

## **MINUTES**

**Tuesday, September 20, 2016**

Peace Garden Room (morning) and Fort Union Room (afternoon) , State Capitol, Bismarck

Introductions were held.

The Education Standards and Practices Board (ESPB) meeting was called to order at 8:02am by board chair Mary Eldredge-Sandbo. ESPB Board members present were Karen Christensen, Amy Mann, Carly Feiler, Dinah Goldenberg, Mary Eldredge-Sandbo and Gary Thompson. Also present were Amy Folkestad, Rebecca Pitkin, and Virginia Beggs from ESPB, Todd Roth, and Patty Barrette from NDUnited. Board member Mike McNeff joined the meeting at 8:30am. Edward Erickson from the Attorney General's office joined the meeting at 8:40am.

Board members absent were Kimberly Belgarde and Paul Stremick.

**Additions to the Agenda** – Items that were added to the agenda were additional board cases Walter Eldridge, Cindy Jelle-Ray, and Tyler Bergsrud, special projects, audit. Karen made motion to accept changes, seconded by Dinah Goldenberg. All voted in favor, none opposed. Motion carried.

## **CASES**

**Jerome, Lauren** – Amy Mann made motion to dismiss, seconded by Carly Feiler. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann and Gary Thompson. None opposed. Motion carried. Ms. Jerome's file was reviewed by the board due to possibly teaching before a valid license was issued.

**DeCoteau, Jeffrey** – Karen Christensen moved to grant an Initial Alternate Access License, seconded by Carly Feiler. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann and Gary Thompson. None opposed. Motion carried. Mr. DeCoteau's file was reviewed by the board due to his background check.

**Hagen, Dean** – Carly Feiler moved to grant an Initial Career and Technical Education License, seconded by Amy Mann. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann and Gary Thompson. None opposed. Motion carried. Mr. Hagen's file was reviewed by the board due to his background check.

**Russell, Travis** – Dinah Goldenberg made a motion to grant an Initial Interim Substitute License. Seconded by Karen Christensen. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann and Gary Thompson. None opposed. Motion carried. Mr. Russell's file was reviewed by the board due to his background check.

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**Schlieman, Amanda** – Karen Christensen moved to grant an Initial Interim Substitute License. Seconded by Gary Thompson. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann and Gary Thompson. None opposed. Motion carried. Ms. Schlieman's file was reviewed by the board due to her background check.

**McMillin, Savannah** – Gary Thompson moved to grant an Initial Interim Substitute License. Seconded by Carly Feiler. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann and Gary Thompson. None opposed. Motion carried. Ms. McMillin's file was reviewed by the board due to her background check.

**Roth, Todd** – Karen Christensen moved to grant a Renewal Five-Year License. Seconded by Gary Thompson. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann and Gary Thompson. None opposed. Motion carried. Mr. Roth's file was reviewed by the board due to a background check offense he self-disclosed on his renewal application.

**Turner, Kevin – (Information Only)** Mr. Turner's criminal case is currently being reviewed by the court system. After this has been completed, the case will come back to the board for further review.

**Eldridge, Walter – (Information Only)** Mr. Eldridge has corresponded with the office and has reported that he will surrender his license. His response to the Request for Inquiry filed against him will be submitted through his attorney, Mr. Michael Geiermann.

**Jelle-Ray, Cindy** – Carly Feiler made a motion to deny Ms. Jelle-Ray's application for a new license. Seconded by Gary Thompson. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann and Gary Thompson. Mike McNeff abstained from voting, since he was not a part of the discussion. None opposed. Motion carried.

**Bergsrud, Tyler** – Mr. Bergsrud's case was reviewed by the board in August and the board had asked for additional information. Karen Christensen made a motion to issue a settlement agreement to grant a 5 year license. As part of the settlement agreement, Mr. Bergsrud's file will be reviewed again in 2 years, with the condition that he has to self-report any additional offenses. Seconded by Carly Feiler. Carly Feiler also asked that Tyler's administrator receive a copy of the letter the board sends him. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg,

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Amy Mann, Gary Thompson, and Mike McNeff. None opposed. Motion carried.

The morning portion of the meeting was adjourned at 8:56am so board members could attend the Joint Boards meeting with CTE, DPI and NDUS.

