
IT Plan – Agency Submitted

101 OFFICE OF THE GOVERNOR

Version: 2009-B-01-00101

Project: **Infrastructure**

Date: 11/20/2008

Time: 8:25 AM

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Agency IT Plan Contact Data

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Review of Agency's IT Architecture

The North Dakota Governor's Office is responsible for preparing and presenting the biennial budget for all of state government. The Governor's Office provides direction to the agencies on the appropriate financial path to be taken in the upcoming biennium.

Currently under the direction of the Governor's Office are 16 cabinet agencies. They include: Office of Management and Budget, North Dakota National Guard, Labor Department, Department of Commerce, Job Service North Dakota, Information Technology Department, Game and Fish Department, North Dakota Highway Patrol, Department of Corrections and Rehabilitation, Indian Affairs Commission, Department of Transportation, Department of Human Services, Parks and Recreation Department, Department of Financial Institutions, Health Department, and the Securities Commission.

The Governor is also responsible for making appointments to 124 state Boards and Commissions. The Governor (or an appointee) chairs: State Industrial Commission, Indian Affairs Commission, State Water Commission, Children's Services Coordinating Committee, Capitol Grounds Planning Commission, Yellowstone/Missouri Ft. Union Commission, State Investment Board, Centennial Trees Program Advisory Committee, and the ADA Consortium.

The Governor's Office handles concerns from constituents on a broad range of issues related to agencies, boards and commissions under the Governor's direction, as well as other state agencies.

Overall, the Governor's Office maintains the efficiency of the office through the use of technology.

Planned Infrastructure Activities and Changes

Maintain efficiency of the Governor's office through technology.

Provide electronic communication with constituents and citizens within and outside the state. The web site will contain updated information on Governor's appointments to Boards and Commissions; press releases and speeches made by the Governor; and an e-mail address for individuals to contact the office. The Governor's Office also provides live audio feeds of the Governor's press conferences over the internet for the media. The conference recordings are archived and made available to the general public.

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1. If applicable, describe the reason for any extraordinary increase or decrease in your infrastructure costs.

The increase of \$12,800 in the IT6010 - IT Data Processing object is due to increased usage of ITD services and increased and changed data processing rates. The increase of \$16,118 in the IT5510 - IT Equipment Under \$5000 object is due to 19 of 20 PCs in the Governor's office being four years old as of June, 2009.

2. Total number of desktop computers: 9
Number of desktops for which you are requesting replacement funding: 8
Average replacement cost/desktop: 1,311

3. Total number of laptop computers: 11
Number of laptops for which you are requesting replacement funding: 11
Average replacement cost/laptop: 1,594

What state planning region are these desktop/laptop computers located?

Region 1 0 **2** 0 **3** 0 **4** 0 **5** 0 **6** 0 **7** 20 **8** 0

4. What percentage of these pcs are running the following operating systems:

(total should be equal to 100%)

Open Source OS 0 %
MAC OS 0 %
Windows Vista 0 %
Windows XP 100 %
Other 0 %

5. What additional expenditures are being paid out of non-appropriated funds?

Please explain:

IT Asset Management Plan

Upgrade and maintain computer network and telephone systems through the Information Technology Department to facilitate ongoing and future operational requirements.

Maintain efficiency of the office through technology.

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	CURRENT APPROPRIATION	BUDGET REQUEST	OPTIONAL ADJUSTMENTS	REQUEST PLUS OPTIONALS	SUBSEQUENT BIENNIUM
IT5310 IT SOFTWARE AND SUPPLIES	\$2,500	\$2,500	\$0	\$2,500	\$2,500
IT5510 IT EQUIPMENT UNDER \$5000	\$13,890	\$30,000	\$0	\$30,000	\$13,882
IT6010 IT DATA PROCESSING	\$55,000	\$55,000	\$0	\$55,000	\$62,000
IT6020 IT COMMUNICATIONS	\$41,500	\$41,500	\$0	\$41,500	\$46,000
Total Budget:	\$112,890	\$129,000	\$0	\$129,000	\$124,382
001 STATE GENERAL FUND	\$112,890	\$129,000	\$0	\$129,000	\$124,382
Total Funding:	\$112,890	\$129,000	\$0	\$129,000	\$124,382