

**Education Standards and Practices Board
Program Approval Advisory Committee
Minutes**

January 17, 2019

The Education Standards and Practices Board (ESPB) Program Approval Advisory Committee (PAAC) meeting was called to order at 8:00 by PAAC Chair Brenda Tufte. PAAC members present by conference call were Kim Belgarde, Mary Eldredge-Sandbo, Penny Veit-Hetletved, Stacy Duffield, Andi Dulski-Bucholz, Cheryl Nilsen, and Brenda Tufte.

PAAC members absent were Bob Toso, Ben Johnson, and Jessica Rush.

Also present were Rebecca Pitkin and Amy Folkestad from ESPB.

Introductions were held.

Approval of December 6, 2018 Minutes – Penny Veit-Hetletved made a motion to accept the December 6, 2018 PAAC minutes. Motion seconded by Mary Eldredge-Sandbo. All PAAC members voted in favor, none opposed. Motion carried.

Additions/Changes to Agenda – Andi Dulski-Bucholz made a motion to approve the agenda as written. Seconded by Kim Belgarde. All PAAC members voted in favor, none opposed. Motion carried.

Trinity Bible College (TBC) – Becky has had a meeting and a call with Amy Frier from Trinity Bible College since the last PAAC meeting. Trinity Bible College is asking for “provisional accreditation” for the May 2019 graduates, while they transition into approval.

Students who will graduate in May 2019 have been part of a hybrid program and have completed courses at both VCSU and TBC. These student teachers will be supervised by Valley City State University in the spring. Trinity Bible College no longer has a formal memorandum of understanding with VCSU, though VCSU is operating as though it's still in place until more information is heard from ESPB and PAAC.

If TBC is not able to achieve full accreditation, students who are currently enrolled in the program would have to continue with VCSU or another university. Courses that would be completed in the interim at TBC would have to, in good faith, be honored.

Amy Frier is attending CAEP in March and will also be attending the post-conference workshop on self-study writing. It has also been recommended that TBC become active in NDACTE in addition to showing evidence that they are integrating the mental health component into their program.

PAAC members also stressed that it will be important for TBC administration to acknowledge the huge time commitment associated with accreditation and, as they are pursuing accreditation, may want to consider a reduction in course load for Ms. Frier.

Cheryl Nilsen made a motion to grant provisional approval to Trinity Bible College's program. Motion seconded by Penny Veit-Hetletved. Andi Dulski-Bucholz asked to add friendly amendment to the motion asking that the college be mindful of faculty workload once interim approval is granted. Cheryl agreed to the friendly amendment.

PAAC members who voted in favor were Brenda Tufte, Kim Belgarde, Mary Eldredge-Sandbo, Penny Veit-Hetletved, Stacy Duffield, Andi Dulski-Bucholz, and Cheryl Nilsen. None opposed. Motion carried.

Andi Dulski-Bucholz motioned to adjourn, Cheryl Nilsen seconded. None opposed. Meeting was adjourned at 8:23am.

Brenda Tufte, Chair

Rebecca Pitkin, Secretary/Executive Director