The meeting was reconvened at 2:30pm and introductions were held. ESPB Board members present were Karen Christensen, Amy Mann, Carly Feiler, Dinah Goldenberg, Mary Eldredge-Sandbo, Gary Thompson, and Mike McNeff. Also present were Rebecca Pitkin and Amy Folkestad from ESPB, Laurie Stenehjem from the Teacher Support System, Patty Barrette from NDUnited, Kiersten Baesler from DPI. Edward Erickson from the Attorney General's office joined for the cases.

Board members absent were Kimberly Belgarde and Paul Stremick.

A motion was made by Gary Thompson and seconded by Carly Feiler to accept the August minutes. All board members voted in favor, none opposed. Motion carried.

Karen Christensen made a **motion to accept the August financial and licensure reports**. Motion seconded by Mike McNeff. All voted in favor, none opposed. Motion carried.

The August 2016 financial report showed \$100,040.13 in total income received, \$70,756.16 in total expenses with a net income of \$29,283.97. The August 2016 licensure report showed 1,387 total licenses issued.

### **Committee Reports**

**Finance Committee** – Carly Feiler reported for the committee. They have identified 3 goals: identifying staff job descriptions, developing recommendations for salary increases, and reviewing sources of income.

**Evaluation Committee** – Dinah Goldenberg reported. The committee would like to have a basic Executive Director evaluation tool in place and will work between October and February to work out a more lengthy evaluation tool. The committee hopes to have this more in-depth evaluation in place by March. The committee has stressed that the first year will be a learning process. If any board members feel like there is something that should be part of evaluation system and they are not on the evaluation committee, contact Dinah Goldenberg.

**Flow-Through Grant Discussion/Approval: Laurie Stenehjem** – Teacher Support System will need to submit their proposed budget to DPI for the 17-19 biennium. DPI

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would need the proposed budget by October 1 to submit with their budget to the governor, as DPI works as a passthrough agency for Teacher Support System funds. Laurie also presented numbers associated with the teacher mentoring program and coaching program. Laurie would like to request an appropriation of \$2,700,000 for the 15-17 budget. Dinah Goldenberg made a motion to support Laurie to ask for the full \$2,700,000, seconded by Gary Thompson. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. None opposed. Motion carried.

Attorney Edward Erickson joined for the case section of the agenda.

### **CASES**

**Starke, Brenda** – Ms. Starke’s file is being reviewed by the board due to a Request for Inquiry that was filed by her school district. Mike McNeff made a motion to dismiss the Request for Inquiry. Seconded by Karen Christensen. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. None opposed. Motion carried.

**Goodman, Kallie** – Karen Christensen made a motion to grant an Initial Interim Substitute License. Seconded by Gary Thompson. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. None opposed. Motion carried. Ms. Goodman’s file was reviewed by the board due to her background check.

**Larson, Ruperta** – Carly Feiler made a motion to dismiss. Seconded by Mike McNeff. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. Motion carried. Ms. Larson’s file was reviewed by the board due to a self-disclosed background check offense and subsequent background check.

**Hunt, Kim** – Amy Mann made a motion to table Ms. Hunt’s case until further information is received from her special education unit. Seconded by Dinah Goldenberg. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. Motion carried. Ms. Hunt’s file was reviewed by the board due to a Request for Inquiry that was filed. This case was originally reviewed in August, when board asked for further information.

**Aronson, Tracy** – Mike McNeff made a motion to grant an Initial Alternate Access License. Seconded by Karen Christensen. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary

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Thompson, and Mike McNeff. Motion carried. Mr. Aronson's file was reviewed due to his background check.

**Longie, Aaron** – Gary Thompson made a motion to grant an Initial CTE License with monitoring and another review by the board in 2 years. Mr. Longie will be required to self-report any new background check offenses. A copy of the letter with these stipulations will also be sent to Mr. Longie's administrator. Seconded by Mike McNeff. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. Mr. Longie's file was reviewed by board due to his background check.

**Berg, Justin** – Mike McNeff made a motion to table the case until further information can be obtained from Mr. Berg's former administrator and a copy of his personnel file. Seconded by Karen Christensen. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. Motion carried. Mr. Berg's file was originally reviewed in August due to his background check and was tabled due to need for further information.

**Herron, Carissa** – Mike McNeff made a motion to grant an Initial In-State Educator's License. Seconded by Gary Thompson. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. Motion carried. Ms. Herron's file was reviewed due to her background check.

