

MINUTES – Board Meeting

Thursday, March 14, 2024

Teams Meeting

The Education Standards and Practices Board (ESPB) meeting was called to order at 8:00am by Board Chair Cory Steiner. Board members present by video conference were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, Patti Stedman, Cory Steiner, and Superintendent Kirsten Baesler.

Also present were ESPB Executive Director Rebecca Pitkin, Mari Riehl, and Amy Bigelow from ESPB, Allyson Hicks and Mark Openshaw from Office of Attorney General, Amy Flicek from NDUnited, Michelle Griffin from UND, Kayla Smith from Mayville State University, Jay Slade from Dakota Prairie School, Joe Kolosky from DPI, and other online guests.

Introductions were held.

Administrative Subcommittee – Called to order by Administrative Subcommittee Chair Cory Steiner. Reviewed by Administrative Subcommittee of the Education Standards and Practices Board. Administrative Subcommittee members present were Deb Follman, Amber Fridley, Dustin Hager, Kathy Lentz, Patti Stedman, and Cory Steiner.

Baron, Ryan – Mr. Baron's file was a case at the December 1, 2023, special meeting. At that time the board motioned to suspend Mr. Baron's license due to him being charged with offenses, where if convicted, would require revocation of his license under NDCC 16.1-13-26. Suspension of his license was entered in the NASDTEC Clearinghouse on December 13, 2023. He has since applied for a license in Arizona. New information has been received and there is now a second case in state court. The original settlement agreement issued is only contingent on the original case. If the 2023 case against Mr. Baron is dismissed and he pleads to 2024 case, the settlement agreement is moot. Board attorney Allyson Hicks would like permission to either issue a new settlement agreement for these new charges or to amend the original settlement agreement to include the 2024 charges. She would prefer to amend the original agreement.

Patti Stedman made motion to amend settlement agreement to include both case numbers. Motion seconded by Deb Follman. Administrative subcommittee members who voted yes were Deb Follman, Amber Fridley, Dustin Hager, Kathy Lentz, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

George, David – Previously the board took action on some state charges and suspended Mr. George's license. Last week there was a sealed indictment in federal court and yesterday it was unsealed. Mr. George has now been charged federally with four new counts. Cass County dismissed the state cases so federal case can move forward first. Due to this the previous settlement agreement is no longer active. Allyson recommends a new settlement agreement with same terms but for the federal case.

Patti Stedman disclosed Mr. George is a former West Fargo teacher. Patti was absent for the special meeting where his license was suspended. She states she did not have any involvement with this case at the district level. Patti deferred to the remainder of the

March 2024

Page 2

board to decide if she should be allowed to participate in this case. Dustin Hager made a motion to allow Patti Stedman to continue and participate in conversation and voting. Motion seconded by Amber Fridley. Administrative subcommittee members who voted in favor of allowing Patti to participate in the case were Deb Follman, Amber Fridley, Dustin Hager, Kathy Lentz, and Cory Steiner. None opposed. Motion carried.

Allyson said she will need to check to see if Mr. George's license suspension needs to be lifted since that Cass County cases have been dismissed. Since these charges are brand new it would require a new settlement agreement. Patti Stedman made a motion to issue a new settlement agreement to Mr. George to immediately suspend his license. Motion seconded by Dustin Hager. Administrative subcommittee members who voted in favor were Deb Follman, Amber Fridley, Dustin Hager, Kathy Lentz, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

Jenny Bladow asked if she needed to disclose if she knows an individual who is an administrative case today. Jenny does not participate in the administrative subcommittee. Allyson said the subcommittee under NDCC 15.1-13-29 is not like a normal subcommittee, where the subcommittee takes action and then the board has to approve. The subcommittee acts on their own. If board members have conflicts but they do not act on the subcommittee, they don't need to disclose. Board members not on the subcommittee cannot interject or provide additional information or feedback. From a voting perspective, board members not on the subcommittee have no ability to participate in discussion, vote, ect.

