

**Education Standards and Practices Board  
Program Approval Advisory Committee  
Minutes**

November 9, 2017

The Education Standards and Practices Board (ESPB) Program Approval Advisory Committee (PAAC) meeting was called to order by Executive Director Rebecca Pitkin at 8:02am. Introductions were held.

PAAC members present were Karen Christensen, Jessica Rush, Penny Veit-Hetletved, Brenda Tufte. Mary Eldredge-Sandbo and Stacy Duffield joined by conference call. PAAC members absent were Kim Belgarde and Ben Schafer.

Also present were Rebecca Pitkin and Amy Folkestad from ESPB.

**Additions to Agenda** – No additions to the agenda.

**Approval of August 2017 Minutes** – Karen Christensen made a motion to approve the minutes from August 2017. Motion seconded by Penny Veit-Hetletved. All voted in favor. None opposed. Motion carried.

**Trinity Bible College Request** – Trinity Bible College lost their accreditation in 2012 and would like to begin the process of becoming re-accredited. PAAC reviewed documents Trinity Bible College submitted in their request to begin pursuing re-approval. Karen Christensen made a motion for Trinity Bible College to begin the approval process and as a next step, to present evidence of what this program will look like and the timeline. Motion seconded by Penny Veit-Hetletved. All voted in favor. None opposed. Motion carried.

**Minot State University Math** – Minot State University is proposing a change in coursework for their elementary education majors. They would like to replace the university's general education math class requirement with a new general education math class available only elementary education majors, MATH 378. Stacy Duffield made a motion to accept Minot State University's proposal. Seconded by Brenda Tufte. All voted in favor, none opposed. Motion carried.

**Review Status of Institution Accreditation** – Becky reviewed the status of accreditation visits for the next year. A follow-up visit will be happening at Turtle Mountain Community College, Nueta Hidatsa Sahnish College in New Town is due for a review next year but does not know if they will still have a program at that time. NDSU is in the process of writing their program review reports. Dickinson State University and Minot State University are in the self-study phase of the review process. University of Jamestown is writing rejoinders and will have their self-study in to Becky by May.

Meeting was adjourned at 8:18am.

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xxx, Chair

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Rebecca Pitkin, Secretary/Executive Director