely.

**Department of Human Services – Medicaid for Children with Disabilities (CwD)** – This project remained out of compliance during this quarter. It has been performing project execution activities without an overall project plan. However, ITD is the sole vendor and they do have a project plan in place for their work. The project remains on schedule and budget according to that plan. A Yellow oversight status report has been issued to the Agency head and the state CIO due to the lack of compliance to STD009-05.

**Department of Human Services – Early Management and Reporting (EMAR)** – This project remained out of compliance during this quarter. The final Charter, project plan, and final statement of work were not submitted until January 24<sup>th</sup>, two weeks prior to implementation. The project reduced scope without a corresponding reduction in schedule and cost. This caused a schedule variance of 20%. The cost variance could not be determined. While the project is delivering value to DHS, a Red status oversight report has been issued due to non-compliance to STD009-05. That report has been included with this letter.

**Job Service ND – Case Management System (CMS)** – The project rolled out on schedule. However, several fairly significant issues have impacted the success of the system. The vendor and JSND have been working on fixing the issues and have implemented some work-arounds until the remaining issues are fixed. There are about 100-200 customers being affected. These are not UI recipients. However, JSND has a high level of concern to fix the issues as soon as possible to minimize the impact on customers.

**Information Technology Department – Mainframe Migration** - The scope of this project continues to change. Several applications have been removed from the project schedule; however the schedule continues to be extended into the future. The combination of scope decrease and schedule increase exacerbates the schedule variance. As agency acceptance testing increases, the risk of additional schedule variance increases due to agency resource priorities. At the time of this report, the Project Manager has not submitted a revised project end date; however it is clearly evident that the project will not meet the reported end date of May 2008. The base project cost has historically been stable due to the fixed price nature of the contract. However, there is some risk of the vendor increasing costs due to the reorganization of phases and resulting schedule increases. It has been necessary for the project sponsor to revisit and revise the original project objectives and recalculate the project ROI. This project will be scheduled to present a report to the IT Committee in accordance with NDCC 54-59-23. Update: As of the date of this report, the LPO Analyst has received an updated schedule which is under review.

**Secretary of State – Knowledge Base/ Central Indexing System (CIS)** – Since the submission of the quarterly report, the project has experienced significant issues during the acceptance testing process. The Executive Steering Committee for the project has convened and made a determination that the project will be terminated. The project sponsor will be scheduled to present to both the SITAC and the Legislative IT Committee. A formal Project Closeout report will be reviewed at that time.



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**Department of Emergency Services (DES) – Public Safety Mobile Communications** – All equipment is installed, and state is receiving beneficial use from the new system. However, the DOT has continued to discover equipment issues that are prohibiting the State from signing off on the project. (Items that were quality checked and passed by Motorola found to be not working to State expectations). There is no warranty in place for post project. Therefore, in order for the state to ensure Motorola corrects the deficiencies, the project team has opted to keep the project open. This has resulted in both schedule and cost overages that exceed the thresholds allowed by NDCC 54-59-23.

**Attorney General – Automated Fingerprint Identification System (AFIS)** – This project has reported a schedule variance that exceeds acceptable variance in accordance with NDCC 54-59-23. Due to the fixed price nature of the contract, the cost of the project is not expected to increase as a result of the schedule variance. The project is a consortium of three states wherein ND is not the primary customer. This increases the risk of variance while decreasing the state's ability to mitigate that risk.

Please refer to the report for more information about each project, and feel free to contact me with any questions.

Sincerely,

*Nancy Walz*

Nancy Walz  
Director, ITD Policy & Planning Division