Klaudt, Scott – Mr. Klaudt's file has been sent to litigation and he's reached out to the litigator on the case. He stated he thought the settlement agreement was in place and didn't know that he was supposed to sign. Did say he's received the certified letters, but he has not responded. He's now wanting what was offered in original settlement, which has already passed. It would be different if he were behaving as if license was suspended, however, he's been employed in South Dakota and applying for a license there. Does the subcommittee want Allyson to offer a different settlement and what does that look like? The last motion from February 2024 was to suspend Mr. Klaudt's license until end of school year after order was adopted.

Becky has been in correspondence with the South Dakota licensure agency. Mr. Klaudt's file is on their board agenda later this month. Similar actions are happening in South Dakota as what is happening here, non-response to settlement agreements. Kathy Lentz said Mr. Klaudt hasn't fulfilled any of his requirements. Patti Stedman agreed. This has been ongoing since July 2022. Currently there is no active settlement agreement.

Kathy Lentz made a motion to issue Mr. Klaudt a settlement agreement to suspend his license for immediately until June 30, 2025. Seconded by Deb Follman. Allyson wanted clarification on the motion and asked if the subcommittee would also like to ask Mr.

Klaudt to pay attorney fees since his case has moved to litigation. Kathy agreed to include that in her motion and Deb continued to second. Administrative subcommittee members who voted in favor were Deb Follman, Amber Fridley, Dustin Hager, Kathy Lentz, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

Slade, Jay – Before discussion began, attorney Allyson Hicks asked if anyone has a conflict of interest. Deb Follman disclosed that she does know Mr. Slade and their districts work together. She's attended conferences with him. Allyson asked if they've ever spoken about the case. Deb said they have not. Deb has not seen or talked to Mr. Slade since this past fall. Allyson asked if Deb's relationship to Mr. Slade would influence her decision making on this case and asked if she believes she can make an unbiased decision. Deb stated she does not feel her relationship to Mr. Slade would influence her decision making and she also believes she can make an unbiased decision. Deb Follman asked to defer to the remainder of the subcommittee to decide if she should be allowed to participate in this case. Patti Stedman made a motion to allow Deb Follman to participate in discussion and voting on this case. Seconded by Kathy Lentz. Subcommittee members who voted in favor were Amber Fridley, Dustin Hager, Kathy Lentz, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

Mr. Slade's case is being brought to the subcommittee to consider if a Request for Inquiry should be initiated. Mr. Slade is the administrator at Dakota Prairie School District, where Mr. Brendon Parsley was employed. Mr. Parsley's license was suspended in February 2024 after her was charged with offenses that would require revocation under NDCC 15.1-13-26 if convicted. There have been many news articles related to the case. Mr. Slade has already provided a letter of explanation.

The subcommittee has a couple of options. They could initiate a Request for Inquiry to Mr. Slade, which would give him opportunity to respond and provide any documentation he wishes to submit. Another option would be to initiate a Request for Inquiry and give him the chance to respond and offer a settlement agreement. While he's already submitted a letter, Allyson doesn't feel it's under the correct view of what the subcommittee should be reviewing. She feels it would be more appropriate to initiate a Request for Inquiry and give Mr. Slade the required 20 days to respond.

Patti Stedman feels like the committee is missing information about what the district's protocol and actions were to make a decision. In the Request for Inquiry, the committee could require him to address specific items. Cory Steiner doesn't feel they have enough information at this time to make a decision.

Patti Stedman made a motion to initiate a Request for Inquiry. She doesn't feel the subcommittee has enough information to make any kind of decision at this time. Cory Steiner asked what specific information should be requested. The subcommittee would like to see documentation of the district's investigation to determine if this should have been a mandatory report or not. Motion seconded by Kathy Lentz. Patti said it seems

this kind of thing is happening too often and if there need to be improved procedures in place that be identified. Kathy agrees more information is needed. Cory said this process is never intended to find someone at fault, but to find out the facts. Deb Follman said as an administrator who works with this in her district, she wonders if this information wouldn't be included in a personnel file and that the entire investigation be included. Administrative subcommittee members who voted in favor were Deb Follman, Amber Fridley, Dustin Hager, Kathy Lentz, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

Enderson, Jessica – Ms. Enderson's file was reviewed after a Request for Inquiry was received. Cory Steiner disclosed that he has worked with Ms. Enderson on professional development in the past year and a half. He does feel like he can be unbiased. Cory deferred to the remainder of the subcommittee to decide if he should be allowed to participate in this case. Kathy Lentz made a motion to allow Cory Steiner to be allowed to participate in discussion and voting on this case. Motion seconded by Amber Fridley. Subcommittee members who voted in favor were Deb Follman, Amber Fridley, Dustin Hager, Kathy Lentz, and Patti Stedman. None opposed. Motion carried.

