

MINUTES – Retreat and Board Meeting

Wednesday, August 7, 2019

Jamestown Public Schools Central Office, Jamestown ND

The Education Standards and Practices Board (ESPB) retreat was called to order at 12:34pm by Chair Carly Retterath. Board members present were Bob Toso, Andrea Fox, Kim Belgarde, Jessica Rush, Kathy Lentz, Brenda Tufte, Dinah Goldenberg, Mike McNeff, and Carly Retterath. Superintendent Kirsten Baesler joined later in the afternoon.

Board member absent was Ben Johnson.

Also present were ESPB Executive Director Rebecca Pitkin and Amy Folkestad from ESPB.

Introductions and an ice breaker activity were held.

Retreat

Year in Review – Becky reviewed ESPB’s mission and goals that are set forth in law. Becky asked the Board to consider if a new goal for ESPB should be to recruit people to the education profession. This will be discussed further in the future.

Becky presented an overview mental health competency responses, customer service survey results, trends in license numbers from the past 10 years, 2018-2019 year ending budget, and types of cases that are reviewed by the Board and the reason for Board review from 2014 to present.

Accreditation visits were completed at the following universities over the 2018-2019 year:

- Dickinson State University
- Minot State University
- Turtle Mountain Community College
- University of Jamestown
- North Dakota State University

EPB accomplishments from 2018-2019 include:

- Model Code of Ethics trainings have increased at the district level with professional development
- CAEP visits completed
- A North Dakota Teacher of the Year chapter has been formed through DPI
- Becky participated as the NASDTEC Central Region Coordinator and 2019-2020 conference planning chair, as well as the Professional Standards Board President
- ESPB has collaborated with stakeholder groups to modify standards to reduce barriers to licensure
- Electronic licenses have been put into production
- Computer Science standards reviewed
- ESPB partnered with Ontario Teachers College for a presentation in June
- Many presentations at state and national conference and pre-service teacher workshops

- New elementary CAEP standards have been adopted

The Year Ahead – Moving Forward

- Determine retention rate of National Board Certified Teachers
- Collaboration with NDUnited to develop cohorts for National Board. Meet with representatives from tribal schools to see if there are teachers willing to go through the National Board process
- Asked Teachers of the Year (TOYs) to consider teacher recruitment as part of their agenda when developing a chapter. They have agreed. Their chapter has been organized and paperwork for recognition has been submitted.
- Work with DPI and TSS to gather data on reason teachers leave school districts
- Becky has begun working with a master's degree student on qualitative survey data regarding teacher shortages
- Science and Computer Science standards will need to be updated. Computer science standards review was held yesterday, 8/6/19. Science standards will be reviewed in the future, possibly during Summer 2020.
- Administrative Rules hearing for rules relating to applicants with disabilities has been completed. Board review of additional Administrative Rules changes will begin in September 2019.

Educators Rising is a youth organization that starts at the high school level for aspiring teachers and is run similar to FBLA, FCCLA, ect. National conference will be held in June 2020 in Washington DC. Dale Hoerauf in Bismarck has this on his radar and is looking at starting a group. NDUnited is also looking at Educators Rising and may have some funding earmarked to help fund the organization.

Superintendent Baesler reported that after October, DPI will have a list of teachers teaching the dual credit Intro to Education course. She suggested these teachers/schools may want to start groups and they could meet by conference call or face-to-face at DPI's fall conference.

Legislative Discussion – Becky asked the Board to start thinking of ideas for next session. The possibility of hiring a lobbyist was brought up at past meetings. The Board should continue to think about this, as well as if ESPB wants someone to prepare for and be more present at the capitol while the legislature is in session.

Mike McNeff left the meeting at 3:30pm.

Katherine Terras and Mark Reinhart from Certification Central – As a result of HB 1287, Certification Central has been created and aims to be North Dakota's first homegrown alternative teacher certification program. Intent is that it will be a competency-based program aligned with national and North Dakota standards with modules developed around each standard. Candidates will be able to complete the program at their own pace to do an accelerated program. In order to qualify to complete Certification Central, candidates would need to hold a bachelor's degree.

Certification Central hopes to launch its first program in special education by Fall 2020, then go through program approval with ESPB. As with HB 1287, a clinical experience will be required, as well as participation in the TSS mentoring program.

Brenda Tufte would like to visit with NDACTE about the program and accreditation before ESPB gives a statement of support.

