**COVER SHEET**

1. **Institution’s Name:**
2. **Date Submitted:**
3. **Preparer of this Report:**
   1. **Phone:**
   2. **E-mail**
4. **Institution CAEP/State Coordinator:** 
   1. **Phone:**
   2. **E-mail:**
5. **Name of Institution’s program:**
6. **Degree or award level (select one)**
   1. **\_\_\_ Master’s Degree**
   2. **\_\_\_ Education Specialist**
   3. **\_\_\_ EdD or PhD**
7. **Is this program offered at more than one site?**
   1. **\_\_\_ Yes**
   2. **\_\_\_ No**
8. **If your answer is yes to the above question, list the sites at which the program is offered:**
9. **Program report status (check one):** 
   1. **\_\_\_ Initial Review**
   2. **\_\_\_ Continuing Review**
   3. **\_\_\_ Focused Visit**

**SECTION I: CONTEXTUAL INFORMATION**

1. **Candidate Information**

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| --- | --- | --- |
| **Directions:** Provide three years of data on candidates enrolled in the program\* and completing\*\* the program, beginning with the most recent academic year for which numbers have been tabulated. Please report the data separately for the levels/tracks (e.g., baccalaureate, post-baccalaureate, alternate routes, master’s, doctorate) being addressed in this report.  **Program:** | | |
| **Academic**  **Year** | **# of Candidates Enrolled in the**  **Program** | **# of Program**  **Completers** |
|  |  |  |
|  |  |  |
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\* Enrolled candidates are those formally admitted to the program as of the institution's official fall reporting date or as of October 15 of each academic year.

\*\* Program completers are those candidates for whom a degree is conferred within the selected academic year. The academic year begins in the fall and concludes in the spring or summer of the following year depending upon whether candidates are granted degrees in the summer.

1. **Curriculum Exhibit (Select 1)-complete separate exhibits where emphases or concentration constitute 50% or more of the program**
   1. **\_\_\_ Option 1:** Complete the Curriculum Exhibit Form below.
   2. **\_\_\_ Option 2:** Upload the Program of Study Sheet (must include, core requirements and program options)

** CURRICULUM EXHIBIT FORM BASIC PROGRAM**

**EDUCATION STANDARDS AND PRACTICES BOARD**

**SFN 14381 (05-17)**

|  |  |  |
| --- | --- | --- |
| Institution: | | Major: |
| Credits for the degree: Date form completed: | | |
| Check one: Masters Level  Specialist Level  Doctoral Level | | |
| If you have more than one level of program within the same major category please complete a separate form for each level. Add rows as needed. | | |
| **Program Requirements:** | | |
| **Core Requirements** | **Program Options**  (Describe or list additional concentrations, areas of specialization or emphasis areas that candidates may take to complete a program of study) | |
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|  |  | |
| **Total Credits:** | **Total Credits:** | |

ESPB does not advocate, permit, nor practice discrimination on the basis of sex, race, color, national origin, religion, age or disability as required by various state and federal laws.

1. **Descriptive Information about the Program:** Provide a one to two paragraph description to help reviewers understand your program (include information the describes how a student typically moves through the program from entry to exit):
2. **Changes in the Program since the Last Review:** Please describe any changes since the last review and include rationale for those changes.
3. **Field & Clinical Experiences:** Briefly describe the required field experience that is specific to your program:

**SECTION II: RESPONSE TO STANDARDS**

1. **Areas of Weakness from Prior Review:** How has the program addressed and resolved the weaknesses targeted in the previous program review and not previously resolved? Describe actions taken to address the weakness and provide evidence that the weakness has been resolved.
2. **Course/Assessment Matrix:**

* Complete the matrix below.
* List courses that address each of the ESPB standards for your program.

(All courses listed should be linked to an electronic syllabus.)

* List the assessments that most clearly align with each standard.

(Choose from among those listed in Section 4: Evidence of Meeting the Standard.)

* Provide a short narrative describing how the program addresses the standard.

(For example, identify course objectives, activities and related experiences).

|  |  |  |
| --- | --- | --- |
| **SECTION III: ADDRESSING THE STANDARDS** | |  |
| **State Standard** | **Course Prefix and Title (with electronic links to syllabi)** | **Assessment (from among those listed under item 4: Evidence of Meeting the Standard)** |
| **05007.1** The program requires study of the language as a symbolic system, of the linguistic and cognitive bases of literacy, and of major theories of language and cognitive development. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.2** The program requires study of and experiences with teaching literal and interpretive comprehension, critical comprehension, and reference and study skills. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.3** The program requires study of and experiences with teaching a variety of strategies which enable word recognition for comprehension and/or which develop and extend vocabulary. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.4** The program requires study of and experiences with teaching appreciation of literature in various literacy genre, personal‐social growth through reading, and the use of fiction and content area reading to encourage lifelong learning. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.5** The program requires study of and experiences in the use of various assessment techniques and instruments in collaboration with other professionals in assessing students with severe reading needs. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.6** The program requires study of the self‐contained classroom and resource room for flexible grouping, differentiated instruction, and patterns of student language development. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.7** The program requires study of curriculum development to integrate reading, writing, speaking, and listening. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.8** The program requires study of the knowledge and use of effective teaching strategies must include direct instruction and self‐monitoring techniques. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.9** The program requires study of the means of teaching students with special reading needs with attention paid to appropriate involvement of parents, knowledge of high interest materials and techniques, and attention to the influence of culture, gender, and native language on student response. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.10** The program requires study of and experiences in interacting with other professionals, parents, and the community about student literacy and its promotion. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.11** The program requires study of and experiences in conducting and sharing research. The program must also employ appropriate procedures for reporting the results of student assessment and program evaluation. |  |  |

**Narrative:**

|  |  |  |
| --- | --- | --- |
| **05007.12** The program requires study of current, appropriate instructional technologies. |  |  |

**Narrative:**

**SECTION IV: EVIDENCE OF MEETING THE STANDARDS**

It is expected that your program makes use of multiple assessments to ensure that all standards are met. Items **1.A** and **1.B** are required. Additionally, you may select from those assessments listed in item b. A total of six assessments must be reported.

**1. Required.** For each provide a description of the assessment, a data table showing three years of results, an electronic copy of the assessment instrument (test, project, paper, etc.) and where appropriate the rubric or scoring guide):

**1. A** Cumulative GPA at the point of completion: Complete Table **1.A** reporting at least 3 years of data (Courses included in the calculation must be **required for** **all** candidates.)

|  |  |  |  |
| --- | --- | --- | --- |
| Year | N (number of candidates) | Overall Average GPA | Range of GPA |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**1. B** Internship/Field Experience Assessment (e.g action research project, evaluation form) Provide a description of the assessment, a data table showing three years of results, an electronic copy of the assessment instrument, rubric or scoring guide):

**2. Additional Assessments: Select from among the following to total 6-8 assessments.** For each provide a description of the assessment, a data table showing three years of results, an electronic copy of the assessment instrument (test, project, paper, etc.) and where appropriate the rubric or scoring guide):

1. Graduate/Employer/Candidate Surveys of Program Quality
2. Capstone Assessment (e.g. research project, thesis)
3. Capstone Portfolio
4. Course Embedded Performances
5. Comprehensive Exam (standardized national exam or program area exam)
6. Alternate assessment of choice

**3. Respond to the following questions**:

1. Analysis of findings: Describe how the data provided above demonstrate that candidates in the program meet the standards.
2. Response to findings: What changes have you made in your program as a result of data analysis? Provide a rationale for your decision.