

MINUTES – Board Meeting

Thursday, October 4, 2018

Fort Totten Room, State Capitol, Bismarck

The Education Standards and Practices Board (ESPB) meeting was called to order at 8:59am by Chair Carly Retterath. Board members present were Jessica Rush, Bob Toso, Kim Belgarde, Andrea Fox, Brenda Tufte, Dinah Goldenberg, and Carly Retterath. Ben Johnson joined at 9:08am.

Board members absent were Mike McNeff and Superintendent Kirsten Baesler.

Also present were Amy Folkestad and Becky Pitkin from ESPB, Dr. Stacy Duffield from NDSU, Gail Schauer from DPI, Gisele Thorson from NDUnited, Blair Emerson from Bismarck Tribune, Allyson Hicks and David Schaibley from the Attorney General Office.

Brenda Tufte left the meeting at 10:32am.

Introductions were held.

Additions/Changes to the Agenda – Board Chair Carly Retterath noted the addition of the following items to the agenda: 40-day provisional licenses, consideration for an Alternate Access license in physical education for Jade Teske, Executive Director Formative Evaluation for November, overview of Joint Boards meeting, and introduction of new Board attorney from Attorney General's Office. All voted in favor of accepting the agenda as amended, none opposed. Motion carried.

September Minutes, License, and Financial Report –

The September 2018 financial report showed \$72,621.67 in total income received, \$70,652.60 in total expenses, with a net income of \$1,969.07. The September 2018 licensure report showed 1000 total licenses issued.

All Board members voted in favor of accepting the September minutes, license, and financial report, none opposed. Motion carried.

40-day Provisional Licenses – At the September 2018 meeting, Board members discussed increasing the fee for the 40-day provisional license. The current fee is \$25. Dinah Goldenberg made a motion to increase the fee for the 40-day provisional license from \$25 to \$50. Motion seconded by Kim Belgarde. Board members who voted in favor were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed, motion carried.

Jade Teske Alternate Access License for Physical Education – South Prairie Public School has submitted a request for the Board to consider issuing Ms. Teske an alternate access license for physical education. Administrative Rule states that alternate access licenses must be issued in documented shortage areas, however, additional consideration can be given in cases where near shortages exist. For the 2018-2019 school year, physical education is not considered a shortage area. Brenda Tufte made a motion to allow Jade Teske to be issued an Alternate Access license for physical education. Motion seconded by Jessica Rush. Board members who voted in favor were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed, motion carried.

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North Dakota Common Metrics Aggregate Reports: Dr. Stacy Duffield – All NDACTE member institutions are participating in the common surveys. Exit surveys are given to teacher candidates at the completion of student teaching and determine how well prepared they felt for student teaching and future plans. Transition to Teaching survey is administered the Spring of the year after graduation to both those who are teaching and those who aren't to determine how well prepared they felt and why those who aren't teaching took a different path.

Director's Report – Customer satisfaction survey results were compiled for the past quarter and are extremely positive again. It's important to note that these results covered the summer months, where the office experiences increased workload.

At the recommendation of former Board Attorney Edward Erickson, wording on the application is being updated to ask applicants if they have been suspended without pay or been let out of a contract early. The military spouses change to the application is also in the works.

Becky continues to work on accreditation and has attended the Turtle Mountain Community College focus visit and Dickinson State University CAEP visit. The Minot State University CAEP visit will begin October 6th.

License Report – No changes recently.

ED Formative Evaluation - Carly Retterath will be sending the formative assessment survey to Board members and will compile results to review November's Board meeting.

Teacher Support System (TSS) Update – TSS Coordinator Erin Jacobson provided a video update for the Board. Currently, TSS has 371 first-year teachers enrolled in the mentoring program - the most that have ever been enrolled. The first-year teacher online course is beginning, with over 100 people enrolled in the course. There is a group of online responders who have been mentored and are responding to the reflections that are submitted from first-year teachers.

Coaches Academy has 45 new instructional coaches. Feedback has been very positive.

TSS will be presenting at DPI conference in October. Erin has recently presented at University of Jamestown to pre-service teachers.

Joint Boards Meeting Summary – Much of the 2019 Joint Boards meeting focused on computer science and cybersecurity. Bismarck State College is looking at becoming a 4-year polytechnic university. They would continue to offer the same programs they currently have, in addition to new programs.

Accreditation/Program Approval Report – Becky provided an overview of the CAEP accreditation process to the Board. Many institutions are going through the review process now and have upcoming CAEP or state reviews.

CASES

Zarembinski, Andrew – Mr. Zarembinski's file was reviewed by the Board due to possibly teaching without a valid license. Kim Belgarde made a motion to offer Mr. Zarembinski a settlement agreement and to fine him \$100. Motion was seconded by Andrea Fox. Board members who voted yes were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Ben Johnson, Carly Retterath, Jessica Rush, and Bob Toso. None opposed, motion carried.

ADMINISTRATIVE CASES - Review by Administrative Professional Practices Subcommittee

French, Philip – Mr. French's file was reviewed by the Administrative Professional Practices Subcommittee due to a Request for Inquiry that was received from a concerned citizen that Mr. French was working as an administrator at Enderlin Area School without a valid ND Educator's Professional License or administrative credentials. Dinah Goldenberg made a motion to offer a settlement agreement and to fine Mr. French \$250, with a copy of the settlement agreement to be sent to the Enderlin school board president. Motion seconded by Bob Toso. Administrative Professional Practices Subcommittee members who voted in favor were Dinah Goldenberg, Ben Johnson, Carly Retterath, and Bob Toso. None opposed. Motion carried.

Board member reports

NDACTE – NDACTE met Sept 21st. Educational Testing Service (ETS) is creating exam materials and will have those available to Core Academic Skills test takers for math. NDACTE is excited about the Board's adoption of the Model Code of Ethics for Educators. Board member Mike McNeff may be speaking to NDACTE about alternate access in the future. A web conference was held in July, with another one scheduled for next week, addressing rural education and attracting teachers to rural districts.

Association of Non-Public Schools – Association of Non-Public School will be meeting during NDCEL conference on October 18 and 19. The association has continued working on putting things together with their new president, Gerald Vetter.

School Administrators – A few school districts have been awarded grants for behavioral health to expand services and resources in their schools. NDCEL conference will be held in 2 weeks.

School Boards Association – Will be meeting at the end of October.

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NDUnited – Ethics trainings based on the Model Code of Ethics for Educators have been offered around the state and are being well received.

DPI – Teacher Effectiveness Unit is working to encourage all schools complete evaluations on all teachers, as the ESSA law says all teachers need to be reported. Teacher Effectiveness is learning their data is not very clean and they are not getting a good overall picture because educators are being rated on different elements and scales.

DPI has a strategic team working on filling hard to fill rural positions. MCREL working on retaining teachers in rural areas and mentoring is one area they are recommending. Teacher Shortage Loan Forgiveness is running under the new rules and guidelines as of Spring 2018. No urban areas were granted funding, and some rural areas did not receive funding either – only for openings in top shortage areas. To qualify for loan forgiveness under the new program, teachers must teach the whole school year before dollars are disbursed and payment will be sent directly to their lender.

Meeting was adjourned at 10:58am.

Chair

Secretary/Executive Director