

**MINUTES – Board Meeting
Tuesday, September 21, 2021**

Peace Garden Room, ND State Capital Bismarck and
Zoom Meeting

The Education Standards and Practices Board (ESPB) meeting was called to order at 8:01am by Chair Carly Retterath. Board members present by video conference were Andrea Fox, Kathy Lentz, and Patti Stedman. Board members present in person were Carly Retterath, Brenda Tufte, Siri Coleman.

Also present were ESPB Executive Director Rebecca Pitkin, Assistant Director Mari Riehl, Allyson Hicks from Attorney General's Office, Amy Flicek (ND United) and additional guests.

Online guests include: Heather Meek, Corinne Chruszch, Scott, Becky Binstock, Laurie Beth Hager, Kelly Arntzen, Michelle Griffin, Jessica, and AD. (Names listed as online guests are noted by their identification on Zoom and may not be representative their full and/or actual name).

Additions/Changes to the Agenda – Items to be added to the agenda include cases for Anthony Brown, James Hanse, and Christian Schmuck. An update on Chrystopher Bitz, two disability waivers, and a new Teacher Support System budget are additions to the agenda. All voted in favor of accepting the agenda as amended. None opposed. Motion carried.

Motion to Ratify August Licensure List – Patti Stedman made motion to ratify the August 2021 licensure list. Seconded by Kathy Lentz. All voted in favor, none opposed. Motion carried.

CASES

Heinzen, Karen – Karen's file was before the board for teaching without a license/permit. Andrea Fox made a motion to issue a \$250 fine and letter of reprimand. Motion was seconded by Patti Stedman. All voted in favor - motion passed.

Anthony Brown – Anthony's file was before the board due to his background check. Patti Stedman made a motion to approve the application for a substitute license. Andrea Fox seconded the motion and all voted in favor of the motion.

James Hanse - James submitted his completion of the NASDTEC Prevention and Correction Course. Brenda Tufte motioned to accept this certificate and approve his application for licensure. Patti Stedman seconded the motion. All voted in favor and motion passed.

Christian Schmuck - Christian's file was before the board due to his background check. Patti Stedman motioned to offer a settlement agreement for Christian to self-report any future instances involving law enforcement, complete a new background check when applying for initial teaching license, and to complete the Prevention and Correction Course offered by NASDEC. Motion was seconded by Siri Coleman. All voted in favor and the motion carried.

Chrystopher Bitz – His charge with the state of ND has been dismissed. This was discussed at the April ESPB meeting. There was no request for inquiry back in April and no action taken.

Administrative Cases - The ESPB board did not have a quorum so this case was not able to be heard. A future special meeting will be scheduled to address this case.

Knudsvig, Troy

PAAC Minutes

Brenda Tuft reported on PAAC's Aug 12th meeting. University of Jamestown continues to work on their areas for improvement (AFIs) and their action report was approved. They also are working on the addition of a driver's education endorsement program. Dickinson State is working with Minot State to offer a special education minor. The details are still developing. University of North Dakota's Indigenous Language Program was approved, as well as the University of Mary's site visit. September 10th there was CAEP training provided at the University of Mary for all ND institutions. Minutes were unanimously approved

August Minutes, License, and Financial Reports – The August 2021 financial report showed \$112,493.61 in total income received, \$75,668.28 in total expenses, with a net income of \$36,825.33. The August 2021 licensure report documented 1467 items issued. This number includes background checks, endorsements, late fees, and application fees. Large expenses outside the approved agenda are expected as there is a need to increase our internet capacity. The board will be notified of future increased expenses.

Kathy Lentz moved to accept the August minutes, license, and financial reports. Seconded by Andrea Fox. Board members who voted yes were Siri Coleman, Andrea Fox, Kathy Lentz, Carly Retterath, Patti Stedman, and Brenda Tufte. None opposed. Motion carried.

Disability Waivers – Disability waiver requests were reviewed for Erica Patton and Dedre Wheeler.

Brenda Tufte made a motion to allow disability waivers for the two individuals. Motion seconded by Andrea Fox. Board members who voted in favor were Siri Coleman, Andrea Fox, Kathy Lentz, Carly Retterath, Patti Stedman, and Brenda Tufte. None opposed. Motion carried.

Teacher Support System Budget – Erin Jacobson and Marijke Liebel, TSS

Aug 26, Governor Burgum asked for additional information. Maria Neset, Policy Advisor for Governor Burgum presented the requested information.

TSS currently provides mentoring to first year teachers, Instructional Coach Academy, professional development for first year teachers and mentors and Beginning Teacher Network grants for REAs, districts, and Special Ed Units.

September 2021

Page 3

With addition funding TSS could:

- Keep Mentoring Program enrollment open. Currently it is at capacity and they are not able to enroll teachers hired after Aug 9. Current budget includes stipends for 325 mentor teachers.

- Fully fund the Beginning Teacher Network Grants.

- Keep Coaches Academy and the Learning Continues application open. Currently limited to 60 participants in each cohort.

- Research a 2nd year of mentoring option to be launched during the 2022-23 school year.

- Launch a 2nd year mentoring program which has been requested by stakeholders.

Previous approved budget was \$1,179,508. New proposed budget is \$2,353,898. Current understanding is \$2,412,882 for each year of the 2021-2023 biennium.

Maria Neset from the Governor's Office joined to explain the history of the funding from the Governor's Office. Maria has personal experience in the program and explained how they have proven results. She believes it does extend to 2024 but there is some flexibility. Governor's office is thrilled to be able to provide this additional support.

Brenda Tufte made a motion to approve the new TSS budget. Siri Coleman seconded the motion and all members voted in favor. Motion passed.

Director's Report –

Welcome to new board member, Siri Coleman. Two new members are also completing their paperwork but hope to have an in person meeting next month.

Superintendent Baesler has given \$100,000 for the next two years for the National Board-certified teacher program. We are working to prioritize the individuals who we reach out to, beginning with those who have been put "on hold" due to Covid and reduced funding.

Administrative Rule changes will go into effect Oct. 1. Restriction to sub license changes from 10 days to 30 days.

Report released from National Council on Teacher Quality Teacher Quality looked at first-attempt pass rates for minority students vs. white students. Dr. Pitkin did provide information to this group this past winter and will share more information next month.

Becky to Washington DC next week for the Interstate Compact Agreement meeting. Some occupational boards have such an agreement such as chiropractors. They will meet next week on this work that has been going on for 20 years.

Board Member Reports

NDACTE. – Brenda Tufte:

- The NDACTE board met on September 10th at U Mary; institutions had an opportunity to learn about the most recent changes to CAEP standards from Dr. Malina Monaco, Vice President, Accreditation, CAEP. One standard that has more emphasis across programs is collaborative planning with professional partners.
- NDACTE representatives continue to join K-12 Coordinating Council as guests to learn, collaborate, and stay current in our programs.
- Teacher Prep programs are preparing to align EDU programs with the education requirements for teaching reading that are outlined in House Bill 1388 and all institutions are committed to meeting those requirements.

Association of Non-Public Schools – Not present.

Association of School Administrators – Carly Retterath commented on ESSR money and trying to navigate this school year. Also spoke on efforts to avoid Tik Tok challenges.

School Boards - Patti shared efforts in trying to boost morale this year.

NDUnited – no report

DPI – no report

The meeting was adjourned at 9:06 am.

Chair

Secretary/Executive Director