



Name (Last, First, MI)				<b>or</b>
Address				
City	State	Zip Code (9-digit)		
Home Telephone Number	Work Telephone Number		Email Address	

**Secondary Endorsement Rules of Licensure: NDAC 67.1-02-03-03**

By completing the minimum requirements for a degree in secondary education including student teaching in grades 7-12 and a North Dakota recognized content area major; or individuals who already have a North Dakota recognized content area major may complete this endorsement by presenting a minimum of 22 semester hours of secondary education professional courses in addition to the major or minor field. The applicant must have a minimum of one-year successful teaching experience in grades 7-12 or have supervised student teaching as part of the above program. A letter from the proper school official or school administrator will be needed for the teaching experience.

**Fees:** If you wish to add this endorsement between renewals, a non-refundable fee of \$75 must be enclosed. The process includes a review of past coursework and recommendations for future need. There is no additional fee to add this endorsement at your normal license renewal date.

**Timeline:** Reeducation for the secondary endorsement must be completed prior to assignment to teach in the secondary content area. Areas of background needed for the secondary endorsement are contained in the following program of study.

**Program of Study**

Please attach transcripts documenting coursework.

Professional Education Core (22 SH)	Completed Coursework	Need to Complete	Semester Hours
Educational Foundations			
Educational Psychology			
Child Development			
Teaching/Learning Theory			
Educational Diagnosis/Assessment			
Multicultural/Native American Studies			
Educational Technology			
Classroom/Behavioral Management			
Special Education			
Core Content (Major 32 SH/Minor 16 SH)			
Secondary Methods of Teaching in the specific content area			

Supervised Student Teaching 5 Weeks     
  Documented Grade 7 and/or 8 Teaching Experience     
  Clinical Practice Option



Signature of Applicant			Date	
ESPB Reviewed By			Date	
Executive Director, ESPB			Date	
License Code	License Type	Level of Equivalency	Level of Preparation	Restriction

**Submit completed form and fee to:** Education Standards and Practices Board  
2718 Gateway Ave, Suite 303  
Bismarck, ND 58503-0585  
(701) 328-9641 Office  
(701) 328-9647 Fax

In compliance with the Federal Privacy Act of 1974, the disclosure of the individual's social security number on this form is mandatory pursuant to North Dakota Century Code (NDCC) 43-50-02. The individual's social security number is used by the Education Standards and Practices Board (ESPB) as an identification number for file control purposes, background checks, and recordkeeping. ESPB does not advocate, permit, nor practice discrimination on the basis of sex, race, color, national origin, religion, age or disability as required by various state and federal laws.

## PAYMENT/CREDIT CARD INFORMATION

This documentation will be destroyed upon completion of processing.

Type of Payment	Amount \$
Name as it Appears on Credit Card	
Credit Card Account Number	Expiration Date

**Please remember to sign form.**