

Project Closeout Report

Submitted to Large Project Oversight on mm/dd/yyyy

GENERAL INFORMATION

Project Name: Star Laboratory Information Management System

Agency Name: North Dakota Department of Health

Project Sponsor: Christie Massen/Heather

Project Manager: Mike Benz, Kris Vollmer, Craig Hovet

SCHEDULE AND COST METRICS

	Baseline Start Date	Baseline End Date	Baseline Budget	Actual Finish Date	Schedule Variance	Actual Cost	Cost Variance
Original Baseline	5/13/19	8/25/20	\$570,092.00	4/25/20	0d	\$570,092.00	\$0
Final Baseline		4/15/21	\$570,092.00	4/29/21	14d	\$570,092.00	\$0

Notes:

MAJOR SCOPE CHANGES

COVID-19

OBJECTIVES

Business Objective	Measurement Description	Met/ Not Met	Measurement Outcome
Upgrade StarLIMS v12	Upgrade the State's lab v9 – v12	Met	State's StarLIMS upgraded to v12
Access v9 data from v12	The ability to access v9 data from v12 system	Met	Verified v9 data is successfully queried from v12

Business objectives and measurements should be copied over from the Startup Report.

POST-IMPLEMENTATION REPORT

Post-Implementation Reports are to be performed after a project is completed. A "PIR" is a process that utilizes surveys and meetings to determine what happened in the project and identifies actions for improvement going forward. Typical PIR findings include, "What did we do well?" "What did we learn?" "What should we do differently next time?"

Lesson Learned, Success Story, Idea for Next Time, Etc.

The team worked well together, overcoming several obstacle and delays that presented as the result of the pandemic.

Great communication.

Nice work everyone! Congratulations on a successful implementation.