Patti Stedman disclosed that she has knowledge of this case. She does not know Ms. Enderson but does know the person who filed the complaint and has had many conversations about it. Patti Stedman has opted to recuse herself from this case due to conflict of interest.

Cory asked who oversees Center for Distance Education. CDE is overseen by DPI. He also asked who the evaluator of the administrators at CDE would be – Allyson isn't sure who specifically within DPI does evaluations. Kathy Lentz asked if there's been a case of changing grades in the past. No, there has not.

Deb Follman asked if this would happen in any district, would this be reviewed by ESPB. Attorney Allyson Hicks reminded the subcommittee they are reviewing the facts of this case and need to work to determine if there was a violation of laws and rules. There is a chain of command, but that doesn't mean it has to be used.

Kathy asked Allyson for their options. If the subcommittee does not feel the facts rise to the level of reasonable cause of violation of laws and rules it could be dismissed. If they feel there is reasonable cause to believe violation of laws and rules has occurred, a settlement agreement could be issued. This could include a letter of reprimand, ethics course requirement, monetary fine, suspension, revocation, ect. Cory feels the documentation is very strong and includes many relevant details.

Kathy Lentz made a motion to issue a letter of reprimand to Ms. Enderson. Allyson asked if there is one specific section that Kathy feels was violated? Kathy believes this is in violation of Administrative Rule 67.1-03-01-03 Principle II – Commitment to the profession. Motion seconded by Dustin Hager. Kathy feels the board has the evidence

to support the claim outlined in the Request for Inquiry and that it undermines professional educators for their administrator to not have communication with them before changing a student's grade. Cory Steiner agrees and feels it doesn't seem right to change a grade and not communicate that to the teacher. Becky reminded the subcommittee that this disciplinary action would go into the NASDTEC Clearinghouse. Deb Follman feels that's very harsh. Subcommittee members who voted in favor of the motion were Dustin Hager, Kathy Lentz, and Cory Steiner. Deb Follman and Amber Fridley voted no. Motion carried.

Girard, Kirstin – Ms. Girard's file was reviewed by the administrative subcommittee after a Request for Inquiry was received. The facts are similar to the previous case reviewed for Ms. Enderson, but Ms. Girard is in a different administrative role.

Patti Stedman recused herself from this case also due to a conflict of interest. She knows the facts of the case and the person who filed the complaint.

Kathy Lentz asked what Ms. Girard's role is at Center for Distance Education. Ms. Girard is the principal and Ms. Enderson is the assistant superintendent. Similar things done by different administrators.

Kathy Lentz made a motion to issue a letter of reprimand to Ms. Girard for being in violation of Administrative Rule 67.1-03-01-03 Principle II – Commitment to the profession. Motion seconded by Dustin Hager. Kathy believes a letter of reprimand should be issued to be consistent. Subcommittee members who voted in favor of the motion were Dustin Hager, Kathy Lentz, and Cory Steiner. Deb Follman and Amber Fridley voted no. Motion carried.

Administrative subcommittee portion of the meeting was adjourned at 9:10am. The regular meeting was resumed at 9:15am.

Additions/Changes to the Agenda – Additions to the agenda include a disability waiver for Chelsi Doll. Patti Stedman made a motion to approve the agenda with amendment. Motion seconded by Dustin Hager. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

CASES

Raknerud, Heather – Ms. Raknerud's file was reviewed in June 2023. At that time the Board voted to issue a Request for Inquiry and ask for Ms. Raknerud's response. At the August 2023 meeting the Board motioned to continue the case until a later date after more information had been received or the social services appeal had been resolved. Ms. Raknerud has provided a letter from the ND Department of Health and Human

services stating the child protection assessment decision that was previously “Confirmed” has now been changed to “Unconfirmed” and her name will not be placed on the Child Abuse and Neglect index.

