



DRIVERS EDUCATION MINOR EQUIVALENCY ENDORSEMENT
SFN 58610 (05-17)

Educator's Professional License Number

--	--	--	--	--	--	--	--	--	--

or

Social Security Number (do not use dashes)

--	--	--	--	--	--	--	--	--	--

Name (Last, First, MI)		Maiden Name	
Address			
City		State	Zip Code (9-digit)
Home Telephone Number	Work Telephone Number	Date of Birth	Email Address
High School Attended		High School City Attended	State

Prerequisite: Valid North Dakota educator's professional license.
Endorsement Request and Verification: Once you have completed the requirements, request this endorsement be added to your license by returning this form to ESPB along with your official transcripts and verification of experience.
Fees: \$75
Timeline: The addition of this endorsement does not change your regular license renewal date.

Driver's Education Minor Equivalency Grades 7-12 Program of Study

Effective August 1, 2008 ME 24 requirement: Valid operator's license not suspended or revoked.

Provide between November 1 and December 31 of each year a complete abstract of applicant's driving record for past 36 months from a state driver licensing office evidencing a satisfactory driving record free from any conviction that would constitute the basis for suspension or revocation on the instructor's operator's license, and not more than three moving traffic violations.

Coursework	Completed (SH)	Needed (SH)
Ten semester hours consisting of at least one course each in:		
Classroom driver and traffic education		
In-car instruction		
Beginning driver problems		
Organization and administration of safety education		
Fourteen semester hours with no more than 3 semester hours in any one area:		
First aid		
Substance abuse and prevention education		
Equipment training, which may include simulator use and education technology		
Classroom management		
Developmental psychology covering adolescent psychology		
Stress management		
Curriculum, planning, and assessment		
Teaching diverse learners		
Educational psychology		
	Total SH	Total SH

Field Experience (required for elementary or middle school teachers) provided by a driver's education mentor with a minimum of three years experience in driver's education. Three clock hours of in-car observation and three clock hours of in-car instruction.

Renewal: Two semester hours every five years of driver/traffic safety coursework toward licensure renewal. It is the responsibility of the instructor to notify ESPB of any driving offense, suspension, revocation, or cancellation of the driving license in a timely manner.

Applicant:	Date
ESPB Approval:	Date

Please return the completed form and \$75 fee to: Education Standards and Practices Board
 2718 Gateway Ave. Suite 204
 Bismarck, ND 58503
 (701) 328-9641 office
 (701) 328-9647 fax

In compliance with the Federal Privacy Act of 1974, the disclosure of the individual's social security number on this form is mandatory pursuant to North Dakota Century Code (NDCC) 43-50-02. The individual's social security number is used by the Education Standards and Practices Board (ESPB) as an identification number for file control purposes, background checks, and recordkeeping. ESPB does not advocate, permit, nor practice discrimination on the basis of sex, race, color, national origin, religion, age, or disability as required by various state and federal laws.



Payment/Credit Card Information

Type of Payment <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Check			Amount \$ _____
Name as it appears on credit card _____ _____			
<u>Credit Card Number</u> <div style="border: 1px solid black; display: flex; justify-content: space-between; height: 25px; width: 100%; margin-top: 5px;"> </div>	<u>Expiration Date</u> <div style="border: 1px solid black; display: flex; justify-content: space-between; height: 25px; width: 100%; margin-top: 5px;"> </div> <div style="text-align: center; margin-top: 5px;"> m m y y </div>	<u>3 digit CVV</u> <div style="border: 1px solid black; display: flex; justify-content: space-between; height: 25px; width: 100%; margin-top: 5px;"> </div>	
Billing Address of credit card (if different than the mailing address) Address: _____ City _____ State _____ Zip Code _____			

This documentation will be destroyed upon completion of processing.