

**Education Standards and Practices Board  
Program Approval Advisory Committee  
Minutes**

January 16, 2020

The Education Standards and Practices Board (ESPB) Program Approval Advisory Committee (PAAC) conference call meeting was called to order at 12:00 by PAAC Chair Brenda Tufte. PAAC members present were Brenda Tufte, Stacy Duffield, Cheryl Nilsen, Andi Dulski-Bucholz, Bob Toso, Penny Veit-Hetletved, Joshua Standing Elk, and Jessica Rush.

PAAC member absent were Ben Johnson and Mary Eldredge-Sandbo.

Also present were ESPB Executive Director Rebecca Pitkin and Amy Bigelow from ESPB.

Introductions were held.

**Addition to the Agenda** – An application for approval from Certification Central will be added to the agenda, as well as an additional formative feedback report for Nueta Hidatsa Sahnish College. Bob Toso made a motion to approve the agenda as amended. Motion seconded by Penny Veit-Hetletved. All voted in favor, none opposed. Motion carried.

**Update on Nueta Hidatsa Sahnish College** – At the September PAAC meeting, Cheryl Nilsen reminded NHSC to look at their recruitment plan to help remedy their concern for the small number of students. At that time, a motion was passed to continue on the established timeline and allow NHSC to continue to make improvements to the program.

Becky read letter sent to the President of NHSC by the consultant hired by the college, notifying them she can no longer help them along in this process, due to lack of preparation by NHSC.

Andi Dulski-Bucholz expressed that this information supports patterns seen before, and things don't seem to be changing. Stacy Duffield is deeply concerned about report. There is a lack of data, but at this time doesn't even seem to be assessments in place to collect the necessary data.

Stacy Duffield made a motion that PAAC would not allow continuance of this program at Nueta Hidatsa Sahnish College. Motion seconded by Andi Dulski-Bucholz. PAAC members who voted yes were Brenda Tufte, Stacy Duffield, Cheryl Nilsen, Andi Dulski-Bucholz, Bob Toso, Penny Veit-Hetletved, Joshua Standing Elk, and Jessica Rush. None opposed. Motion carried.

Stacy Duffield said the only way she could support the program continuing is by NHSC showing that they have the commitment of faculty to carry out program. She doesn't see capacity and don't feel it will get better without a huge commitment from the university, which doesn't seem to be there at this time. Andi Dulski-Bucholz added that if there were significant changes the university wanted to make, that it wouldn't prevent them from

submitting program approval paperwork in the future. After much guidance, they haven't been able to move forward at this time.

Stacy Duffield and Joshua Standing Elk left the meeting at 12:24pm.

Bob Toso made motion to have Becky draft a letter sharing the motion passed by PAAC and letting them know if they can build up capacity for the program, they may submit paperwork and proposals for review again. Motion seconded by Jessica Rush. PAAC members who voted in favor were Brenda Tufte, Cheryl Nilsen, Andi Dulski-Bucholz, Bob Toso, Penny Veit-Hetletved, and Jessica Rush. None opposed. Motion carried.

**UND Special Education Licensure/Applied Behavior Analysis** – UND has submitted a proposal for a new program in Applied Behavior Analysis, with an option for licensure. Cheryl Nilsen moved that PAAC approve the proposal as submitted. Motion seconded by Bob Toso. PAAC members who voted in favor were Brenda Tufte, Cheryl Nilsen, Andi Dulski-Bucholz, Bob Toso, Penny Veit-Hetletved, and Jessica Rush. None opposed. Motion carried.

**UND Resident Teacher Program** – UND has proposed that the number of credits required for internship in their Special Education Resident Teacher program is reduced from 2 credits each (ID, LD, and ED) to 1 one credit internship. This would not change the requirements of each internship, but would ultimately be cost saving for students. Penny Veit-Hetletved made motion to approve UND's request. Motion seconded by Cheryl Nilsen. PAAC members who voted in favor were Brenda Tufte, Cheryl Nilsen, Andi Dulski-Bucholz, Bob Toso, Penny Veit-Hetletved, and Jessica Rush. None opposed. Motion carried.

**NDSU CAEP Approval** – NDSU has received CAEP approval for another 7 years. Bob Toso made a motion to accept the recommendation from CAEP for approval of NDSU's educator preparation programs. Motion seconded by Penny Veit-Hetletved. PAAC members who voted in favor were Brenda Tufte, Cheryl Nilsen, Andi Dulski-Bucholz, Bob Toso, Penny Veit-Hetletved, and Jessica Rush. None opposed. Motion carried.

**Approval of September 2019 Minutes** – Bob Toso made a motion to approve the September 2019 PAAC minutes. Motion seconded by Penny Veit-Hetletved. All voted in favor, none opposed. Motion carried.

**Certification Central** – Katherine Terras from Certification Central has submitted the Initial Program Report for Preparation of Special Education Teachers. Katherine is looking for any suggestions PAAC would have at this time.

Stacy Duffield had pointed out to Becky that the same assessments are used multiple times, and it is not indicated what the assessment measures.

Cheryl Nilsen made a motion to accept the Initial Program Report and send a letter to Katherine indicating ongoing support for the process. Seconded by Andi Dulski-Bucholz. All voted in favor, none opposed. Motion carried. Andi added that she appreciates Katherine bringing this forward for others to review.

Meeting was adjourned at 12:51pm.

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Chair

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Rebecca Pitkin, Secretary/Executive Director