

MINUTES – Board Meeting
Thursday, February 2013, 2020
Conference Call, ESPB Office

The Education Standards and Practices Board (ESPB) conference call meeting was called to order at 8:00am by Chair Carly Retterath. Board members present by phone were Ben Johnson, Kathy Lentz, Jessica Rush, Joshua Standing Elk, Patti Stedman, Bob Toso, Brenda Tufte, and Superintendent Kirsten Baesler. Carly Retterath was present in person.

Also present in person were ESPB Executive Director Rebecca Pitkin, Mari Riehl, and Amy Bigelow from ESPB, and Erin Jacobson from Teacher Support System. Allyson Hicks from the Attorney General's office and Amy Flicek from NDUnited joined by phone.

Board members Andrea Fox and Mike McNeff were absent.

Introductions were held.

Additions/Changes to the Agenda – Board cases to be added include Lillian Crume, Eric Lords, and Michelle MacKay, discussion regarding requests from Paul Monson and Bradley Sufficool, and the upcoming Executive Director evaluation that will be completed in March. The agenda item regarding performance strategists will be removed from the agenda. Brenda Tufte made a motion to accept the agenda as amended. Motion seconded by Patti Stedman. All voted in favor, none opposed. Motion carried.

Motion to Ratify January Licensure List – Kathy Lentz made a motion to ratify the January Licensure list. Motion seconded by Jessica Rush. All voted in favor, none opposed. Motion carried.

CASES

Ballantyne, Penny – Ms. Ballantyne's file was reviewed by the Board due to a self-disclosed background offense. Bob Toso made a motion to grant Ms. Ballantyne's renewal. Motion seconded by Ben Johnson. Board members who voted yes were Ben Johnson, Kathy Lentz, Carly Retterath, Jessica Rush, Joshua Standing Elk, Patti Stedman, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Wunderlich, Allison – Ms. Wunderlich's file was reviewed by the Board due to a self-disclosed background offense. Brenda Tufte made a motion to grant Ms. Wunderlich's application for an interim substitute license. Motion seconded by Jessica Rush. Board members who voted yes were Ben Johnson, Kathy Lentz, Carly Retterath, Jessica Rush, Joshua Standing Elk, Patti Stedman, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Medeiros, James – Mr. Medeiros's file was reviewed by the Board due to self-disclosed background offenses. Kathy Lentz made a motion to grant Mr. Medeiros's application for an interim substitute license. Motion seconded by Patti Stedman. Board members who voted in favor were Ben Johnson, Kathy Lentz, Carly Retterath, Jessica Rush, Joshua Standing Elk, Patti Stedman, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Crume, Lillian – Ms. Crume’s file was reviewed by the Board after a Request for Inquiry was received from Warwick Public Schools for possible breach of contract. Brenda Tufte made a motion to suspend Ms. Crume’s North Dakota Educator’s Professional License until the end of the current school year. Motion seconded by Ben Johnson. Board members who voted in favor were Ben Johnson, Kathy Lentz, Carly Retterath, Jessica Rush, Joshua Standing Elk, Patti Stedman, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Lords, Eric – Mr. Lords’s file was reviewed by the Board after he self-disclosed on his application for licensure that his administrative license had been suspended in another state. Ben Johnson moved to grant Mr. Lords a 2 year Other State Educator License with the requirement that he complete a Model Code of Ethics for Educators course within 2 years at his own expense and that he self-disclose any further issues to ESPB. Motion seconded by Patti Stedman. Board members who voted in favor were Ben Johnson, Kathy Lentz, Carly Retterath, Jessica Rush, Joshua Standing Elk, Patti Stedman, and Bob Toso. Brenda Tufte voted in opposition. Motion carried. Since this case was in relation to an administrative license in another state, and DPI works with administrative credentials in North Dakota, Superintendent Baesler asked that ESPB notify DPI when there are cases like this that may involve DPI.

Mackay, Michelle – Ms. Mackay’s file was reviewed by the Board due to self-disclosed background offenses. Ben Johnson made a motion to grant Ms. Mackay’s application for an interim substitute license and that she self-report any subsequent offenses. Motion seconded by Bob Toso. Board members who voted yes were Ben Johnson, Kathy Lentz, Carly Retterath, Jessica Rush, Joshua Standing Elk, Patti Stedman, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Board attorney Allyson Hicks left the meeting at 8:29am.

