

# Administrator's Request for 40 Day Provisional License for Out of the Country Applicant

I, \_\_\_\_\_, am requesting a 40 Day Provisional License for \_\_\_\_\_ . I am hiring this candidate to teach \_\_\_\_\_ (Example: special education, elementary education, kindergarten, all secondary science).

I am requesting this license because (Please check all that apply)

\_\_\_\_\_ The applicant does not have a US Social Security Number yet but will apply for one as soon as they are eligible. I will help them get this Social Security Number as quickly as possible.

\_\_\_\_\_ The applicant has not completed a background check, but I would like them to have a license to work with students.

**\*\*\* Please note that the applicant should NOT create their own NDTech account until after they have sent ESPB their Social Security Number and it has been updated in NDTech . If they create their own account, this will result in duplicate accounts.**

**\*Please sign below to verify you do request this 40 Day Provisional License.**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Print Name School District

**\*\* Please email your completed form to [espbinfo@nd.gov](mailto:espbinfo@nd.gov) or mail to ESPB, 2718 Gateway Ave Suite 204, Bismarck ND 58503**