

## **MINUTES**

**Thursday, October 8, 2015**

Sakakawea Room, State Capitol

Bismarck, North Dakota

The Education Standards and Practices Board (ESPB) meeting was called to order at 9:02 am by chair, Mary Eldredge-Sandbo. Board members who attended were Kim Belgarde, Karen Christensen, Mike McNeff, Paul Stremick and Gary Thompson. Others who attended the meeting were Lou Aronson, Diane Weber and Janet Welk from ESPB, Sandra DePountis from the AG's Office, Patty Barrett for ND United, Mark Wagner, Tracey Becker, Shila Hager and Clark Molter from CTE, Rick Ross from Valley City State University and Bob Christman from DPI.

Board members, Amy Mann and Lauri Mihalick, did not attend the meeting. Kim Belgarde left at 12:45; after this time no more board action was taken due to lack of a quorum.

The office is still waiting for Board replacements for the teacher and school board slots.

Items added to the agenda were case files Thomas Henkel, Andrea Kath, Kelly Kohler, Nicole Jorgenson, Michael Mercer, Gene Sartain and Paul Schaffer. Board case Brandon Michel was removed from the cases. Other additional topics that were added were Joint Board meeting discussion and dual credit should be taught by a Master's level educator.

## **CASES**

### **BORGEN, JODIE**

Paul Stremick made the motion to grant a two-year probationary license. Second by Karen Christensen. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Ms. Borgen's license was before the Board due to a code of ethics issue.

### **HENKEL, THOMAS**

The Board had an opportunity to review Mr. Henkel's appeal letter. The Board was called into executive session at 10:03 am and reconvened at 10:08. The purpose of the meeting was attorney consultation regarding Mr. Henkel's driving offenses. *NDCC 44-04-19.1* A motion was made by Gary Thompson to grant an initial, two-year CTE license. Second by Kim Belgarde. Motion carried. Board members who voted in favor were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. The Board requested that Janet Welk inform Job Corp in Minot about the Board's decision of granting the license.

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**JORGENSEN, NICOLE**

Mike McNeff made the motion to grant an alternate access license. Second by Paul Stremick. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Ms. Jorgen's license request was before the Board due to her background check. She is employed with White Shield Public School as a music teacher.

**KATH, ANDREA**

A motion was made by Karen Christensen to grant an initial, interim sub license. Second by Paul Stremick. Motion carried. Board members who voted in agreement were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Ms. Kath's license request was before the Board due to her background check.

**KOHLER, KELLY**

A motion was made by Paul Stremick to file a request for inquiry. Second by Mike McNeff. Motion carried. Board members who voted in agreement were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Ms. Kohler's license is before the Board due to five counts of criminal trespass. She was formerly employed with Grafton Public Schools.

**KROKE, KAIA**

A motion was made by Gary Thompson to grant an out-of-state reciprocal license. Second by Kim Belgarde. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Ms. Kroke's license application was before the Board due to numerous criminal charges which she failed to report.

**MERCER, MICHAEL**

Again, another Gary Thompson made the motion to grant an initial, interim sub license. Second by Kimberly Belgarde. Motion carried. Board members who voted in favor were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Mr. Mercer's license application was before the Board due to his background check.

**MUNCASTER, JOHN**

Paul Stremick made the motion to grant an initial, two-year OSEL license. Second by Karen Christensen. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Mr. Muncaster's license request was before the Board due to his background check. He is employed with Divide County School District as a math instructor.

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**TOLLEFSRUD, KAITLYN**

Kim Belgarde made the motion to dismiss the request for inquiry regarding a breach of contract. Second by Karen Christensen. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Ms. Tollefsrud was formerly employed with Glen Ullin Public Schools as an Ag instructor.

**SARTAIN, GENE**

Karen Christensen made the motion to dismiss; taking no disciplinary action against Mr. Sartain's license. Second by Paul Stremick. Motion carried. Board members who voted in agreement were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Mr. Sartain's license was before the Board due to a possible fine, teaching without a current license. He is employed with Munich Public Schools as a music instructor.

**SCHAFFNER, PAUL**

A motion was made by Paul Stremick to grant a re-entry license. Second by Karen Christensen. Motion carried. Board members who voted in favor were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Mr. Schaffner's license application was before the Board due to his background check. He is employed with Standing Rock Community High School, Fort Yates as a physical education instructor.

**COMMUNITY EXPERT**

**NEWGARD, DUSTIN**

After review from the Attorney General's office regarding licensure/letter of approval laws in North Dakota, it was learned that approval can only be issued to individuals who have a bachelor's degree. Upon these findings, a motion was made Gary Thompson to deny a letter of approval, second by Karen Christensen. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Mr. Newgard has a two year degree in machine/toolmaker. It was hoped that Mr. Newgard would be able to work at the Mohall-Lansford-Sherwood Public Schools as an Ag teacher.

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A motion was made by Paul Stremick to have Mike McNeff as chair for the Administrative Board. Second by Karen. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson. Paul then made another motion nominating Laura Mihalick as the vice-chair of the Administrative Board. Second by Mike McNeff. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Paul Stremick and Gary Thompson.

Career and Technical Education and Industry Standards panel provided an overview of what is required for secondary CTE licensure.

Lou Aronson provided information on the 2015-16 unfilled teacher position with the state.

The Board had an opportunity to review the summer quarter survey results.

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Chair

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Secretary/Executive Director