Model Code of Ethics – Board education will continue each month and Becky will work to compile data on the nature of ethics cases. This information may be used to identify the approximate time in a teacher’s career the ethics violation occurs, and can later be integrated into ethics training. Andrea Fox is also visiting with her district, West Fargo, about a district specific ethics training from Dr. Troy Hutchings and having lead teachers in each school to keep conversations open, so boundary violations can be addressed before it gets to the ESPB level.

Thursday, August 8, 2019
Board Meeting

The Education Standards and Practices Board (ESPB) retreat was called to order at 8:01am by Chair Carly Retterath. Board members present were Bob Toso, Andrea Fox, Kim Belgarde, Jessica Rush, Kathy Lentz, Brenda Tufte, Dinah Goldenberg, Carly Retterath, and Superintendent Kirsten Baesler.

Board members absent were Ben Johnson and Mike McNeff.

Also present were ESPB Executive Director Rebecca Pitkin and Amy Folkestad from ESPB. Allyson Hicks from Attorney General’s Office joined by phone at 9:00am. Patty Barrette from NDUnited joined at 9:10am.

Introductions were held.

Additions/Changes to the Agenda – Additions to the agenda include a change to the October meeting date to coincide with Joint Boards, a license for school psychology, May PAAC Minutes, and Becky exploring additional staff with a report of what that might look like in September. Dinah Goldenberg made motion to accept the agenda as amended. Kim Belgarde seconded. All voted in favor, none opposed. Motion carried.

June Minutes, License, and Financial Report – The June 2019 financial report showed \$153,105.95 in total income received, \$99,976.46 in total expenses, with a net income of \$53,129.49. The June 2019 licensure report showed 809 total licenses issued. Dinah Goldenberg made a motion to approve the June minutes, license and financial report. Motion seconded by Brenda Tufte. All voted in favor of accepting the June minutes, license, and financial report. None opposed. Motion carried.

Second Reading Policy – A second reading of the policy regarding situations where the executive director may issue license without Board approval. Dinah Goldenberg made a motion to approve the second reading of policy. Seconded by Kathy Lentz. Board members who voted in favor were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed, motion carried.

October Board Meeting – Joint Boards will be October 7th and ESPB meeting is scheduled for October 13th. The ESPB meeting will be moved to the morning of October 7th at 8am, the same date as Joint Boards.

School Psychology – ESPB has 2 Administrative Rules that conflict – one states that in order to obtain a school psychology license, a specialist degree is required. The Other State Educator License (OSEL) Administrative Rule states that if person has a degree in the education content area and a license in another state, they will be granted ND license. ESPB currently has an applicant who holds a master's degree in school psychology and has completed a school psychology add-on program, but not the specialist degree. She does hold a valid license for school psychology in another state. Kathy Lentz made a motion to issue the applicant an Other State Educator License for school psychology. Motion seconded by Jessica Rush. Board members who voted in favor were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed, motion carried.

May PAAC Meeting Minutes – This will be reviewed at the September meeting.

Additional Staff – Due to office workload and additional projects coming up, Bob Toso made a motion to approve Becky exploring the addition of staff, with a report to the Board in September of options. Motion seconded by Andrea Fox. Board members who voted yes were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed, motion carried.

2019-2020 Election of Officers – Kim Belgarde nominated Brenda Tufte as Board Chair. Kathy Lentz nominated Carly Retterath. After further discussion, Kim Belgarde made a motion to have Carly Retterath continue as Chair and Brenda Tufte as ViceChair, until a new representative is appointed by the Governor's office to fill Carly's spot on the Board. Motion seconded by Bob Toso. Board members who voted yes were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Director's Report – The ESPB website has been updated to reflect the information on HB 1531, which allows for a teaching permit. Programming has been completed in NDTeach for both the permit and American Board license, which went into effect August 1. One additional thing for the Board to consider – when someone completes American

Board, they are granted a regular teaching license and are able to test into other content areas. Will the Board allow these individuals to also test into special education? This will be discussed further at the September meeting.

Board Member Reports

NDACTE – Annual conference was in April at UND. Good attendance from teacher education programs. Board has been busy with new CAEP elementary standards and what curriculum will look like with those changes. Changes have been made to math Core Praxis, but no cut scores will change.

Association of Non-Public Schools – Nothing to report.

Association of School Administrators – NDCEL had new administrator bootcamp on Tuesday.

