

**Education Standards and Practices Board
Program Approval Advisory Committee
Minutes**

March 8, 2018

The Education Standards and Practices Board (ESPB) Program Approval Advisory Committee (PAAC) meeting was called to order by ESPB Executive Director Becky Pitkin at 8:07am. Introductions were held.

PAAC members present were Jessica Rush, Kim Belgarde, Brenda Tufte. PAAC member who joined by conference call were Cheryl Nilsen, Andi Dulski-Bucholz, Stacy Duffield, Mary Eldredge-Sandbo, and Penny Veit-Hetletved. PAAC member absent was Bob Toso.

Also present were Rebecca Pitkin and Amy Folkestad from ESPB.

Approval of November 2017 Minutes – Brenda Tufte made a motion to approve the minutes from November 2017. Seconded by Jessica Rush. All PAAC members voted in favor. Motion carried.

Additions to Agenda – UND Special Education program standards.

Trinity Bible College (TBC) Request Update – Becky provided an update to the Trinity Bible College accreditation request. Trinity Bible College currently has Memorandum of Understanding (MoU) with Valley City State University. They have chosen to go the 5 year route for accreditation and will take that time to plan. To date, TBC has not met with VCSU to inform them of this plan.

Dickinson State University (DSU) Master of Arts in Teaching Program – DSU began offering MAT this semester. Program has never formally been approved by PAAC. Because it had been approved by Board of Higher Education, DSU was able to move forward with program. Stacy Duffield asked for additional explanation/clarification on secondary licensure, meeting licensure requirements, and being recommendation ready at the end of the program. Once DSU addresses this question, Becky will provide documentation to PAAC members. Brenda Tufte made motion to approve the program, with additional information needed on DSU's secondary licensure program. Motion seconded by Stacy Duffield. All voted in favor, none opposed. Motion carried.

Turtle Mountain Community College (TMCC) Science Program – TMCC has worked to determine course selection for their secondary science degree. They are working to be in compliance with the standards discussed at the site visit. Stacy Duffield pointed out that it is not fully evident from the information submitted how TMCC is meeting all standards.

Cheryl Nilsen made a motion to give TMCC feedback that they are on track, but need to submit additional documentation such as syllabi and matrix of courses. Motion seconded by Mary Eldredge-Sandbo. All in favor, none opposed. Motion carried.

Online Teaching Endorsement – At the February meeting, ESPB was presented with an Online Teaching Endorsement proposal by Dr. Andi Dulski-Bucholz from Mayville State University and a group from Center for Distance Education. Andi provided an overview of this for PAAC. The endorsement and courses are geared toward K-12 teachers. Brenda Tufte made a motion to approve the Online Teaching Endorsement. Seconded by Jessica Rush. All voted in favor, none opposed. Andi Dulski-Bucholz did not vote.

UND Special Education Program Standards – UND’s Master’s in Special Education program was approved several years ago. Recently, it was brought to ESPB’s and UND’s attention that Native American Studies was not necessarily being integrated into the program. UND made a request that they be allowed to show how this requirement is being embedded in multiple courses.

Brenda Tufte would like to see that the course a required course that all students in the program are required to complete. Kim Belgarde would like to see that a separate course is required. Becky will send copies of the packet of information received from UND to PAAC members after she receives answers to some of the questions raised. Kim Belgarde made a motion to table UND’s Special Education program standard in Native American studies. Motion seconded by Jessica Rush. All voted in favor, none opposed. Motion carried.

Meeting was adjourned at 8:42am.

xxx, Chair

Rebecca Pitkin, Secretary/Executive Director