**McNeel, Holly** – Dinah Goldenberg made a motion to table the case and ask for additional information from Ms. McNeel's former administrator and a copy of her personnel file. Seconded by Gary Thompson. Board members who voted in favor were Karen Christensen, Mary Eldredge-Sandbo, Dinah Goldenberg, Amy Mann, Gary Thompson, and Mike McNeff. Carly Feiler voted no. Motion carried. Ms. McNeel's file was reviewed by the board due to her having a license suspended in another state.

### **Board Member Reports**

**ND ACTE** – Gary Thompson reported NDACTE will have a meeting on Friday, September 23, 2016. Becky will be meeting with them to provide feedback she has received on ESSA.

**Non-Public Schools** – Amy Mann shared a survey with non-public schools that Mary Eldredge-Sandbo had put together regarding ESSA. Amy thanked the board for allowing non-public schools to provide feedback.

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**School Administrators** – Mike McNeff reported that administrators are also working on ESSA and their recommendations

**School Boards Association** – Dinah Goldenberg provided information that School Boards Association is not supporting Measure 2. She will learn more about this at the School Board Association conference in October. Becky also stated Mari Fridgen from ESPB will be presenting at the conference.

**NDUnited** – Karen Christensen reported that NDUnited just finished a multi-state conference. They will also be participating in the DPI conference in October. NDUnited is supporting Measure 2.

**DPI** – Kirsten Baesler provided information that DPI's work on ESSA is progressing well. The next ESSA full group planning committee meeting will be September 30, 2016. One of the ESSA subcommittees will be working on what will be required as part of accountability and reporting. The DPI fall conference has been scheduled for October 12 to 14, 2016. Standards revision is available for public comment for math and English.

**Special Reports Update** – Updates have been received from Janet Welk. Copies of board policy manuals from some other states have been provided to Becky. Becky will work on developing our ESPB policy manual this winter. Teacher shortage numbers will be provided after more MIS03 data is complete. Janet is also working on a CAEP manual to help teacher education programs prepare for their reviews. The board would also like Janet to work with the MIS03 and possibly contact business or human resource managers to identify first year teachers, to help Laurie Stenehjem in the Teacher Support System.

**Audit Report** – The only compliance issue found with the 2014-2015 audit was that taxes had not been deducted from an employee who left the agency's payout check of unused annual leave hours. Dinah Goldenberg asked the budget subcommittee to find out how much the auditors are paid. Mike McNeff made a motion to accept the 2014-2015 audit. Carly Feiler seconded. All voted in favor, none opposed. Motion carried. Becky noted that the 2015-2016 audit is to be completed by September 30, 2016.

**Director's Report** – Becky has been traveling around the state to meet with superintendents to get their feedback on ESSA, attending conferences and other meetings. Staff has continued to have bi-weekly meetings to develop job descriptions, talk about cross training, and daily 'non-negotiable' tasks.

### **ESSA (Every Student Succeeds Act)**

Board members and director shared the information gathered from the field. The

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questions asked were based on the questions developed from the board retreat in August.

The discussion points related to the following ideas:

- School/grade level configuration
- Endorsements (middle school, kindergarten, composite degrees)
- The role of the Praxis score for ESPB and Higher Education
- ESPB comparing cut scores with other states
- Consideration of options for those who cannot pass the Praxis after multiple tries, or who are very close (appeal process or a certain GPA 3.0)?
- Gather feedback from Dean and Chairs from Higher Education regarding the survey feedback
- Visit with CTE as a way to address shortage areas-qualify through CTE
- Mary will edit survey and send to ND United teachers
- Need feedback from Special Education teachers/ELL
- Develop general questions for school boards
- There appears to be a feeling from teacher responses that we need to protect the integrity of the profession
- Dean and Chairs discussions needed as the PRAXIS is a CAEP accreditation requirement as an assessment
- Look at other state legislation to get poor teachers out (feedback from survey). Develop a Bill?
- Board members and director will continue to solicit feedback from stakeholder groups regarding potential changes
- Board decided to have an additional ESSA meeting to discuss implications: Meeting will be Thursday, October 20<sup>th</sup> from 3-6 p.m.

The board meeting was adjourned at 8:30pm.

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Chair

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Secretary/Executive Director