Kathy Lentz made a motion to dismiss. Motion seconded by Amber Fridley. Kathy stated the board had chosen to continue the case because Ms. Raknerud was in appeal process. That has been completed and social services has reversed their decision. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

Kristensen, Angela – Ms. Kristensen’s file was reviewed due to self-disclosed background offenses on her application for licensure. She’s had three past DUI offenses. Ms. Kristensen holds a license in Iowa and the board has received information received about how Iowa handles these cases. Patti Stedman made a motion to grant Ms. Kristensen’s license with the requirement that she self-report any new offenses. Seconded by Deb Follman. Patti appreciated her letter and pointed out the offenses were a number of years ago. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

Gereau, Haley – Ms. Gereau self-disclosed an offense on her application for an interim substitute license, misdemeanor shoplifting under \$500. Kathy Lentz made a motion to grant Ms. Gereau’s license with requirement to self-report any new offenses. Motion seconded by Siri Coleman. Both Kathy and Siri stated that people make mistakes. This is also consistent with what’s been done in the past. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, Patti Stedman, and Cory Steiner. None opposed. Motion carried.

Cory Steiner left the meeting at 9:24am and Kathy Lentz took over as chair.

Aaker, Debbie – Ms. Asker self-disclosed offenses on her renewal application. Evan Kritzberger made motion to issue Ms. Aaker’s renew with the requirement she self-report any new offenses. Seconded by Jenny Bladow. Evan appreciated that she was open and honest and is taking responsibility for her actions. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Westby, Johnna – At the January 2024 meeting the Board voted to initiate a Request for Inquiry after information was learned that Ms. Westby had been charged with a felony offense and received a deferred imposition of sentence. Jenny Bladow made a motion to dismiss. Seconded by Angela Nagel. Jenny appreciated Ms. Westby’s response with details and doesn’t feel this carries over to the school setting. Board

members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Lloyd, Brent – Mr. Lloyd has resigned from Grand Forks Public Schools due to substance use issues at school during the school day and was seen in the media. Does the board wish to initiate a Request for Inquiry? Amber Fridley made a motion to issue a Request for Inquiry. Motion seconded by Evan Kritzberger. Evan felt it's important to address and gather information. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Pfeifer, Nicholas – Mr. Pfeifer's file was reviewed after a Request for Inquiry was filed by West Fargo Public Schools for violation of NDCC 67.1-03-01-02 Principal 1, 3, and 4. Patti Stedman is on the West Fargo School Board and stated she does not know any of the details of this case. She would like the board to vote to decide if she can participate. Siri Coleman made a motion to allow Patti to participate in discussion and voting on this case. Motion seconded by Jenny Bladow. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, and Angela Nagel. None opposed. Motion carried.

The Request for Inquiry was sent to Mr. Pfeifer and he has not responded. Under NDCC 15.1-13-24(6), the board can determine that the individual's failure to respond is an admission and that he does not contest the information submitted. He did receive the mailing and office received confirmation of his receipt of the complaint. Kathy Lentz asked Allyson to review the options. Allyson said there are two decisions to be made. First, the board needs to determine if failure to respond an admission of the allegations, and secondly, does the board wish to take disciplinary action on allegations? The Request for Inquiry was sent to Mr. Pfeifer in December and he signed the return receipt January 8, 2024. No information on if he's subbing in other districts.

Amber Fridley made a motion to consider failure to respond admittance of his guilt. Seconded by Patti Stedman. Amber feels the letter were received and Becky reached out to Mr. Pfeifer by phone. Becky's notes indicate he said he was going to send an email, and that was never received. Allyson clarified that lack of response is admission of allegations. Board members who voted in favor of the motion were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Since that motion carried, the board now needs to decide if they want to take disciplinary action.

Evan Kritzberger made a motion to issue Mr. Pfeifer a settlement agreement to suspend his license until he's completed the NASDTEC ethics course at his own expense.

Motion seconded by Jenny Bladow. Evan stated when it's so hard to find substitute teachers it's important to give the opportunity for Mr. Pfeifer to continue to substitute teach, but with additional training. Amber noticed that the district filed a 960 and wondered the outcome. Allyson and Becky said ESPB likely won't know the outcome. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Strong, Dana – Mr. Strong self-disclosed on his application for licensure that he'd had a previous license suspension in Idaho and a denial in South Dakota. Mr. Strong's license in Idaho has been reinstated after completion of his suspension and stipulated requirements, including the NASDTEC Prevention and Correction course. If Mr. Strong had applied in other states and had a license denied it would be seen in the Clearinghouse.