January Minutes, License, and Financial Report – The January 2020 financial report showed \$97,395.77 in total income received, \$64,706.78 in total expenses, with a net income of \$32,688.99. The January 2020 licensure report documented 1254 issued. This number includes background checks, endorsements, late fees, and application fees. Becky noted that to date, the budget is at 65% of income, 58% of expenses. Bob Toso made a motion to accept the January minutes, license, and financial report. Motion seconded by Ben Johnson. All voted in favor, none opposed. Motion carried.

Program Approval (PAAC) Minutes – PAAC met on January 16, 2020. At that time, PAAC voted to not allow NHSC to move forward with their accreditation and program. This was a difficult decision for PAAC. The President of NHSC has been notified of the decision.

PAAC also approved UND’s special education licensure program in applied behavior analysis and approved a reduced number of credits required for internships in UND special education resident teacher program.

Bob Toso made a motion to approve the PAAC minutes from January 16, 2020. Motion seconded by Ben Johnson. All voted in favor, none opposed. Motion carried.

Ben Johnson left the meeting at 8:39am.

Driver's Education – Bradley Sufficool has written to the Board about applying for a driver's education endorsement and if he should proceed with the driver's education coursework. He has self-disclosed a DUI from 2013. Bob Toso made a motion to approve Mr. Sufficool going forward with coursework toward a driver education endorsement. Motion seconded by Jessica Rush. Board members who voted in favor were Kathy Lentz, Carly Retterath, Jessica Rush, Joshua Standing Elk, Patti Stedman, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Monson, Paul – Becky read a letter that Mr. Monson submitted to the Board for consideration. In 2018, Mr. Monson was granted a probationary license, as he didn't have the credits needed to renew at that time. He is now asking for a grace period, until August 15, 2020, to obtain the 8 semester hours of re-education credits needed to renew. Patti Stedman made a motion to deny Mr. Monson's request for a grace period. If he doesn't have credits, he will have option of moving into the interim substitute license. Motion seconded by Brenda Tufte. Board members who voted yes were Kathy Lentz, Carly Retterath, Jessica Rush, Joshua Standing Elk, Patti Stedman, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Board Chair Carly Retterath asked for volunteers to serve on the budget/policy committee. Contact her if you're interested.

Teacher Support System – Erin Jacobson, TSS Coordinator, provided an update on the program. Mentors are completing in the second of three webinars. They are able to choose which webinar they attend based on their own goals. The third set of webinars will be in March 2020. Instructional coaches with a Learning Symposium. On January 7th, Erin and TSS Assistant Coordinator Marijke Leibel presented to the Interim Education Policy Committee. They were encouraged by questions and comments from the committee.

After their presentation at the Learning Forward conference in St. Louis, TSS was contacted by the Journal of Higher Education Theory and Practice and encouraged to submit their paper, "Strengthening All Educators Through Mentoring and Coaching" for additional consideration. This has been submitted and TSS will hear in 45 days if their article was accepted.

ED Summative Evaluation – Carly will be sending an email to Board members and office staff that contains a survey to fill out for the ED evaluation. She will compile all results and present at the March meeting.

Director's Report – Becky is working to collect information from administrators who have individuals working under American Board licenses and permits. She has received good suggestions of things to integrate in the future for these individuals. A public Administrative Rules hearing was held yesterday, February 12th, with nobody in attendance.

Board Member Reports

NDACTE – A work group still looking at alternatives to Praxis Core for teacher education candidates. NDACTE Spring conference is coming up in April, and the national conference in March. NDACTE voted at their last meeting to partner with NDCEL for Fall instructional conference.

Association of Non-Public Schools – Nothing to report.

Association of School Administrators – Not present.

School Boards Association – Negotiations seminar was held last week.

NDUnited – Amy Flicek reported for NDUnited. The Professional Growth Institute will be held June 9-10 in Mandan. Registration will go live within the next week.

DPI – Working with CTE, ESPB, and South Dakota chapter of Educator Rising for high school students interested in going into teaching. DPI is offering scholarships to administrators for coaching or other professional development opportunities. There will no longer be a separate DPI Fall educator's conference, as DPI will now join with NDCEL to offer professional development during their conference in October and work with Cognia (formerly AdvancED) to offer sessions during their conference at the end of September.

The meeting was adjourned at 9:05am.

Chair

Secretary/Executive Director