School Boards Association – Nothing to report.

NDUnited – Becky met with Patty Barrette last week and NDU may have some dollars for Educator's Rising. Amy Flicek from NDUnited has been tasked with working with this.

DPI – Jim Upgren has posted notice for a set of Administrative Rules changes. Many of DPI's old Administrative Rules still dealt with areas that were credentials and are now endorsements with ESPB, such as special education and driver education. This set of rules changes will clean up DPI's rules in relation to those changes.

Under NCLB, a teacher being paid with Title funds had to have a Title credential and credits in the appropriate area. ESSA remove the requirement of a special credential for that area, however Title I credential are being reinstated. The credential is now available but not required.

Governor's Innovative Education Summit will be next week in Jamestown. Dr. Fishbeck has joined as DPI Chief of Staff. She was formerly Vice President of Academic and Student Affairs at BSC.

CASES

Peterson, Danielle – A Request for Inquiry was filed against Ms. Peterson's license by West Fargo Public School District. Kathy Lentz made a motion to dismiss the case. Motion seconded by Dinah Goldenberg. Those who voted yes were Kathy Lentz, Carly Retterath, and Bob Toso. Kim Belgarde, Andrea Fox, Dinah Goldenberg, Jessica Rush, and Brenda Tufte voted no. Motion failed.

After further discussion, Dinah Goldenberg made a motion to offer Ms. Peterson a conditional dismissal based on completing ethics training within 60 days at her own expense. As part of the conditional dismissal, ESPB will also provide Ms. Peterson information on EduTech training available for administering Dynamic Learning Maps assessments. Motion seconded by Bob Toso. Board members who voted yes were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Bork, Brian – Mr. Bork's file was reviewed by the Board due to self-disclosed background offenses. Dinah Goldenberg made a motion to issue a CTE license to Mr.

Bork and require that he self-disclose any subsequent offenses. Motion seconded by Jessica Rush. Board members who voted in favor were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Moses, LeeAnn – Ms. Moses's file was reviewed by the Board due to a self-disclosed background offense reported on her application for licensure. Dinah Goldenberg made a motion to issue Ms. Moses's license require that she self-disclose any subsequent offenses. Motion seconded by Andrea Fox. Board members who voted in favor were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Anderson, Garrett – Mr. Anderson's file was reviewed by the Board due to a self-disclosed background offense reported on his application for licensure. Bob Toso made a motion to issue Mr. Anderson's license and require that he self-disclose any future offenses. Motion seconded by Kathy Lentz. Board members who voted yes were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Torgison, Logan – Mr. Torgison's file was reviewed by the Board due to self-disclosed background offenses reported on his application for licensure. Bob Toso made a motion to issue Mr. Torgison's license and require that he self-report any future offenses. Motion seconded by Brenda Tufte. Board members who voted yes were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Staael, Gayla – Ms. Staael's file was reviewed by the Board due to a Request for Inquiry that was filed after her discharge from Wing Public School District. Bob Toso made a motion to dismiss the case. Motion seconded by Andrea Fox. Board members who voted in favor were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Carly Retterath, Bob Toso, and Brenda Tufte. Board members who voted no were Kathy Lentz and Jessica Rush. Motion carried.

Ashley Dawson – The next item on the agenda is the file for Ashley Dawson. This item must be discussed in executive session. Legal authority for closing this portion of the meeting is NDCC 15.1-13-14. The topic or purpose of this executive session is criminal history record check review. Dinah Goldenberg made a motion to go into executive session. Seconded by Brenda Tufte. Board members who voted in favor of going into executive session were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

Executive session began at 9:56am and was attended by Board members Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush,

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Bob Toso, Brenda Tufte, and Superintendent Kirsten Baesler. Also present were ESPB Executive Director Becky Pitkin, Allyson Hicks, legal counsel from Attorney General's Office by phone, and Amy Folkestad, ESPB staff and meeting secretary. Executive session ended at 10:16am.

Andrea Fox made a motion to provide Ms. Dawson with a 40-day provisional license and ask for further review and clarification on her application materials. Motion seconded by Jessica Rush. Board members who voted yes were Kim Belgarde, Andrea Fox, Dinah Goldenberg, Kathy Lentz, Carly Retterath, Jessica Rush, Bob Toso, and Brenda Tufte. None opposed. Motion carried.

The meeting was adjourned at 10:19am.

Chair

Secretary/Executive Director