Thank you for saying “yes” to being a mentor this year! Teachers are entering the field of education during a time of great uncertainty. Being able to discuss questions, ideas and concerns with a mentor will be an absolute necessity. Please know, that we will be flexible with you and understand that this year will look different from past years.

**One on one conferencing:**

- Ideally, these meetings take place face to face.
- However, if you are unable to meet face to face, you are welcome to use Zoom, Microsoft Teams, FaceTime or even a phone call.
- Remaining in consistent contact is the main goal to continue moving the mentoring process forward.

**Observations of your first year teacher:**

- Ideally, you will be able to observe in person in Sept, Oct, Nov, Jan, March and April.
- However, if you are unable to observe in person, you are welcome to have the first year teacher record a lesson, or observe an online lesson during possible distance learning.
- Continuing to reflect and receive feedback is the main goal of observations.

**Video recording of your first year teacher:**

- Ideally, the first year teacher will be able to record themselves twice a year.
- However, if the first year teacher is having to replace mentor observations through video recordings, these two video recordings may be waived for the 20-21 school year.
- We do not want to over burden the first year teacher with too many video observations.

**Observing other teachers:**

- Ideally, your first year teacher will be able to observe other teachers 6 hours in the Fall and 3 hours in the Spring.
- However, if your first year teacher is unable to go into another teacher’s classroom, these observations could take place by watching a video of teacher or observing an online lesson.
- Feel free to use your professional judgement on how to best offer observations as a way for the first year teacher to grow and also be affirmed in their current teaching practices.

*Please do not hesitate to call or email at any time this year. Together, we will support each other and the beginning teachers in our state.*

Erin Jacobson  
NDTSS Coordinator  
ecjacobson@nd.gov  
701-328-9644