

PROJECT CLOSEOUT REPORT

Submitted to Large Project Oversight on April 19,2016

GENERAL INFORMATION

Program/Project Name: NDVH – Electronic Medical Records

Agency Name: NDVH

Project Sponsor: Mark Johnson

Project Manager: Kari Nishek

PROJECT BASELINES

Original/ Final	Baseline Start Date	Baseline End Date	Baseline Budget	Actual Finish Date	Schedule Variance	Actual Cost	Cost Variance
Originally Baselined Information	8/1/13	4/14/14	\$427,101.00	3/17/16	280% Behind	\$330,295.36	8.9% Under
Final Baseline Information	8/1/13	4/14/14	\$427,101.00	3/17/16	280% Behind	\$330,295.36	8.9% Under

MAJOR SCOPE CHANGES

None.

PROJECT OBJECTIVES

Business Objective	Measurement Description	Met/ Not Met	Measurement Outcome
1.1 MDS Submission	1.1.1 Federal and State accepted NDVH MDS submissions	Met	NDVH can submit acceptable MDS submissions to Federal and State agency.
2.2 The new EHR system should comply with Federal and State requirements	2.1.1 Upon first production use, the new EHR system meets HIPAA, HITECT and HIE standards	Met	The EHR System meets the HIPAA, HITECT and HIE standards required for NDVH.
2.2.1 The new EHR system will be a federal Certified system	2.2.1 Upon first production use, the new EHR certified by Certification Commission for Health Information Technology (CCHIT) and meaning full use by Office National Coordinator for Health Information Technology (ONC) for Long Term and Post Acute care (LTPAC).	Met	The EHR system is a certified system for the CCHIT and ONC and LTPAC.
3.1 The accounting module must meet State Auditor's requirements	3.1.1 Upon first production use, the accounting module must provide audit trails and sequential transaction numbers for all accounting transactions.	Met	The Accounting module produces an audit report which provides an audit trail of sequential accounting transactions by number.

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POST-IMPLEMENTATION REPORT

Post-Implementation Reports are performed after a project is completed. A “PIR” is a process that utilizes surveys and meetings to determine what happened in the project and identifies actions for improvement going forward. Typical PIR findings include, “What did we do well?” “What did we learn?” “What should we do differently next time?” Notable findings are presented in this closeout report.

Lesson learned, success story, ideas for future projects, etc.
Lessons learned from this project were Healthmedx committed to providing the audit report needed by NDVH to meet the State requirements which was documented in the Request for Proposal and the deliverables. Healthmedx stated that they could provide this report but in reality, the report did not exist and it took over a year to provide. Looking back, the contract could have been more detailed in order to hold them accountable.
Another lesson learned is that NDVH was not aware of how much time it would take working in the Vision program in regards to tickets logged, upgrades, set up, etc. It is requiring an additional employee.