Siri Coleman made a motion to grant Mr. Strong's application for licensure with a requirement to self-report any further violations. Seconded by Patti Stedman. Siri said the documentation of restorative action has been included and she appreciates the actions that have been taken. Patti agreed and also appreciates that Idaho considered the restorative action. Becky reminded the Board they have the option of issuing a 2-year license instead of a 5-year. Siri amended her motion to issue a 2-year license, Patti continued to second. Evan Kritzberger asked if Mr. Strong has already completed the essay in the NASDTEC ethics course, if there is a way to request that. Yes, Becky can correspond with him and ask for this. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Nwaokeafor, Nneka – The office received notification from Grand Forks Public Schools that Ms. Nwaokeafor was discharged for cause for insubordination and conduct unbecoming a teacher. The board needs to determine if a Request for Inquiry should be issued. A district is required to report to ESPB if a person is discharged for cause. Jenny Bladow made a motion to initiate a Request for Inquiry on Ms. Nwaokeafor. Seconded by Dustin Hager. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Marcellais, Rhawnie – At the January 19, 2024, special meeting the board voted to initiate a Request for Inquiry after it was learned that Ms. Marcellais has been charged in federal court with multiple counts of child abuse. There was no indication this involved a student or occurred on school property. A response has been received from Ms. Marcellais.

Allyson said the case is still going with trial scheduled in June 2024. Board could table until the criminal case resolves and Ms. Marcellais would continue to have an active license. A response to the Request for Inquiry has been provided from Ms. Marcellais.

The board has the option to issue a settlement agreement with any stipulations the see necessary.

Evan Kritzberger made a motion to issue a settlement agreement for immediate suspension of Ms. Marcellais's license pending the outcome of her criminal trial where if she's found guilty of or pleads guilty to any facts of the case it would require automatic revocation and to come back to the board. Motion seconded by Dustin Hager. Evan appreciated the response received, but based on the charges doesn't feel it is appropriate for Ms. Marcellais to be in a classroom or school. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Moving to the next set of cases, Patti Stedman asked if each of the teaching without a license cases need to be roll call voted or a group vote. Allyson said they do need to be roll call voted.

Hild, Leonard – Mr. Hild's file was revived due to teaching without a valid license. This is a first-time license, so no late fee assessed. Mr. Hild works at a non-public school, and administrators at those schools are not required to hold a license. Evan Kritzberger made a motion to issue Mr. Hild a \$100 fine with a reminder letter about the importance of holding a valid license in ND while teaching in ND. Motion seconded by Deb Follman. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Heupel, Tesslin – Teaching without a valid license. Ms. Heupel has renewed and paid the late fee. Evan Kritzberger made a motion to issue Ms. Heupel a \$100 fine with a reminder letter of obligation to be licensed. Seconded by Siri Coleman. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Thode, Tracey – Teaching without a valid license. Ms. Thode has paid the late fee. Patti Stedman made motion to fine Ms. Thode \$100 with a reminder letter about the obligation to be licensed. Seconded by Angela Nagel. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Torpey, Erin – Teaching without a valid license. This is a first-time license, so no late fee assessed. Evan Kritzberger disclosed that he has immediate family members who attend the school where Ms. Torpey teaches. He does not know Ms. Torpey. He asked Board to vote if he's allowed to continue. Jenny Bladow made motion to allow Evan

Kritzberger to continue to participate and vote on this case. Motion seconded by Deb Follman. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

