

MINUTES

Thursday, December 10, 2015

Sakakawea Room, State Capitol, Bismarck, North Dakota

The Education Standards and Practices Board (ESPB) meeting was called to order at 9:02 am by board chair, Mary Eldredge-Sandbo. Board members who attended were Kimberly Belgarde, Karen Christensen, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Others who attended the meeting were Lou Aronson, Diane Weber and Janet Welk from ESPB, Bob Marthaller from DPI, Sandra DePountis and Doug Bahr from the AG's Office, Patty Barrett from ND United, Al Olson and Stacy Duffield from Valley City State.

Introductions were held.

The Board welcomed Carly Feiler and Dinah Goldenberg. Carly replaced Loni Miller, school teacher representative and Dinah replaced Tim Tausend, school board representative.

Laura Mihalick was not available after 1:00 pm. Paul Stremick did not attend the meeting.

CASES

CAIN, CLARENCE

A motion was made by Mike McNeff to grant an initial, interim one-year sub license. Second by Amy Mann. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Mr. Cain's license application was before the Board due to his background check.

DALUGA, JONATHAN

A motion was made by Gary Thompson to grant an alternate access license. Second by Karen Christensen. Motion carried. Board members who voted in agreement were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Mr. Daluga's application was before the Board due to background check.

DUDA, HOLLYANNE

Mike McNeff made the motion to grant an initial, interim one-year sub license. Second by Kim Belgarde. Motion carried. Board members who voted in favor were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Ms. Duda's application was before the Board due to her background check.

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HANAWALT, BRIAN

Gary Thompson made the motion to grant an initial, five-year OSEL if he agrees to the following conditions:

1. He will be on probation for one year from the time the settlement agreement has been signed. As a condition of probation, he will comply with all laws/rules of the state of North Dakota and Indiana related to the profession of teaching
2. He will notify the Board immediately if he violates any rules/laws.

Second by Kim Belgarde. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Mr. Hanawalt's license request was before the Board due to his background check. *NDCC 15.1-13-25(1)(d) & NDCC 67.1-02-02-06(4)*

KOHLER, KELLY

The Board went into executive session at 9:05. The purpose of the meeting to be closed was due to attorney consultation with Doug Bahr. *NDCC 44-04-19.1* The executive session ended at 9:19. A motion was then made by Gary Thompson to offer a settlement agreement with the following terms:

1. Waives her rights to an administrative hearing/appeal
2. Suspend Ms. Kohler's license for 4 years
3. She will need to complete the conditions of the criminal probation
4. She will need to complete the education requirements
5. She will need to demonstrate fitness to practice in the profession

Second by Karen Christensen. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Ms. Kohler's license was before the Board due to criminal charges. *NDCC 15.1-13-25 (1)(c)(d)(e)(j) & ND Adm. Code 67.1-02-02-06*

NEIGUM-ANAUKWU, ELIZA

A motion was made by Karen Christensen to grant an initial, interim one-year sub license. Second by Mike McNeff. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Ms. Neigum-Anaukwu license application was before the Board due to her background check.

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PARSONS, SUSAN

Amy Mann made the motion to grant an initial, interim one-year sub license. Second by Karen Christensen. Motion carried. Board members who voted in favor were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Ms. Parsons' license application was before the Board due to her background check.

STEFANIK, JOSEPH

Mike McNeff made the motion to dismiss, therefore no disciplinary action was taken against his license. Second by Kim Belgarde. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff, Laura Mihalick and Gary Thompson. Mr. Stefanik's license was before the Board due to a possible fine. He is employed with Larimore Public Schools as an ag instructor.

ADMINISTRATIVE CASE

HILZENDEGER, FLORENCE

Karen Christensen made the motion to offer an informal settlement agreement of a \$250 fine. And to contact ESPB on how to get individuals licensed. Second by Laura Mihalick. Motion carried. The administrative board members who voted yes were Karen Christensen, Mary Eldredge-Sandbo, Mike McNeff, Laura Mihalick and Dinah Goldenberg. Ms. Hilzendeger's license was before the administrative board for knowingly permitting individuals to teach while not having a valid North Dakota teaching license. *NDCC 15.1-13-25(1)(i)*

Lou Aronson provided information on what types of teacher tests are being used around the United States. She also provided information on the various/similar types of community expert routes to licensure and alternate routes to licensure that are being used.

Stacy Duffield and Al Olson provided a proposal for support of common survey administration for North Dakota teacher preparation programs. In 2015, twelve teacher preparation programs, members of NDACTE, implemented three common surveys across institutions for the purposes of program improvement and meeting state/national accreditation requirements. The three common surveys are exit survey, transition to teaching survey and supervisor survey. The surveys have been programmed into two survey platforms, Qualtrics and Survey Monkey. The programming has been carefully reviewed and tested to ensure correct coding and accuracy of times. Programming the surveys of collaboration not only saves time for institutions, eliminating the need for each institution to program its own surveys, is a robust system with capability of customize administration and data

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management. Having two platforms creates challenges and discrepancies with the survey administration and resulting data, the teacher preparation program have the goal of using only Qualtrics. All public institutions currently have access to Qualtrics but some of the other institutions such as tribal and private, do not. At the present time, the Board is interested in using Model III NDUS Collaborative Facilitation contract at an annual cost of \$5,000. More information will be provided by Stacy at the January, 2016 board meeting.

Much discussion was done by the Board regarding the ESSA (Every Student Succeeds Act) which will replace NCLB (No Child Left Behind). Does this go back to being able to teach with a minor? Allowing more flexibility within districts? Give administrators options with teachers teaching in different content areas? What about credentials?

A motion was made by Mike McNeff to approve the minutes with changed as stated for **September, October and November 2015**. Second by Gary Thompson. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff and Gary Thompson.

Karen then made the motion approving the **September, October and November 2015 financial and licensure reports**. Second by Gary Thompson. Motion carried. Board members who voted in agreement were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff and Gary Thompson. The September financial report showed \$69,129.25 in total income received, \$75,867.04 in total expenses with a minus net income of \$6,737.79. Total licenses and endorsements issued in September were 977. The October financial report showed \$58,281.53 in total income received, \$79,076.35 in total expenses with a minus net income of \$20,794.82. The total licenses and endorsements issued were in October were 930. The November financial report showed \$46,568.90 in total income received, \$68,958.35 in total expense with a minus net income of \$22,389.45. The total number of licenses and endorsements issued in November were 680. Expenses were high in October and November due to administrative rules changes and a case that went into administrative hearing.

A motion was mad by Mike McNeff to approve the 2012 Audit Report that was completed by Mahlum Goodhart, PC. Second by Gary Thompson. Motion carried. Board members who voted yes were Kim Belgarde, Karen Christensen, Mary Eldredge-Sandbo, Carly Feiler, Dinah Goldenberg, Amy Mann, Mike McNeff and Gary Thompson. The director, Janet Welk, will submit the audit report to Legislative Council.

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Mary gave a brief update on the executive director's evaluation process. At the end of each calendar year, the director completes an evaluation report, sends the report to each board member for review. Members write comments indicating strengths, weaknesses, recommendations and suggestions. And then forward the evaluation to the board chair, who compiles the answers. The board chair and vice-chair then share with the executive director. A brief summary will be shared at the January board meeting.

The meeting was adjourned at 1:40 pm.

Chair

Secretary/Executive Director