

Agency Operations Plan 2015-17

Agency:

North Dakota Aeronautics Commission

Line of Business: (optional)

State Government – regulation of state aviation functions

Contact:

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Technology Strategy:

To have the technology in place to allow the agency to carry out its mission.

Technology Infrastructure:

The IT architecture consists of six work stations – HP computers with monitors, keyboards. The agency has four printers at four of the workstations. The agency has one I-pad and an office laptop. The agency is using Microsoft Windows Vista as the operating system. Computer hardware and software support is provided by Vision Technology. We generally replace our computers every 3-4 years.

The agency is using Microsoft Professional 2013 as its main business software.

We currently use the AIMS (Aviation Information Management System), a Microsoft Access product, for our regulatory duties of registration of aircraft, aircraft dealers, and aerial crop sprayers along with collection of aircraft excise taxes.

The Commission files are backed up on ITD Servers.

Planned Activities:

We are always looking at ways to improve our computer software system – AIMS. The AIMS is a web based Airport IQ System Manager software. This software allows the agency to carry out its business purposes. The business purpose of the AIMS is for collection of aviation licensing fees and taxes, management of airport grants, airport inspections and airline boarding data. We are currently looking to acquire a software program to manage state airport grants.

We will continue to investigate the use of credit card payment by our customers.

Technologies being considered or investigated:

Implementing a credit card payment system.