In Ms. Torpey's response letter she states her administrator told her she could begin teaching without a valid license because she would have a mentor. Patti Stedman made a motion to send Ms. Torpey a letter reminding her of the importance of holding a valid license in ND while teaching in ND and to file a Request for Inquiry on Ms. Torpey's administrator. Motion seconded by Deb Follman. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Justesen, Tarryn – Teaching without a valid license. Ms. Justesen has renewed and paid the late fee. Kathy Lentz disclosed that she knows Ms. Justesen, as she's been friends with Kathy's children for many years. Kathy feels she can make a decision in unbiased manor. Evan Kritzberger made a motion to allow Kathy to participate in voting and discussion on this case. Seconded by Angela Nagel. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Deb Follman made a motion to issue Ms. Justesen a \$100 fine with a reminder letter about the importance of holding a valid license. Seconded by Angela Nagel. Deb pointed out the desk audit was sent to Ms. Justesen's school on January 10, 2024, and no action was taken until the teacher was notified by ESPB on January 30th. After that, immediate action was taken. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

McLaughlin, Crystal – Teaching without a valid license. Ms. McLaughlin held a valid interim substitute license and was subbing all year. She has completed a teacher education degree but has not completed tests. ESPB has since learned that another teacher is the teacher of record on the MIS03. Evan Kritzberger made a motion to continue the case until additional information can be gathered, with a Request for Inquiry sent to Ms. McLaughlin's administrator. Motion seconded by Siri Coleman. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Wold, Joni – Teaching without a valid license. Ms. Wold has paid the late fee. Deb Follman disclosed that she does know this person well and is requesting to be recused from the case.

Siri Coleman made a motion to fine Ms. Wold \$100 with reminder letter about the obligation to be licensed. Motion seconded by Jenny Bladow. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Card, Emily – Teaching without a valid license. Ms. Card has renewed and paid the late fee. Deb Follman made a motion to fine Ms. Card \$100 with a reminder letter about the importance of holding a valid license. Motion seconded by Angela Nagel. Deb said this is like the others. Board members who voted in favor were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Becky asked for a group of board member to form a subcommittee to determine some procedure and policy for situations like this. Siri Coleman agreed to be on that committee and feels it is the teacher's responsibility to maintain a valid license, but also needs to go to a higher administrative level.

Disability Waiver – Chelsi Doll – Ms. Doll has submitted a request for waiver of her Social Studies Praxis II test. Jenny Bladow disclosed that Ms. Doll was a UND student, but she does not know Ms. Doll and believes she can vote without bias. Patti Stedman made a motion to allow Jenny Bladow to participate in discussion and voting on this case. Seconded by Deb Follman. Board members who voted yes were Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Amber Fridley made a motion to approve Chelsi Doll's request for a disability waiver of Praxis II Social Studies test. Motion seconded by Evan Kritzberger. Board members who voted yes were Jenny Bladow, Siri Coleman, Amber Fridley, Deb Follman, Dustin Hager, Evan Kritzberger, Kathy Lentz, Angela Nagel, and Patti Stedman. None opposed. Motion carried.

Motion to ratify February Licensure List, February Meeting Minutes, Special Meeting Minutes, License, and Financial Reports – The February 2024 financial report showed \$72,337.57 in total income received, \$98,517.36 in total expenses, with a net income of minus \$26,179.79. The February 2024 licensure report documented 842 items issued. This number includes background checks, endorsements, late fees, and application fees.

Jenny Bladow moved to ratify the February licensure list, accept the February meeting minutes, special meeting minutes, license, and financial reports. Seconded by Evan Kritzberger. All voted in favor, none opposed. Motion carried.

Board Meeting Dates – Meeting dates for 2024-2025 have been provided to the board

in your meeting materials.

Director's Report – April meeting will be held in-person, with members of the Department of Labor present to visit with board members about the board study. Board retreat will be in June at Simle Middle School with the regular meeting to be held in the CTE conference room.

Board Member Reports

NDACTE – Student teachers conference coming up. Working to implement new Department of Education requirements going into effect July 1. Next NDACTE meeting will be April 4th. Jenny will continue to remind student teachers to use a personal email address.

Association of Non-Public Schools – Nothing new to report.

Association of School Administrators – Deb Follman reminded administrators at their most recent conference about licensure and stated there are way too many teachers who are not properly licensed.

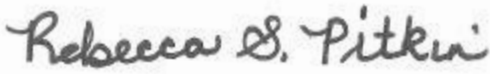
School Boards Association – Nothing to report.

NDUnited – Not present.

DPI – Statewide accreditation with invitations being sent out.

The meeting was adjourned at 11:01am.


Chair


Secretary/Executive Director