



Information Technology Department

600 E Boulevard Ave., Dept 112 • Bismarck, ND 58505-0100 • (701) 328-3190

July 5, 2007

TO: Members of the Legislative IT Committee
Legislative Council
RE: Large Project Summary Report

Greetings,

Attached to this cover letter is the Large Project Summary Report for the period ending March 31, 2007.

5 projects were reported in the planning stage this quarter.

- Attorney General – Automated Fingerprint Identification System (AFIS) Upgrade
- Department of Human Services – Children and Family Services (CFS) Front End
- Department of Human Services – Master Client Index (MCI)
- Department of Human Services – Electronic Benefits Transfer (EBT) Re-procurement
- Department of Public Instruction – Special Education Individualized Education Program (IEP)

No projects moved into the execution phase this quarter.

1 project was reported complete.

Agency	Project	Budget	Schedule
Workforce Safety and Insurance	Learning Management System (LMS)	Under	Over 20% Variance

The following 5 project(s) reported budget or schedule variances and/or are being monitored closely.

Job Service ND – Case Management System (CMS) – The project is continuing to struggle meeting its schedule. The Executive Committee approved a scope change to add new Federal reporting requirements. The project re-baselined the schedule again to August. Job Service ND continues to struggle with their vendor to resolve the issues causing the delays. For example, one task (a final specifications and design document) was due to Job Service ND by March 1st. As of May 8th, the vendor has only delivered two of the estimated five specifications. Job Service ND has been using project management best practices to monitor and track the progress, but so far has been ineffective at achieving any improvement. Job Service ND has kept the oversight analyst fully informed of the situation. An oversight report is being developed detailing issues and concerns regarding the project.

Workforce Safety and Insurance – Learning Management System (LMS) – This project has been scheduled to present before the SITAC in July 2007 due to exceeding schedule variance in December 2006. As the project is complete, the report will be based on lessons learned. The \$1.2 M sub-project identified in the last report has been deemed not to be a project as it consists solely of software purchases over an extended period of time. Therefore, this project is considered to be complete.

Secretary of State – Election Administration System (EAS) – This project continued to exceed the 20% schedule variance and has been scheduled to appear before the SITAC at their next meeting. The Sponsor has worked with the vendor to devise a recovery plan that, although it will require a scheduling re-baseline through 04/08, will provide additional scope (approx. \$90K) at no additional cost.

Legislative Assembly – Application Replacement Study – This stage is progressing within the identified schedule and under budget. There have been both risks and issues identified based on a lack of



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communication between ITD, Legislative Council, and the vendor. Multiple meetings have occurred to mitigate those risks and issues. While outstanding issues remain, communication has increased.

Information Technology Department – Mainframe Migration – Although the project schedule remained stable throughout the 1st quarter of 2007, the project continues to be monitored closely. Issues identified during the 2nd quarter indicate that additional schedule and/or budget changes are forthcoming. This project has been identified to present before the SITAC during their July 2007 meeting.

Please refer to the report for more information about each project, and feel free to contact me with any questions.

Sincerely,

Nancy Walz

Nancy Walz
Director, ITD Policy & Planning Division