

# Job Description of a Mentor Teacher

- I. Job Summary:
  - a. Provide ongoing support and professional growth opportunities to enhance the skills and effectiveness of beginning teachers
  
- II. Qualifications:
  - a. Abilities
    - i. Ability to model effective teaching strategies
    - ii. Ability to work in a collaborative manner
    - iii. Ability to manage time effectively
  - b. Knowledge
    - i. Knowledge of research-based effective teaching strategies
    - ii. Knowledge of instructional effectiveness
  - c. Demonstrated Skills
    - i. Professional competence
    - ii. Effective verbal and nonverbal communication
    - iii. Interpersonal skills of caring, kindness, and understanding
  - d. Experience
    - i. Subject-area or grade-level experience
    - ii. Five or more years of successful teaching experience
  
- III. Responsibilities
  - a. Attend training as required
  - b. Provide expertise and ongoing support
  - c. Observe new teacher's classroom and provide feedback